

1 **ARTICLE 25 OTHER PROGRAMS**

2 **Section 25.1. Summer School**

- 3 a. **Posting** – The District shall follow current contract language outlined in Article 12, Section 12.4.
- 4 b. **Selection** – Applications will be solicited from both currently employed District personnel and non-
- 5 District personnel; however, District personnel will be given priority where qualified as determined
- 6 by the District. Selection shall be related to course offerings and successful teaching experience.
- 7 Summer school contracts are issued subject to student enrollment and may be revoked if
- 8 enrollment is decreased from original registration or if anticipated enrollment does not materialize.
- 9 Where applications for Summer School are in excess of the number of positions to be filled, the
- 10 following list of criteria shall be used for selection:

- 11 1. Applicant must be legally qualified for the position.
- 12 2. Applicant regularly employed at the level under consideration shall have preference.
- 13 3. Applicant with major or minor field shall have preference.
- 14 4. Applicant applying for summer position, the same as his or her regular position, shall
- 15 have preference.

16 Selection processes shall take place at least annually offering Summer School based on the

17 above-stated criteria.

18 All unit members making application for a position shall be given the opportunity to interview,

19 unless the interviewing administrator is from the unit member's own site.

20 All unit members who have made application and are selected according to the prioritized criteria

21 listed above shall be hired and placed prior to the placement of any non-bargaining unit members.

22 All Summer School applicants will fill out the in-house application form, which shall be available at

23 each site, by the posted deadline.

- 24 c. **Pay** – The current Summer School hourly rate of pay will be increased by the same percentage
- 25 increase applied to all other salary schedules (Appendix I).
- 26 d. **Preparation Time** – Unit members participating in Summer School shall be paid at the current
- 27 Summer School hourly rate of pay for a minimum of thirty (30) minutes of preparation time for each
- 28 four (4) hours of instructional time completed. Passing periods, nutrition breaks or breaks of any
- 29 type shall not be counted as preparation time for pay purposes.
- 30 e. **Class Size/Enrollment** – Class sizes are to be adjusted no later than the fourth (4<sup>th</sup>) student
- 31 attendance day of the summer session.

1 The District is not obligated to maintain a class when average enrollment drops below fifteen (15)  
2 students over the term of the session.

3 Due to the remedial nature of mandated Summer School programs, the District shall attempt to  
4 staff classes at a ratio of thirty to one (30 to 1) whenever possible. Under no circumstances shall  
5 class sizes exceed current contract language.

- 6 f. **Training** – The District may make available to teachers selected to work in Summer School up to  
7 four (4) hours of annual training/planning. If participants are required to attend, they will be  
8 compensated for up to a total of four (4) hours using the current Summer School hourly rate of pay.  
9 Participants will fill out a time sheet. If the unit member is trained during working hours, then the  
10 unit member shall receive release time from the present work assignment. The Association will be  
11 provided the opportunity to consult on the training curriculum on an annual basis.

12 **Section 25.2. Intensive Instructional Programs (IIP)**

- 13 a. **Posting** – The District shall post IIP positions at least annually and follow current contract  
14 language outlined in Article 12, Section 12.4.

15 The District and the Association acknowledge that program offerings and design may vary from site  
16 to site.

- 17 b. **Selection** – Unit members who are interested in teaching in the Intensive Instructional Program  
18 shall annually complete the appropriate in-house application form available at each site. The  
19 principal shall review the requests. Unit members who are on-site staff members, shall not be  
20 required to complete an interview for the assignment, however, if a unit member is off-site, then the  
21 principal may require an interview. Assignments shall be made by the principal.

22 Where applications for IIP are in excess of the number of positions to be filled, the following list of  
23 criteria shall be used for selection:

- 24 1. Applicant must be legally qualified for the position.
- 25 2. Applicant regularly employed at the level under consideration shall have preference.
- 26 3. Applicant with major or minor field shall have preference.
- 27 4. Applicant applying for IIP position, the same as his or her regular position, shall have  
28 preference.

29 All unit members who have made application and are selected according to the list above shall be  
30 hired and placed prior to the placement of any non-bargaining unit members.

- 31 c. **Pay** – The current Hourly Teaching and Tutoring Assignments rate of pay will be paid to unit

1 members participating in IIP. This rate of pay will be increased by the same percentage increase  
2 applied to all other salary schedules (Appendix I).

3 d. **Preparation Time** – Unit members shall be paid the equivalent of the current ratio of preparation  
4 time as practiced in Summer School, which calculates to be thirty (30) minutes of preparation time  
5 for four (4) hours of Intensive Instruction teaching.

6 e. **Class Size/Enrollment** – Class sizes are to be adjusted no later than the fourth (4<sup>th</sup>) student  
7 attendance day of the IIP session.

8 The District is not obligated to maintain a class when average enrollment drops below fifteen (15)  
9 students over the term of the session. Maximum of 25:1 (no more than 25 students per every 1  
10 teacher)

11 f. **Training** – The District may make available to teachers selected to participate in IIP up to four (4)  
12 hours of annual training/planning. If participants are required to attend, they will be compensated  
13 for up to a total of four (4) hours using the current Hourly Teaching and tutoring Assignments rate  
14 of pay. If the unit member is trained during working hours, then the unit member shall receive  
15 release time from the present work assignment. The Association shall be provided the opportunity  
16 to consult on the training curriculum on an annual basis.

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