



# **BOARD OF EDUCATION REGULAR MEETING**

## **September 3, 2009**

**5:30 p.m. – Public Session**

**Public Comment to Precede Action Sessions**

**Closed Session to Commence following Action Sessions**

***Location: Colton JUSD Student Services Center  
Board Room  
851 South Mt. Vernon Avenue  
Colton, California***

## **AGENDA**

### **I. CALL TO ORDER**

**Roll Call**

- Mrs. Marge Mendoza-Ware (President) \_\_\_\_\_
- Mr. Mel Albiso (Vice President) \_\_\_\_\_
- Mr. David R. Zamora (Clerk) \_\_\_\_\_
- Mr. Robert D. Armenta, Jr. \_\_\_\_\_
- Mrs. Patt Haro \_\_\_\_\_
- Mr. Frank A. Ibarra \_\_\_\_\_
- Mr. Kent Taylor \_\_\_\_\_
  
- Mr. James A. Downs \_\_\_\_\_
- Mr. Jerry Almendarez \_\_\_\_\_
- Ms. Mollie Gainey-Stanley \_\_\_\_\_
- Mr. Mike Snellings \_\_\_\_\_
- Mr. Jaime R. Ayala \_\_\_\_\_
- Mrs. Bertha Arreguín \_\_\_\_\_
- Ms. Helen Rodriguez \_\_\_\_\_
- Mrs. Alice Grundman \_\_\_\_\_
- Mr. Todd Beal \_\_\_\_\_
- Mrs. Ingrid Munsterman \_\_\_\_\_
- Mrs. Jennifer Jaime \_\_\_\_\_
- Ms. Julia Nichols \_\_\_\_\_
- Ms. Sosan Schaller \_\_\_\_\_
- Dr. Patrick Traynor \_\_\_\_\_
- Ms. Katie Orloff \_\_\_\_\_
- Ms. Jennifer Rodriguez \_\_\_\_\_

**Strategic Plan -- Mission Statement**

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities.

**II. PUBLIC SESSION 5:30 p.m. Renewal of the Pledge of Allegiance**

An interpreter is available for Spanish-speaking persons wanting assistance.

**Announcement Regarding Public Comment for Items on the Agenda and Items Not on the Agenda** (Gov. Code 54954.3[a])

The Board President clarifies the process regarding public comment and requests that the appropriate "Public Comment Card" be filled out. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. *No more than three minutes will be allotted to any speaker and no more than fifteen minutes per subject unless authorized by the Board President* (BP 1245).

Blue card—Specific Consent, Action, Study & Information or Closed Session Item:  
Please list the specific agenda item number and subject

White card—Items/Topics Not on the Agenda: Please list topic / subject

**III. HEARING SESSION / PUBLIC SESSION**

1. School Recognition: The following elementary schools maintained above 95% attendance for the 2008-09 school year. Amanda Corridan, Coordinator, Child Welfare and Attendance
  - Crestmore
  - US Grant
  - Jurupa Vista
  - McKinley
  - Sycamore Hills
  - Terrace View
  - Zimmerman
2. Public Comment: Specific Consent, Action, Study/Info or Closed Session Item  
(blue card; list agenda item # and subject)
3. Public Comment: Item Not on the Agenda  
(white card; list topic)

**IV. ACTION SESSION**

A. Consent Items

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved Consent Items #A-1 through #A-7.

1. Approval of Minutes (August 20, 2009)
2. Approval of Contract with envision Consulting Group, Inc. for K-12 Preparation of the 2008-09 School Accountability Report Cards (SARCs) for Publication in 2009-10
3. Approval of Consultants for Staff Development
4. Approval of Student Field Trips
5. Approval of Consultants for Assembly Presentations
6. Approval of Agreement with CGP Education Inc. to Custom Publish a Support Program for Algebra I, Algebra II and Geometry (2009-11)
7. Acceptance of Gifts

B. Action Items

1. Approval of Personnel Employment
2. Approval of Purchase Orders
3. Approval of Disbursements
4. Approval of Amendment to the Agreement with All City Management Services, Inc., to Provide School Crossing Guard Services for the 2009-10 Fiscal Year
5. Adoption of Memorandum of Understanding between EMQ Families First and the San Bernardino County Department of Behavioral Health for Washington High School for 2009-10

C. Action Items—Resolutions

1. Adoption of Resolution, “National Hispanic Heritage Month,” September 15 thru October 15, 2009

**V. STUDY, INFORMATION & REVIEW SESSION**

1. Personnel – Resignations
2. Proposal for Facilities Program Management Services – Jaime Ayala
3. Budget Update – Jaime Ayala

4. Facilities Update – Jaime Ayala
5. ACE Representative
6. CSEA Representative
7. MAC Representative
8. ROP Board Members
9. Superintendent’s Communiqué / Correspondence / Communications
10. Board Member Comments

**VI.** **CLOSED SESSION** Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

**1. Student Discipline**

**2. Personnel**

- ◆ Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)
- ◆ Public Employee: Performance Evaluation: Title: Superintendent
- ◆ Public Employee: Employment  
Title: Administrator, Facilities Planning, Construction, Maintenance and Operations

**3. Conference with Real Property Negotiator** (Gov. Code 54956.8)  
Property: APNs 1167-151-35, 36, 38 & 39 and 1167-221-01 & 02; 1167-151-45  
District Negotiators: James A. Downs, Jaime R. Ayala, Alice Grundman,  
Counsel, Best, Best & Krieger

**4. Conference with Legal Counsel—Anticipated Litigation**  
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)  
Potential Case: One

**5. Conference with Labor Negotiator**  
Agency: Jerry Almendarez Assistant Superintendent, Human Resources  
Ingrid Munsterman, Director, Human Resources  
Employee Organizations: Association of Colton Educators (ACE)  
California School Employees’ Assoc. (CSEA)  
Management Association of Colton (MAC)

**VII.** **PUBLIC SESSION -- ACTION REPORTED FROM CLOSED SESSION**

**VIII.** **ADJOURNMENT**

# BOARD AGENDA

**REGULAR MEETING**  
**September 3, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT::** **Approval of Minutes:**  
**Regular Meeting (August 20, 2009)**

**GOALS:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**STRATEGIC PLAN:** Strategy #1 – Communication      Strategy #4 – Facilities  
Strategy #2 – Curriculum              Strategy #5 – College Career  
Strategy #3 – Decision Making      Strategy #6 – Character

**RECOMMENDATION:** That the Board approve the minutes of the Board of Education meeting held on August 20, 2009, as presented.

**BOARD OF EDUCATION  
Minutes**

**Regular Meeting  
August 20, 2009  
5:30 p.m.**

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, August 20, 2009, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mrs. Marge Mendoza-Ware	President
Mr. Mel Albiso	Vice President
Mr. David R. Zamora	Clerk
Mr. Robert D. Armenta Jr.	
Mr. Patt Haro	
Mrs. Frank A. Ibarra	
Mr. Kent Taylor*	(*Excused at 6:47 p.m.)

Trustee Absent

Staff Members Present /\*Excused

Mr. James A. Downs	Mrs. Alice Grundman
Mr. Jerry Almendarez	Mrs. Ingrid Munsterman
Mr. Mike Snellings	Ms. Julia Nichols
Mr. Jaime R. Ayala	Ms. Sosan Schaller
Ms. Mollie Gainey-Stanley	Dr. Patrick Traynor
Mrs. Bertha Arreguín	Ms. Helen Rodriguez
Mr. Todd Beal *	Ms. Katie Orloff
Mrs. Jennifer Jaime	Ms. Jennifer Rodriguez

Board President Marge Mendoza-Ware called the meeting to order at 5:30 p.m. Ms. Ginger Witt, BMS, led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America. Spanish interpreter/translation services were available.

**Hearing Session**

**1. Presentation: Centralized Textbook Management System, Action Item B-7.**

Jaime R. Ayala, Assistant Superintendent, Business Services Division, summarized the potential savings the District will incur upon the adoption of Action Item B-7. The proposed system cost, including hardware is \$197,160.02. By using the District's approved Microsoft Settlement monies of \$91,649.10; the total cost of the proposed software system including hardware is \$105,510.92. During the first year of implementation the District will see a savings that exceeds \$150,000. A total annual textbook savings of approximately \$281,400 would be reflected in the years to follow.

Ernie Guillen, Print Shop, presented the Centralized Textbook Management System (CTMS). Implementation of CTMS would establish standard procedures District-wide to include; inventory, updating Board policy, communication with parents, and textbook tracking/documentation. The District would also gain in terms of proposed cost and time saving benefits offered by the new system.

Board Member Albiso expressed concern for the timing of this adoption, stating that although it represents significant savings for the District, Microsoft settlement monies should be utilized to support students in the classroom.

**2. Public Comment: Specific Consent, Action, Study/Info or Closed Session Item:**

*No comments*

**3. Public Input: Items Not on the Agenda**

(a) Andrea Galicia, 2008 CHS graduate, at the request of Mr. Gil Navarro, shared her experience as a student at Colton High School. She stated that she was not informed of the opportunities offered through Assembly Bill 540. AB 540 exempts qualified undocumented students from paying significantly higher out-of-state tuition at public colleges and universities in California. Miss Galicia suggested that all high school counselors make a uniform effort to advise students and parents of AB540 opportunities.

Board President Mendoza-Ware announced that the District is aware of the need to inform students of AB540 opportunities and added that counselors, district-wide, are committed to this effort.

- (b) Robert “Bob” Meyers, BHS teacher, referred to Consent Item A-6, presented at the August 6, 2009 Board meeting. The agreement with CGP Education Inc. to custom publish a support program for Algebra I, Algebra II and Geometry was withdrawn from the agenda. Mr. Meyers is concerned staff will not have the appropriate support materials when the new school year begins. He asked what the District is doing to resolve this concern.

Mr. Downs stated that the item was withdrawn to allow for modifications to the agreement. He is actively working with Ms. Mollie Gainey-Stanley to ensure a solid program is in place to support student academic success. This item will be brought back to the September 3, 2009 meeting.

- Consent Items** #147 On motion of Board Member Taylor, seconded by Board Member Albiso, and carried on a 7-0 vote, the Board approved Consent Items #A-1 through #A-7 as presented.
- #147.1 A-1 Approved the August 6, 2009, Regular Meeting Minutes
- #147.2 A-2 Approved Consultants for Staff Development (**See Exhibit A**)
- #147.3 A-3 Approved Memorandum of Understanding Between the Colton JUSD and the County of San Bernardino, Department of Public Health, Nutrition Program (2009-10), *no cost*.
- #147.4 A-4 Approval the Renewal of the One-Year Computer License Agreement with Skills Tutor to Provide Supplemental Instruction and Tutoring Services for Middle School Students (2009-10), \$28,866 *to be paid from Title III funds*.
- #147.5 A-5 Approved District Participation in the San Bernardino County Schools Honor Music Groups and Choral Clinics (2009-10), \$675 *to be paid from District general funds*.
- #147.6 A-6 Approved Agreements with the Orange County Superintendent of Schools: *Inside the Outdoors Field Programs [#10081] and Use of the Resident Outdoor Science School Facilities, Supplies, Equipment, and Services [#10011]* (2009-10). *Budget implications: no charge for participating schools listed and sponsored. Any transportation costs are paid by site budgets. Payment is based on the number of students that actually participate.*
- #147.7 A-7 Authorized “Piggyback” on the Pomona Valley School Co-Op Purchasing Group Bid No. 3 09-10FS for the Purchase of Canned and Packaged Food Goods and Condiments for the 2009-10 School Year. *Estimated annual cost is \$300,000; will be paid from the Nutrition Services budget.*
- Action Items** #148 On motion of Board Member Albiso, seconded by Board Member Zamora, and carried on a 7-0 vote, the Board approved Action Items #B-1 through #B-8 as presented. Action Item B-7 was pulled for separate consideration.
- #148.1 B-1 Rescinded Resolution No. 09-27 Adopted June 25, 2009 to Reestablish the General Municipal Election in November of Odd-Numbered Years as the Election Date for Members of the Colton JUSD Board of Trustees, Commencing November 2011, and Withdraw the Request Submitted to the San Bernardino and Riverside County Board of Supervisors to Approve Said Resolution.
- #148.2 B-2 Amended the Board Minutes (July 16, 2009), Items #138 and #139 to Reflect the Correct Student Number Acted Upon During Closed Session/Student Discipline.

- **#138** On July 16, 2009, on a motion by Mr. Zamora, seconded by Mr. Taylor, and carried on a 6-0 vote (Mendoza-Ware absent), the Board accepted staff's recommendation on student discipline items 1-9 with the exception of student #3 (*will read student #4*), which was pulled for separate action.
- **#139** On a motion by Mr. Armenta, seconded by Mr. Zamora, and carried on a 4-2 vote (Mendoza-Ware absent), the Board accepted staff's recommendation and expelled student #3, 74002 (*will read student #4, 77924*).

- #148.3      B-3      Approved Personnel Employment (**See Exhibit B**)
- #148.4      B-4      Approved Conference Attendance. \$3,273.17 paid from various funds. (**See Exhibit C**)
- #148.5      B-5      Approved Purchase Orders for the sum of \$2,496,517.53 as listed.
- #148.6      B-6      Approved Disbursements from Batch #0157 through #0213 for the sum of \$2,362,906.76 as listed.
- #148.7      B-8      Adopted Resolution No. 09-30 Authorizing Filing an Application for Qualified School Construction Bonds
- Action Items**    #149      On motion of Board Member Albiso, seconded by Board Member Taylor, and carried on a 7-0 vote, the Board *denied* Action Item #B-7 as presented.
- #149.1      B-7      Awarded Request for Proposal (RFP) – Textbook/Library Book Management Software (Follett Software Company). \$197,160.02 to be paid from the General Fund. \$91,649.10 to be reimbursed by using Microsoft settlement monies.

Board President Mendoza-Ware concurred with the previous comments made by Board member Albiso with regard to the cost and timing of the Centralized Textbook Management System.

The Board directed Mr. Ayala to continue researching the Centralized Textbook Management System and present new findings supported by solid research. They would like the focus of the research to include textbook loss, current Board Policy and related fines/penalties for unreturned textbooks. They also inquired as to the programs surrounding districts employ to track, order, and maintain textbooks.

At 6:43 p.m. Board President Mendoza-Ware reopened the public hearing session to allow for additional public comment.

- (a) Irene Irish-Re, Colton resident, is concerned that physical education offered during summer school is very relaxed and that students pass with little to no effort. She asked that the Board consider not offering physical education as a summer school course. Ms. Irish-Re questioned whether the District had a policy that prohibits animals, specifically dogs, on school property.

Board member Ibarra thanked Ms. Irish-Re for bringing the concern to the attention of the Board. Mr. Ibarra acknowledged that several dogs have been seen on the field at Colton High School. He also recognized that there are no formal signs on athletic fields prohibiting animals on the property.

Board member Albiso suggested that the District look into revising the language on the current joint use agreements for organizations wishing to utilize District athletic fields. The revised language should include a clause stating that the "user" will be responsible for enforcing the guidelines established in the joint use agreement.

Mr. Snellings will follow-up on this request.



## **Study, Information and Review Session**

1. **Personnel** – Resignations
2. **Utilizing Flexibility Authorized by SBX3 4 to Transfer Funds from the Categorical Programs in Tier III for Other Educational Purposes (2008-09)** – Jaime R. Ayala

The Budget Trailer Bill SBX3 4 provides limited flexibility for the next five years by allowing school districts to utilize funds received from State Budget Act for Tier III categorical programs for any educational purpose. The District was able to sweep the June 30th ending balances from 13 categorical programs in the amount of \$2,904,509; these funds were transferred to unrestricted fund for the 2008-09 school year. Under the Categorical Flexibility Transfer, \$840,965 was transferred to IMFRP program to support textbook purchases in the 2009-10 school year.

Transfer of Tier III funds are used to ensure that the District's overall goals for student learning are at the forefront of the use of flexibility.

3. **Budget Update** – Jaime R. Ayala

Mr. Ayala will arrange for a speaker from School Services of California, to present to the Board, staff, and leadership from bargaining units. He will provide Financial Statements Unaudited Actuals and other budgetary information to SSC, allowing them to prepare and focus the presentation on the needs of Colton JUSD. Mr. Ayala is confident they will validate the budget that has been created and provide sound budgetary direction for the District.

The Board is interested in scheduling SSC for a presentation. Mr. Ayala will make the necessary arrangements and inform the Board of the details. Board member Albiso cautioned the District to be mindful of the Brown Act and if needed, schedule a Special Board Meeting allowing all Board members to attend and participate.

4. **Facilities Update** – Jaime R. Ayala

Mr. Ayala provided a financial summary on Measure B and G. He also reviewed the status of on-going projects.

By Board consensus, Mr. Ayala was given approval to move forward with plans for modernization of the math/science buildings and cafeteria at Bloomington and Colton High Schools. The estimated project budget for both schools is \$46,335,000.

Mr. Ayala reviewed the funds needed to complete the construction of GTHS. He expressed some concern with the recent finding of the water well and cesspool. Recently, Mr. Ayala and Mr. Downs toured the GTHS construction site with Board members Albiso and Ibarra. Mr. Ayala acknowledged the potential for additional findings of debris on the property; however, it should not create financial concern because cost related to such findings has already been incorporated into the current budget.

In an effort to minimize construction expenses, Board member Albiso requested that the District review construction contracts five years old and greater. He encouraged the District to seek additional bids if needed.

Mr. Ayala will schedule a facilities subcommittee meeting for the week of August 24, 2009. He maintains his commitment to research alternative means of financing.

5. **ACE** President Karen Houck, reported ACE Board members have been present at several elementary back to school activities. She announced that ACE will begin restocking supplies for secondary sites who are scheduled to return next week.

Mrs. Houck thanked Mr. Downs for scheduling four Joint Executive Cabinet meetings for the 2009-10 school year. She looks forward to the meetings and remains optimistic for a productive outcome.

ACE meetings with Colton JUSD Board members will resume in September. Mrs. Houck thanked the Board for the opportunity to meet in an informal setting.

6. **CSEA** President Anthony Diaz thanked the District for their support and cooperation during his tenure as CSEA President. Mr. Diaz is looking forward to completing his term as president while continuing to support the combined goals of the District and the union.
7. **MAC** Chairperson Rick Feinstein announced that the MAC Board approved a \$10,000 donation to the Apple Scholarship fund. He recognized Mrs. Haro's daughter, Ariana, who received the Apple Scholarship in 2007. Mr. Feinstein congratulated Mr. Downs for a successful first day of school at all elementary schools. He commented on the 2009-10 Management Retreat organized by Ingrid Munsterman and staff. The retreat was facilitated by District staff; the workshops were informative, cost effective, and supported all elements of the Strategic Plan. Mr. Feinstein thanked Board members Albiso and Haro for supporting and participating in the festivities

Mr. Feinstein acknowledged the accomplishments made by the District in partnership with DAIT provider, New Directions for Academic Achievement, Inc. Positive results are reflected in the recently released 2008-09 CST scores. Mr. Feinstein gave praise to the leadership and direction of Mr. Downs, Executive Cabinet and the Board.

8. **ROP** Board member Ibarra highlighted the Extreme Summer Day-Camp hosted by Colton, Redlands and Yucaipa-Calimesa ROP. This week long day-camp provided the opportunity for 64 middle school students to attend workshops presented by the University of Riverside, San Bernardino Valley College, and California State University San Bernardino. Funding for the day-camp was provided by business partners, community colleges and universities. Based on the tremendous amount of support and positive feedback regarding the day-camp, the ROP Board plans to expand the program in the future.

ROP is seeking partnerships from local business to support the Summer Workforce Investment Act. Summer WIA provides work experience to eligible students in their particular area of interest. Recently, ROP was approved to offer the same opportunities for adult enrolled in ROP classes. Classes are scheduled during the fall and spring and will be offered free of charge.

9. **Superintendent's Communiqué / Correspondence / Communications:**

Mr. Downs thanked Mr. Feinstein for announcing the good news from within the District. He also highlighted some of the details outlined in the Communiqué. Student academic success is apparent throughout the District. 25% of Colton HS students who took AP exams passed with a score of three or higher; Terrace Hills MS students reported gains in all areas of the California Standards Test; students have increased in every grade level for both ELA and math district-wide. Dual Immersion classes continue to be a success at Grimes elementary.

Other points of interest include senior class mock interviews, scheduled to return in spring 2010. The Nutrition Services department was awarded the 2009 Equipment Assistance Grant, which will support the goal of efficiently serving and increasing meal accessibility for all students. Mr. Downs recognized Marissa Lopez-Sevilla, BMS teacher for catapulting BMS AVID to pre-National AVID Demonstration Site status. Mrs. Lopez-Sevilla was also invited to speak at the National AVID conference in 2010. Mr. David Krivanek, BMS teacher was recognized for surpassing the district and state averages. 63% of 8<sup>th</sup> grade Geometry students scored proficient or advanced on the current Geometry CST.

At the request of Mr. Downs, Ingrid Munsterman shared details of the Management Retreat. Mrs. Munsterman acknowledged the Management Retreat committee for their creativity and the hard work put forth to make the event a success. She also thanked Board members Albiso and Haro for their attendance.

Ms. Mollie Gainey-Stanley shared the two goals adopted in 2006 by the Educational Services Division. The first goal was established to increase student performance overall in math on CST, CAHSEE and course completion rates. Second, to provide enriched programs for GATE and Advanced math students. To achieve these goals, several actions were taken over the past few years. The process for placing students and addressing their math needs have drastically changed. Ms. Gainey-Stanley and the Educational Services Division have developed an outline of future steps to include: instructional staff development, monitoring and evaluating new and existing support

programs. A graduation requirement committee has been formed for the 2009-10 school year to address such concerns as allowing students to count a repeated high school course as elective credits. Ms. Gainey-Stanley will continue to inform the Board of the secondary math program status.

#### 10. Board Comments:

**Robert Armenta Jr.** on behalf of California Assemblymember Wilmer Carter, encouraged staff to nominate the employees for Carter's 3rd annual *Thirty Under Thirty Latino/Native American Recognition Breakfast*. The purpose of the event is to recognize individuals who have made an extraordinary contribution to the community through their talent, skill, imagination and achievements. To date, several high caliber District employees have been nominated for this award. Mr. Armenta thanked Ms. Mollie Gainey-Stanley for taking the time to tour Birney, Grant, McKinley and Lincoln Elementary Schools. He looks forward to continuing the tour on Monday, August 24, 2009.

**Kent Taylor** recognized the administration, teachers, and staff at Terrace Hills MS for improving in every area of testing. He acknowledged that schools throughout the District reported gains. Mr. Taylor congratulated Bloomington MS teacher, David Krivanek for his work and dedication with the 8<sup>th</sup> grade geometry students. He commented on the progress the District is making with regard to Program Improvement and working with DAIT provider New Directions.

**Patt Haro** congratulated Ingrid Munsterman and her Management Retreat committee for organizing and executing such a grand event. She commented on the amazing talent within the Colton JUSD and acknowledged those who presented the various workshops. Mrs. Haro has attended several back to school nights and remarked on the overwhelming community support at each of the sites. She commended the administration of Birney, Cooley Ranch, Crestmore, Grant, Lewis, Lincoln, Smith, and Zimmerman Elementary Schools for the positive turn out and parental involvement at school activities. Mrs. Haro shared the excitement at McKinley when students, parents and staff celebrated the preliminary results of 2009 CST scores. Mrs. Haro expressed thanks to Mr. Downs for gaining the respect of administrators and staff through his leadership style. She attributed the current success of the District and the improved student performance to his leadership.

**Frank Ibarra** shared the success of the 2009 Football Camp hosted by Colton HS coaching staff, Booster Club and players. Coach Strauss and staff provided hands-on training of football fundamentals, techniques and skills to nearly 100 children between the ages of 7-13. Several parents commented on the compassion, teaching and overall character of varsity football players.

Mr. Ibarra commented on the productive meeting with Mr. Ayala and Mrs. Angela Dischinger. He would like to explore opportunities to further expand adult education. Mr. Ibarra suggested the District form a sub-committee to address possibilities to support adult educational programs. He states, with the changing economy, several people are looking to increase their job skills. Colton JUSD needs to be prepared to support such an influx.

Board President Mendoza Ware asked for Board consensus to form an Adult Educational Program subcommittee. The Board unanimously consented to form the subcommittee. Mrs. Mendoza-Ware advised interested Board members to express their interest to Mr. Ayala through e-mail.

Mr. Ibarra thanked Mr. Ayala for arranging the site tour of GTHS with Vanir Construction Management. Currently, Vanir has surveyed fifty percent of the GTHS construction site, Mr. Ibarra wishes to be informed upon the completion.

Colton HS held their Freshman Class BBQ on August 19, 2009. Mr. Ibarra commented on the enthusiasm and visible school spirit of the incoming freshman class. He thanked Mr. Verdi and staff for making this BBQ available for students and parents.

Lastly, Mr. Ibarra noted that Colton and Bloomington High Schools will be hosting varsity football games on Friday, September 11, 2009. He would like for each school to honor Patriots' Day with appropriate celebrations to include patriotic music and other forms of tribute.

**David Zamora** -no comment

**Mel Albiso** thanked staff for extending the invitation to participate in the Management Retreat. He commented that a great job was done by all. Mr. Albiso acknowledged that the District is doing an outstanding job, partly because we have great leaders in the appropriate places working together to support common goals. He noted the importance of mock interviews and senior portfolios. Mr. Albiso thanked Ernie Guillen, Dave Beeson, and David Thurston, for presenting the Centralized Textbook Management System. He recommended the District explore different uses for Microsoft monies that would directly support student achievement in the classroom. Mr. Albiso thanked Ms. Gainey-Stanley for their recent meeting. He looks forward to working with her and expects positive results from their collaborative effort.

**Marge Mendoza-Ware** informed the Board that the CIF Southern Section has offered 2009-10 Courtesy Cards for Board members wishing to attend CIF functions. Those interested should contact the Superintendent's office.

**Closed Session** At 7:02 p.m., Board President Mendoza-Ware announced that the Board would recess to Closed Session to discuss items on the agenda:

- Student Discipline
- Personnel
- Real Property Issues
- Labor Negotiators

The Board meeting reconvened at 7:18 p.m. and Board President Mendoza-Ware announced that no reportable action was taken.

1. **Student Discipline – No Report**
2. **Personnel – No Report**
  - ◆ Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)
  - ◆ Public Employee: Performance Evaluation: Title: Superintendent
3. **Conference with Real Property Negotiator (Gov. Code 54956.8) – No Report**  
Property: APNs 1167-151-35, 36, 38 & 39 and 1167-221-01 & 02; 1167-151-45  
District Negotiators: James A. Downs, Jaime R. Ayala, Alice Grundman. Counsel,  
Best, Best & Krieger
4. **Conference with Labor Negotiator – No Report**

**Adjournment**

At 7:19 p.m., the Board adjourned to the next Regular Board of Education Meeting on September 3, 2009, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

**EXHIBIT A -- Consultants: Regular Meeting August 20, 2009**

Site	Date	Time	Program/Purpose	Location	Consultant(s)	Cost	Funds	Strategic Plan*
Wilson	2009-2010 (11 days)	7:50 a.m. – 2 p.m.	<i>Data Assessment</i> To provide data analysis and staff development for PI	Wilson	Gregg Nelsen Grand Terrace, CA	\$7,700.00	Title I	Strategy #1
THMS	2009-2010 (7 days)	8:00 a.m. - 3 p.m.	<i>Algebra Lesson Study</i> To provide algebra teachers with training in lesson study to enhance the teachers' skills to increase student achievement.	THMS	Jennifer Hodges San Bernardino County Superintendent of Schools San Bernardino, CA	\$5,320.00	EIA (Economic Impact Aide)	Strategy #1
THMS	2009-2010 (7 days)	8:00 a.m. - 3 p.m.	<i>Language Arts Lesson Study</i> To provide language arts teachers with training in lesson study to enhance the teachers' skills to increase student achievement.	THMS	Heather Jenkins San Bernardino County Superintendent of Schools San Bernardino, CA	\$5,320.00	EIA (Economic Impact Aide)	Strategy #1
Zimmerman	09/11, 14; 18/09 11/3/09 1/19/10	7 a.m. - 2:15 p.m.	<i>Write From the Beginning</i> To provide teachers with the additional knowledge to enhance their instructional skills to increase student achievement.	Zimmerman	Misook Kimura Cary, NC	\$7,500.00	EIA (Economic Impact Aide)	Strategy #1

EXHIBIT B – Personnel Employment: Regular Meeting August 20, 2009

<b>I-A</b>	<b>Certificated Regular Staff</b>	<b>Subject</b>	<b>Site</b>
1.	Anderson, Brittany	English/Language Arts	BMS
2.	Castro, Benjamin	Social Science (temp)	CMS
3.	Elliott, Elizabeth	Science	Slover
4.	Esquivel, Michael	Science	CMS
5.	Hall, Jessica	SDC/SH (temp)	ROHMS
<b>I-D</b>	<b>Certificated – Substitute</b>		
1.	Carli, Brian		
2.	Keith, Nicole		
3.	Lopez, Samuel		
4.	Quach, Trung		
<b>II-C</b>	<b>Classified - Hourly</b>	<b>Position</b>	<b>Site</b>
1.	Banuelos, Jessica	Noon Aide	Lincoln
2.	Vazquez, Amanda	AVID Tutor	BHS
<b>II-D</b>	<b>Classified - Substitute</b>	<b>Position</b>	
1.	Bragg, Rayne	Campus Supervisor	
2.	Hernandez, Jacob	General Laborer	
3.	Marquez, Collette	Child Development Instruct. Asst.	
4.	Odenbaugh, John	General Laborer	

Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

EXHIBIT C – Conference Attendance: Regular Meeting August 20, 2009

Employee	Position/Site	Conference Details	Cost
Celia Gonzales	Coordinator District Office/Special Projects	Cultivating Success 2009 Summit September 17-18, 2009 Sacramento, CA	\$1,447.95 Title I
Charme Zumfelde	Teacher BHS	Southern Region CATA Conference September 25-26, 2009 Pomona, CA	\$821.71 Ag funds
Bertha Arreguin	Director Student Services Center/LSS	Accountability Leadership Institute for English Learner, Immigrant and Migrant Students December 6-8, 2009 Burlingame, CA	\$1,003.51 Title III

**Total**

**\$3,273.17**

# BOARD AGENDA

REGULAR MEETING  
September 3, 2009

CONSENT ITEM

**TO:** Board of Education

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT:** Approval of Contract with enVision Consulting Group, Inc. for K-12 Preparation of the 2008-09 School Accountability Report Cards (SARCs) for Publication in 2009-10

**GOAL:** Community Relations/Parent Involvement

**STRATEGIC PLAN:** Strategy #1 - Communication

**BACKGROUND:** The School Accountability Report Card (SARC) is a main source for providing statistical and narrative information concerning individual schools to the community. To assure we continue to be compliant with all Federal and State requirements, including NCLB and Williams Settlement information, we requested and received proposals from three companies who prepare SARCs for school districts. Each of the proposals received included the cost for providing a full report in English and Spanish.

enVision Consulting Group, Inc.	\$9,500
School Wise Press	\$19,437
School Innovations & Advocacy	\$20,800

After reviewing each company's services and proposed contract, we recommend a contract with enVision Consulting Group, Inc. to prepare the SARCs for the 2008-09 school year. Color copies and black and white copies for each school are inclusive in the contract.

**BUDGET**

**IMPLICATIONS:** \$9,500 - General Fund

**RECOMMENDATION:** That the Board approve the contract with enVision Consulting Group, Inc. for preparation of the 2008-09 School Accountability Report Cards for publication in 2009-10 as presented.



**BOARD AGENDA**

**BOARD MEETING  
September 3, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Mollie Gainey-Stanley, Assistant Superintendent  
Educational Services Division

**SUBJECT:** **Approval of Consultants for Staff Development**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 - Communication

**RECOMMENDATION:** That the Board approve the consultants for staff development as listed and expend the appropriate funds.

**CONSULTANTS: Regular Meeting September 3, 2009**

Site	Date	Time	Program/Purpose	Location	Consultant(s)	Cost	Funds	Strategic Plan*
Birney	2009-10 School Year (120 hours)	TBD	<i>Servicing At-Risk English Learner Students</i> To provide assistance and support in targeting, tracking, and monitoring the progress of English Learner at-risk students.	Birney	Lisa Urrea STEP Associates, Inc. (Success Through Educational Planning) Yucaipa, CA	\$25,000.00	Title I	Strategy #1
Grimes	2009-10 School Year	TBD	<i>Dual Immersion</i> To evaluate, monitor, and provide professional development for the successful implementation of the Two Way Immersion program.	Grimes	San Bernardino County Superintendent of Schools San Bernardino, CA	\$4,750.00	Title III	Strategy #1

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, successes, and strengths.

**BOARD AGENDA**

**REGULAR MEETING  
September 3, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Mollie Gainey-Stanley, Assistant Superintendent  
Educational Services Division

**SUBJECT:** **Approval of Student Field Trips**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 - Communication

**RECOMMENDATION:** That the Board approve the field trips as listed and expend the appropriate funds.

**FIELD TRIPS: Regular Meeting September 3, 2009**

Site	Date	Depart	Return	Destination	Activity/Background	Grade	Teacher	Cost	Funding	Strategic Plan*
Terrace View	4/15/10 to 4/16/10** (Th/F)	8:30 a.m.	10:00 a.m.	Dana Point Harbor Dana Point, CA (District)	<i>Before the Mast Overnight</i> Students will participate in a hands-on living history experience.	4	Liese Harris-Lesh (34) + 4	\$3,250.00	ASB	Strategy #1
Colton High School	11/5/09 to 11/8/09** (Th/F/S/S)	8:00 a.m.	6:00 p.m.	Mira Mesa High School San Diego, CA (District)	<i>Mira Mesa Invitational Band Competition</i> Student will compete in field show and parade events.	9-12	Luis Gonzales Carey Akins (72) + 25 parents	\$14,700.00	Students (\$14,400) ASB (\$300)	Strategy #1

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.  
 \*\*Overnight

**BOARD AGENDA**

**REGULAR MEETING  
September 3, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Mollie Gainey-Stanley, Assistant Superintendent  
Educational Services Division

**SUBJECT:** **Approval of Consultants for Assembly Presentation**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 - Communication

**RECOMMENDATION:** That the Board approve the consultants for assembly presentations as listed and expend the appropriate funds.

**ASSEMBLIES/PROGRAMS: Regular Meeting: September 3, 2009**

Site	Date	Time	Program/Purpose	Location	Consultant(s)	Cost	Funds	Strategic Plan*
Grand Terrace	2009-10 school year TBD	TBD	<i>Meet the Masters</i> To provide an interactive, multi-media art education program for students, and in-service and materials for teachers.	Grand Terrace	Meet the Masters Fontana, CA	\$1,816.00	Discretionary	Strategy #1
Birney	10/16/09 4/23/10	8:00 a.m. and 9:00 a.m.	<i>Matter of Fact and Dry Ice</i> To provide 5 <sup>th</sup> grade students with a hands-on science experience.	Birney	Mad Science of the Inland Empire Riverside, CA	\$1,520.00	Economic Impact Aid (EIA)	Strategy #1

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

## BOARD AGENDA

REGULAR MEETING  
September 3, 2009  
CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Mollie Gainey-Stanley, Assistant Superintendent  
Educational Services Division
- SUBJECT:** Approval of Agreement with CGP Education Inc. to Custom Publish a Support Program for *Algebra I, Algebra II and Geometry (2009-11)*
- GOAL:** Improved Student Performance
- STRATEGIC PLAN:** Strategy # 2- Curriculum  
Strategy # 3- Decision Making
- BACKGROUND:** The 2008-09 LEA Plan Addendum and DAIT plan require a mathematics intervention program for 9<sup>th</sup> and 10<sup>th</sup> grade. The State Board of Education adopts intervention materials for grades K-8, but high school materials in this area are to be developed or purchased from district-selected vendors. Holt, the current adopted high school core program, is a large national publisher, and does not produce custom published materials based on California State standards.
- CJUSD has had mathematics teacher curriculum teams develop support pacing guides, materials, and assessments. The 2008-09 high school math teacher curriculum team requested assistance from CGP, Education, Inc. to custom publish the support program for 9<sup>th</sup> and 10<sup>th</sup> grade students. It was the opinion of this team that CGP, the District's current provider for 7<sup>th</sup> and 8<sup>th</sup> grade math materials, could more effectively produce a program that addressed California State standards, CAHSEE skills, and both academic and content vocabulary, as well as math benchmark and semester exams.
- CGP is a small publishing company that focuses on California standards, particularly in mathematics. The contract would require us to purchase the created materials for three years and duplicate them for student use. After year three, the materials would be the property of CJUSD.
- The courses involved are:
- Algebra with Support
  - Geometry with Support
  - Algebra II with Support
- BUDGET IMPLICATIONS:** \$66,835.00 per year (2009-11) to be paid from American Recovery Reinvestment Act (ARRA) and Individuals with Disabilities Education Act Part B, Section 611, Local Assistance Early Intervening Services (IDEA) funds.
- RECOMMENDATION:** That the Board approve the agreement with CGP Education Inc. to custom publish a support program for *Algebra I, Algebra II and Geometry. (2009-11)*



17241 Murphy Avenue, Irvine, CA 92614  
Tel: (949) 474-0999 • Fax: (949) 474-1999  
Website: [www.cgpeducation.com](http://www.cgpeducation.com)

## CUSTOM TRAINING / PUBLISHING DIVISION

To: Julia Nichols, Director of C&I  
Colton Joint Unified School District  
1212 Valencia Drive  
Colton, CA 92324  
(909) 580-6541

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Date: June 15, 2009

### Custom Project Summary:

1. Algebra I "Support Program" for existing Holt curriculum
  - a. Support for lessons outlined per district pacing guide including student worksheets, practice tools and CAHSEE reinforcement
  - b. (4) Benchmarks and (2) semester exams
  - c. Estimate of 1,000 students / 18 teachers
  - d. Finished product to be provided in digital format for reproduction to student / teacher (+/- 5%)
  
2. Geometry "Support Program" for existing Holt curriculum
  - a. Support for lessons outlined per district pacing guide including student worksheets, practice tools and CAHSEE reinforcement
  - b. (4) Benchmarks and (2) semester exams
  - c. Estimate of 1,000 students / 18 teachers
  - d. Finished product to be provided in digital format for reproduction to student / teacher estimates (+/- 5%)
  
3. Algebra II "Support Program" for existing Holt curriculum
  - a. Support for lessons outlined per district pacing guide including student worksheets, practice tools and CAHSEE reinforcement
  - b. (4) Benchmarks and (2) semester exams
  - c. Estimate of 600 students / 10 teachers
  - d. Finished product to be provided in digital format for reproduction to student / teacher estimates (+/- 5%)





17241 Murphy Avenue, Irvine, CA 92614  
Tel: (949) 474-0999 • Fax: (949) 474-1999  
Website: www.cgpeducation.com

Cost Summary:

1. Algebra I “Support Program” for existing Holt curriculum
  - a. Minimum of 3-year annual content subscription. After term expires, district can continue use of content at established annual cost, negotiate a “content buyout” or cease using all created content.
  - b. Annual content subscription cost = \$17,560.00
  
2. Geometry “Support Program” for existing Holt curriculum
  - a. Minimum of 3-year annual content subscription. After term expires, district can continue use of content at established annual cost, negotiate a “content buyout” or cease using all created content.
  - b. Annual content subscription cost = \$21,380.00
  
3. Algebra II “Support Program” for existing Holt curriculum
  - a. Minimum of 3-year annual content subscription. After term expires, district can continue use of content at established annual cost, negotiate a “content buyout” or cease using all created content.
  - b. Annual content subscription cost = \$27,895.00

Agreement Summary:

CGP Education, Inc will agree to “custom publish” the above content, to the district’s specifications and allow use on an annual subscription basis for a minimum of 3 years at the annual prices outlined above. Each of the three year’s subscription total will be billed in advance of the forthcoming year and will entitle CJUSD to unconditional use throughout the year for the total number of students / teachers quoted.

We agree to the preceding terms and conditions outlined above:

\_\_\_\_\_  
Jaime Ayala, CJUSD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patrick Adams, CGP Education Inc

\_\_\_\_\_  
Date

**BOARD AGENDA**

**REGULAR MEETING  
September 3, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Acceptance of Gifts**

**GOAL:** Community Relations

**STRATEGIC PLAN:** Strategy #6 - Character

**RECOMMENDATION:** That the Board accept the gifts as listed on the attached matrix.

EXHIBIT "B" -- GIFTS / DONATIONS: Regular Meeting September 3, 2009

SITE	DONOR	DONATION / PURPOSE	AMOUNT
CJUSD	James A. Downs 1212 Valencia Drive Colton, CA 92324	Check #1274	\$135.65
Grand Terrace Elementary	Grand Terrace Elementary P.T.A. 12066 Vivienda Avenue Grand Terrace, CA 92313	Check #1359 AR - \$1,000.00 Projector Screen - \$6,000.00	\$7,000.00
Grimes Elementary	James A. Downs 1212 Valencia Drive Colton, CA 92324	Check #1265	\$100.00
Grimes Elementary	Edison International Employee Contributions Campaign P.O. Box 3288 Princeton NJ 08543-3288	Check #117409 - \$60.00 Check # 151806 Students: Marissa Riddle's Classroom (\$30.00) Alyssa Riddle (\$30.00)	\$60.00
Jurupa Vista Elementary	James A. Downs 1212 Valencia Drive Colton, CA 92324	Check #1273	\$100.00
Ruth O. Harris Middle School	James A. Downs 1212 Valencia Drive Colton, CA 92324	Check #1264	\$100.00
Rogers Elementary	Sugey Ochoa 574 San Benito Avenue Colton, CA 92324	Two boxes of spiral bound notebooks -	\$70.00 value

# BOARD AGENDA

REGULAR MEETING  
September 3, 2009

## ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources Division

**SUBJECT:** Approval of Personnel Employment

**GOAL:** Human Resources Development

**STRATEGIC PLAN:** Strategy #1 - Communication

### I-A Certificated – Regular Staff

1. Castleman, Derek Science Teacher – Slover Mountain
2. Espino, Elizabeth English/Language Arts Teacher (temp) – CMS
3. Gilbert, Kristine English/Language Arts Teacher (temp) – CMS
4. Healey, John Math Teacher – ROHMS
5. Leyva, Rebecca Science Teacher (temp) – THMS
6. Martin, Corrine Math Teacher – BHS
7. Martin, Tiffany Math Teacher – BMS
8. Martinez, Jr., Jose Opportunity Teacher – Washington
9. Miller, Rosemary English Teacher – CHS
10. Nepomuceno, Jair Math Teacher – BMS
11. Orrence, Amanda Math Teacher – BMS
12. Ritzi, Brandi Math Teacher – BHS
13. Rohrman, Jennifer SDC/LH Teacher – D’Arcy
14. Ruiz, Luis Math Teacher – BHS
15. Saucedo, Miguel Math Teacher (temp) – CMS
16. Staples, James Math Teacher – CMS
17. Sutherland, Matthew Math Teacher – BHS
18. Wang, Stephanie SDC/SH Teacher – Reche Canyon

### I-B Certificated – Activity/Coaching Assignments

1. Goldkorn, Peter Basketball – Head JV - CHS

### I-D Certificated – Substitute Teacher

1. Bridwell, Robert
2. Carli, Brian (rehired)
3. Davis, Cynthia
4. Gonzales, Maira/former Buenrostro (rehired)
5. Gonzalez, Patricia (rehired)
6. Pierce, Tara
7. Rangel, Richard (former Special Ed IA)
8. Sandoval, Mark (rehired)
9. Veizer, Anna (rehired)

### II-A Classified – Regular Staff

1. Kisinger, Rick L. Dispatcher – Transportation
2. Rossano, Michael J. Campus Supervisor – BHS

II-B Classified – Activity/Coaching Assignments

1. Lewis-Campbell, Shariff      Football – Asst. Varsity (walk-on) – BHS
2. Morales, Ruben                Football – Asst. JV (walk-on/returning) – CHS

II-C Classified – Hourly

1. Calderilla, Emily              Noon Aide - Lincoln
2. Caruthers, Che-Ellis        AVID Tutor – ROHMS
3. Garcia, Tisha                 Noon Aide – Grand Terrace
4. Hughes, Susan                Noon Aide - Grimes
5. Mohammad, Adeba          AVID Tutor – BHS
6. Taylor, Christia              AVID Tutor – CMS
7. Walls, Regina                 Noon Aide - Lewis

II-D Classified – Substitute

1. Childs-Reyes, Michelle – Sub Bus Driver
2. Lewis-Campbell, Shariff – Sub Campus Supervisor
3. Lopez, Rosa M. – Sub Noon Aide - Lincoln
4. Ontiveros, Luis – Sub Bus Driver

**RECOMMENDATION:**

That the Board approve employment of personnel as presented.

**ACTION:**

On motion of Board Member \_\_\_\_\_ and  
\_\_\_\_\_, the Board approved the  
recommendations for employment.

**BOARD AGENDA**

**REGULAR MEETING  
September 3, 2009**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approval of Purchase Orders**

**GOAL:** **Student Performance / Personnel Development**

**STRATEGIC PLAN:** Strategy #1 - Communication

  

**RECOMMENDATION:** That the Board approve Purchase Orders in excess of \$10,000 for a total of \$1,702,824.51 as listed.

  

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved purchase orders as recommended.

## Attachment to Board Agenda

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>RESOURCE CODE*</u>	<u>AMOUNT</u>
010799	Lehigh Safety Shoe Co.	Safety Supp./Risk	9884	\$20,000.00
010807	Barnes Hazmat	Chemical Removal/Risk	0000	\$10,000.00
010809	AT & T	Telephone/ Various Sites	0000	\$91,256.00
010819	Standards Plus	Inst. Matls./Zimmerman	7090	\$12,266.87
010904	Xerox Corp	Paper/ Purchasing	0000	\$23,129.82
010906	ASCIP	Other Ins. Group/Risk-Benefits	0000	\$722,968.00
010915	Sopris West Educ. Svs.	Inst. Matls./BMS	0356	\$89,369.33
010918	Sopris West Educ. Svs.	Inst. Matls./CMS	0356	\$86,856.05
010919	Sopris West Educ. Svs.	Inst. Matls./RHMS	0356	\$58,140.32
010920	Sopris West Educ. Svs.	Inst. Matls./THMS	0356	\$59,355.53
010954	Sopris West Educ. Svs.	Inst. Matls./CHS	0356	\$14,343.90
010956	McGraw Hill	Txtbks./Ed. Svs. 7-8	3322	\$100,462.56
011032	Tech Edge Learning	Inst. Matls./BHS	1100	\$12,590.22
011035	Harcourt	Txtbks./CHS	0356	\$20,872.51
011037	Pearson Education	Txtbks./CHS	0356	\$16,797.78
011038	Pearson Education	Txtbks./CHS	0356	\$28,138.78
011039	Pearson Education	Txtbks./CHS	0356	\$16,263.05
011042	Houghton Mifflin	Txtbks./CHS	0356	\$13,100.99
011069	McGraw Hill	Txtbks./A. Birney	0356	\$24,745.38
011070	McGraw Hill	Txtbks./Crestmore	0356	\$27,062.13
011071	McGraw Hill	Txtbks./D' Arcy	0356	\$18,547.88
011072	McGraw Hill	Txtbks./G. Terrace	0356	\$20,362.56
011073	McGraw Hill	Txtbks./Grimes	0356	\$15,829.54
011075	McGraw Hill	Txtbks./Lewis	0356	\$25,141.86
011076	McGraw Hill	Txtbks./Zimmerman	0356	\$23,889.75
011077	McGraw Hill	Txtbks./Lincoln	0356	\$18,715.15
011078	McGraw Hill	Txtbks./McKinley	0356	\$20,257.54
011079	McGraw Hill	Txtbks./R. Canyon	0356	\$21,426.70
011080	McGraw Hill	Txtbks./Smith	0356	\$21,302.45
011081	McGraw Hill	Txtbks./Sycamore Hills	0356	\$26,315.35
011082	McGraw Hill	Txtbks./Wilson	0356	\$19,588.46
011083	McGraw Hill	Txtbks./T. View	0356	\$23,728.05
<b>TOTAL</b>				<b>\$1,702,824.51</b>

**LEGEND**

0000	Revenue Limit/Unrestricted	6761	Art, Music, PE Supp/Eq.
0001	Child Dev. Facilities	7055	CAHSEE Intensive Inst. & Svs
0100	Microsoft Voucher Prg-Schools	7056	CAHSEE Individualized Mtls.
0356	RS7156 IMFRP	7090	Economic Impact Aid- SCE
0110	E-Rate Technology Program	7010	Agricultural Vocational Ed.
0750	Mandated Costs Incentive	7156	Inst. Mtls. Block Grant K-12
0790	Donations, Misc.	7158	Inst. Matls./Williams' Case
1100	State Lottery Revenue	7230	Transport.- Home to School
3010	NCLB: Title 1, Pt A Grnt Low Inc.	7240	Transportation Spec. Ed.
3025	NCLB: Title 1, Pt D SBPRT2 N&D	7250	School Based Coord. Program
3405	Spec. Ed. Workability I	7255	Immediate Intervention UPSP
3175	NCLB: Title I, Part A Prog. Imprv.	7258	High Priority Schls Grant Prog.
3550	Voc. Prgs - Voc & Appl Secndry & Ad	7271	CA Peer Asst & Review Prog. Tea
3710	NCLB: title IV, Pt A Drug Free	7294	Staff Dev-Math & Reading AB466
4035	NCLB: Title II Part A	7320	Staff Development/Adm. Trgp
4110	IASA - Title VI-Formula Entitle	7390	Pupil Retention BG AB825
4203	NCLB: Title III LEP Stdnt Prg.	7395	Schl/Library Imprv. Bg AB825
5035	CD -Blk Grnt-25% Qlity/Discrtn	7396	Schl Site Disc. Block Grant
4045	NCLB: Title II Part D	7400	QEIA-Quality Educ. Invstmnt Act
5210	Head Start	8150	RMA-Ongoing Major Maint.
5630	NCLB: Title X Mck-Vnto Homeless	9002	AB466 Site Reimbursement
5640	Medi-Cal Billing Option	9005	Medi-Cal Admin. Activities (MAA)
6055	Child Care & Dev- State Preschool	9286	Special Project Adm.
6060	Child Care and Dev.-Alt Pymnt Prg.	9701	Sycamore Main 50/67686-22
6092	Cal Safe Child Care & Dev.	9705	SSB 77/67686-00-12 Grand Terr
6205	Deferred Maint. Apportnmt.	9707	SSB 77/67686-00-11 McKinley El
6275	Teacher Recruitment & Retention	9737	CHS Mod. 57/67686-00-007
6285	Community Based Eng. Tutor	9811	Capital Facilities Acct. Fund
6286	English Lang. Learner Train	9812	Capital Facilities/Builder Fee
6405	School Violence - School Safety	9878	Uninsured Losses/Liability
6500	Special Ed.	9884	Workmens Comp. Ins.
6760	Arts & Music Block Grant	9967	Early Retiree Benefits



**BOARD AGENDA**

**REGULAR MEETING  
September 3, 2009**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approval of Disbursements**

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication      Strategy #4 – Facilities  
Strategy #2 – Curriculum      Strategy #5 – College Career  
Strategy #3 – Decision Making      Strategy #6 – Character

**RECOMMENDATION:** That the Board approve disbursements paid as listed, from Batch #0214 through Batch #0298 for the sum of **\$6,417,776.55**.

The Board of Trustees payment report is available at the Board of Education meeting for review.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the disbursements as listed.

**BOARD AGENDA**

**REGULAR MEETING  
September 3, 2009  
ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Student Services Division

**SUBJECT:** Amendment to the Agreement with All City Management Services, Incorporated, to Provide School Crossing Guard Services for the 2009-10 Fiscal Year.

**GOAL:** School Safety & Attendance / Community Relations & Parent Involvement

**STRATEGIC PLAN:** Parameter 4 – Programs and Services  
Parameter 7 – Fiscal Responsibility

**BACKGROUND:** The District has provided crossing guard services through an agreement with All City Management Services Incorporated at the rate of \$13.39 per hour per guard. The proposed new agreement is requesting an increase of approximately 1.5%, to a billing rate of \$13.59 per hour. It is understood and agreed that the District has the right to add locations at the same hourly rate anytime during the term of this agreement.

Under separate agreements, the City of Fontana reimburses the District 50% of the cost for services provided in their jurisdiction and the City of Grand Terrace pays \$3,500 for its share.

**BUDGET IMPLICATIONS:** The District’s estimated annual cost is \$289,275 to be paid from General funds (after contributions from cities of Fontana and Grand Terrace).

**RECOMMENDATION:** That the Board amend the agreement with All City Management Services, Incorporated, to provide school crossing guard services for 2009-10.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation, as presented.



# ALL CITY MANAGEMENT SERVICES

## Amendment to Agreement between All City Management Services, Inc. and the Colton Joint Unified School District for providing School Crossing Guard Services

The **Colton Joint Unified School District** hereinafter referred to as the "District", and **All City Management Services, Inc.**, located at 1749 S. La Cienega Blvd., Los Angeles, CA 90035, hereinafter referred to as the "Contractor", mutually agree to amend the existing Agreement entered into on September 1, 2002 as follows:

1. **Item #1** The District and the Contractor agree to extend the term of this Agreement for the 2009-2010 fiscal year beginning July 1, 2009 through June 30, 2010.
  
2. **Item #17** The District agrees to pay the Contractor for the services rendered pursuant to this Agreement the sum of Thirteen Dollars and Fifty-Nine Cents (\$13.59) per hour, per guard. It is understood and agreed that the District has the right to add locations at the same hourly rate anytime during the term of this Agreement.

Except as provided for in Item #1 and Item #17, all other terms and conditions of the original Agreement and Amendments thereto between the District and the Contractor remain in effect.

**Colton Joint Unified School District**

**All City Management Services, Inc.**

By \_\_\_\_\_  
Signature

By   
Demetra Farwell, Corporate Secretary

\_\_\_\_\_  
Print Name and Title

Date \_\_\_\_\_

Date July 30, 2009 \_\_\_\_\_

## BOARD AGENDA

**REGULAR MEETING**  
**September 3, 2009**  
**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Student Services Division

**SUBJECT:** Adoption of Memorandum of Understanding between the District, EMQ Families First and the San Bernardino County Department of Behavioral Health for all programs at Washington Alternative School for 2009-10

**GOAL:** School Safety & Attendance / Community Relations & Parent Involvement

**STRATEGIC PLAN:** Shared Community Beliefs

**BACKGROUND:** EMQ Families First and the San Bernardino County Department of Behavioral Health have offered the District an opportunity to participate in a collaborative early intervention student assistance program. The program will provide voluntary services for students and their families, when appropriate, in the areas of alcohol and drug prevention, anger management, mental health services, crisis intervention, wraparound services, dating and relationship education, violence prevention, and teen pregnancy prevention. Two masters level clinicians and two behavioral specialists will be provided for individual and small group counseling, multi-disciplinary assessments, social skills groups, and support groups.

School site staff and administration will identify students for participation. Parent consent will be obtained prior to the commencement of any services.

**BUDGET** No cost to the District

**IMPLICATIONS:**

**RECOMMENDATION:** That the board adopt the memorandum of understanding between the District, EMQ Families First and San Bernardino County Department of Public Health for the 2009-10 fiscal year.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation, as presented.

**Operation Agreement/Memorandum of Understanding  
Between  
Colton Joint Unified School District (CJUSD), EMQ FamiliesFirst and San  
Bernardino County Department of Behavioral Health  
At  
Washington High School**

EMQ FamiliesFirst agrees to:

1. Work collaboratively in a school setting and within the local community assigned to provide prevention and early intervention services to school aged population (Fifth through Twelfth) and their families. SAP services involve identification and referral of students requiring prevention (not diagnosed) and early intervention (early onset or newly diagnosed) services, providing individual and small group counseling and/or education including parent participation.
2. Strengthen student health and wellness by working to reduce risk factors, barriers and/or stressors, build protective factors and supports, and provide appropriate interventions at schools and after school programs in order to prevent, delay onset of, or provide early intervention for substance abuse and/or mental health disorders.
3. Provide voluntary prevention and early intervention services, using a SAP model, to the school age population (Fifth through Twelfth grade) and their families, when appropriate. Services are to be provided primarily at a school site, within a local community. Services are to be rendered via a collaborative effort between a Community Based Organization and Local Education Area.
4. Provide services and follow-up for students and family, that could include, but is not limited to the following: Alcohol and Drug Prevention, Anger management classes, Case management, Curriculum based psychosocial education (science or evidence based), Dating education and relationship violence prevention, Individual and small group counseling, Multidisciplinary assessments, Social skills groups, Substance abuse/misuse services, Support groups, Teen pregnancy prevention.
5. Meet schools' requirements for all staff members including but not limited to: Background checks, Department of Justice (DOJ) clearance, Criminal Records Review, Live Scan, Tuberculosis (TB) testing.
6. Ensure staff attend the five day SAP training program offered by San Bernardino County Superintendent of Schools or other provider as appropriate
7. Ensure delivery of a science based universal, selective, and/or indicated prevention curriculum to students at targeted school sites; being certain to implement according to program model, to not compromise the fidelity and validity of the program.
8. Encourage parental and family participation as appropriate.

9. Maintain sign-in sheets as appropriate that include but are not limited to race, ethnicity, age and gender.
10. Identify, collect, maintain data and statistical information on PEI activities and services to ensure outcomes can be measured and evaluated. Provide DBH with information as required per an evaluation system currently being developed by DBH.
11. Meet with schools and DBH on a regular basis to measure the effectiveness of the SAP program and take corrective measures, if necessary.
12. Obtain, maintain and comply with all necessary government authorizations, permits and licenses required to conduct business. Additionally, comply with all applicable Federal, State and local laws, rules and regulations in conduction of business including compliance with all applicable safety and health requirements for agency staff.
13. Participate in trainings designed to ensure PEI science-based programs are implemented as specified by program designers and/or PEI Plan.
14. Adhere to program design and fidelity through implementation of the components, target population, intensity, and duration as specified by program designers and PEI Plan. Inform and gain approval from DBH for any adaptations to program design prior to implementing adaptations.
15. Provide feedback and recommendations to DBH as the fiscal, program monitoring, and data collection and evaluation methods are developed.
16. Employ qualified prevention and early intervention professionals with appropriate background, experience, education, licensing, and/or certification.

Program Operations:

1. No cost will be incurred by Colton Joint Unified School District.
2. EMQ FamiliesFirst staff will provide 4.5 FTE staff for the PEI/SAP Program. A Masters level clinician, two Behavioral Specialists, an Administrative Assistant, and half-time Community Development Specialist.
3. Lines of authority and accountability need to be made clear. The EMQ Clinician and Family Specialist are supervised by the Associate Director.
4. The Principal, EMQ Clinician/s, Behavioral Specialists, Associate Director, will be known as the program team for each site.
5. Roles and responsibilities of educational and mental health staff need to be clarified. Mental Health staff does not provide educational instruction; however, takes the lead to address emotional and behavioral issues that may interfere with

academic performance. Educational staff does not provide mental health treatment.

Colton Joint Unified School District agrees to:

1. The admissions process will follow the mutually agreed upon admissions protocol. The referring party will complete the attached "Initial Referral Form" and submit it to the school administrator for approval. The school administrator will forward the completed referral form to the EMQ Administrative Assistant for admission into the program.
2. Legal, administrative and funding requirements of both organizations must be mutually understood and honored.
3. Program structure (e.g. daily schedule, prevention/intervention) should be jointly developed by education and PEI/SAP staff and reviewed by program management prior to implementation. If the program team wants to change procedures, this will be discussed and mutually agreed to by the team and reviewed by site administration and EMQFF prior to implementation.
4. Use of the School Security will be considered only as a last resort intervention. Unless there is imminent danger, consultation with the onsite administrator will need to occur before the use of the Police. If there is an imminent risk and safety is jeopardized, staff will secure the environment first, by calling Site Security and then contact the management team. The site administrator will determine if the child should be sent home. The site administrator or designee will make calls to arrange pick up.

#### Building and Grounds

1. The CJUSD is responsible for the facility and provides maintenance for the facility/classrooms, which is overseen by the respective site Principal.
2. Confidential therapy office(s) and group room space will be provided by CJUSD for behavioral interventions, group, family and individual counseling.
3. Existing office furniture and group room furniture will be supplied by CJUSD.
4. The Administrative Assistant and clinician's offices will need DSL capability. EMQFF will pay for the installation and maintenance of the DSL line if access to CJUSD infrastructure is not available.
5. EMQFF will provide computers, faxes and a copier.
6. EMQFF will require consistent access to the therapist's offices and milieu rooms.

#### Oversight, Review and Quality Assurance

1. Children will be identified by the school administration to participate in the PEI-SAP (Prevention Early Intervention/Student Assistance Program) activities. Parental consent will be obtained prior to commencement of services.

2. CJUSD/EMQFF Administrative Team will meet monthly for the first 4 months of the start of the year (then move to bi-monthly or quarterly) to review how the school based partnership is progressing and work out administrative issues.
3. At the end of the regular school year, the partnership will be reviewed with input from all participants, with the goal of making improvements or changes that will benefit the students and the working relationships.
4. Problems identified by either the educational or EMQFF staff will be addressed promptly and resolved in a timely manner. Problem resolution procedures will include the immediate team resolving concerns as they arrive. If a resolution can not be reached, then any member of the team can request a meeting with the Administrative Team. (site principal, DBH Representatives, EMQFF Associate Director, Clinical Director and/or Executive Director)
5. EMQFF will follow all San Bernardino County EPSDT chart documentation and claiming guidelines and keep all client files in locked cabinets as required by California Department of Mental Health and M/Cal guidelines.
6. EMQFF will follow QA guidelines and attend Clinical Quality Review Team (CQRT) meetings with respect to ongoing authorization for services.
7. EMQFF will participate in DBH outcome measure collection and will share unique outcome measures that they collect with DBH.
8. All staff will observe HIPPA regulations with regards to the clients' mental health records. Confidential documents and client information will be protected and stored according to HIPPA.

Other Agreements

This agreement is in effect for the 2009/2010 school year and extended school and may be continued into future school years as agreed upon by the Administrative Team.

\_\_\_\_\_  
James A. Downs  
Superintendent

\_\_\_\_\_  
Armando Ontiveros M.A.  
Executive Director,  
EMQ FamiliesFirst

\_\_\_\_\_  
Site Principal

\_\_\_\_\_  
Date



Copies of this MOU will be reviewed with all site staff prior to the start of the school year. Each classroom team should sign and date the MOU below, indicating their agreement to work together and to adhere to the agreements in the MOU.

Name	Title	Date

## BOARD AGENDA

REGULAR MEETING  
September 3, 2009

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT:** Adoption of Resolution, "National Hispanic Heritage Month,"  
September 15 – October 15, 2009

**GOALS:** Community Relations/Parent Involvement

**STRATEGY:** Strategy #6 - Character

**BACKGROUND:** The California State Board of Education has designated September 15 through October 15, 2009 as National Hispanic Heritage Month. The 2009 theme is "Embracing the Fierce Urgency Now." The State Board has asked local school districts to involve students in appropriate lessons and activities during this time to commemorate the contributions of Hispanic individuals.

**BUDGET IMPLICATIONS:** None

**RECOMMENDATION:** That the Board of Education adopt the Resolution: "National Hispanic Heritage Month, September 15 – October 15, 2009" to recognize Hispanic contributions, past and present.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted Resolution: "National Hispanic Heritage Month," September 15 – October 15, 2009.

Colton *Joint Unified School District*

# Resolution

## *“National Hispanic Heritage Month”*

*September 15 – October 15, 2009*

WHEREAS, the Colton Joint Unified School District joins other organizations in towns and cities in our state and nation and reflects on the history of a people who were part of this land long before the birth of the United States; and

WHEREAS, in 1988, Congress expanded the observance to a month long celebration beginning September 15 to commemorate the independence of five Latin American countries that include: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua, in addition to Mexico and Chile on September 16 and 18, respectively; and

WHEREAS, “Embracing the Fierce Urgency Now,” is the 2009 theme for National Hispanic Heritage Month; and

WHEREAS, the Colton Joint Unified School District celebrates the vibrant Hispanic-American spirit that influences our Nation’s art, music, food, and faiths, and we also celebrate the practices of commitment to family, love of country, and respect for others, virtues that transcend ethnicity, reflect the American spirit, and are nobly exemplified in the Hispanic-American community; and

WHEREAS, the Colton Joint Unified School District has a responsibility in promoting the knowledge and understanding that can be gained by all, regardless of race, through appropriate ceremonies and activities celebrating Hispanic Heritage;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Colton Joint Unified School District declares September 15 through October 15, 2009 as National Hispanic Heritage Month and duly notes the celebration of National Hispanic Heritage Month and directs appropriate activities for its observance take place in the schools of the District.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of \_\_\_ ayes, \_\_\_ noes, and \_\_\_ absent, and signed by the President and attested by the Secretary this 3<sup>rd</sup> day of September, 2009.

\_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Secretary, Board of Education

## BOARD AGENDA

REGULAR MEETING  
September 3, 2009

### STUDY, INFORMATION AND REVIEW

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources Division

**SUBJECT:** Resignations

**STRATEGIC PLAN:** Strategy #1 - Communication

#### II. Classified

1. Courtney, Chelsea                      Special Ed Instructional Asst. – CHS  
Employed April 6, 2009; resignation effective  
June 19, 2009. Employment elsewhere.
2. Rangel, Richard                         Special Ed Instructional Asst. - ROHMS  
Employed January 7, 2008; resignation  
effective June 19, 2009. Seeking another  
position.

## BOARD AGENDA

REGULAR MEETING

September 3, 2009

### STUDY, INFORMATION AND REVIEW

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** Proposal for Facilities Program Management Services
- GOAL:** Facilities/Support Services, Budget Planning
- STRATEGIC PLAN:** Strategy #1 – Communication  
Strategy #2 – Facilities
- BACKGROUND:** On November 5, 2008, the District successfully gained voter approval for Bond Measure G. This measure will allow the District to plan for numerous construction and modernization projects, resulting in a significant increase of activity for the Facilities Department.
- Construction of Grand Terrace High School is underway and work on several construction and modernization projects will begin shortly. In the near future the Facilities Department will simultaneously oversee several large projects. Upcoming and current projects include: Grand Terrace High School, math/science building and cafeteria renovations at both Bloomington and Colton high schools.
- School districts typically hire firms that specialize in facilities program management. These firms ensure that construction projects proceed smoothly and that all compliance requirements are met. Services of facilities program management firms often include assistance in the following areas: monitoring/tracking bond expenditures, cash flow projections, budget development, ongoing financial reporting, master scheduling, analysis of and recommendations for available procurement options and development of a management information system.
- The District issued proposal requests and three qualified firms responded. Based on the proposals submitted, interviews of the firms and subsequent reference checks, staff recommends that the District employ Seville Construction Services. Legal counsel will draft a preliminary eighteen-month service agreement for Board review. Upon direction from the Board, staff will meet with Seville to determine the level of service required and fees for said services will be negotiated. Actual costs will be paid from fund 21. A final service agreement will be submitted to the Board as an Action Item for approval.

SIR-2