

.BOARD OF EDUCATION

Minutes

Regular Meeting
November 15, 2007
5:30 p.m.

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, November 15, 2007, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mr. Frank A. Ibarra	President
Mr. Kent Taylor	Vice President
Mrs. Mel Albiso	
Mr. Robert D. Armenta, Jr.	
Mr. Mark Hoover	(Excused 8:15 p.m.)
Mr. David R. Zamora	

Trustee Absent

Mrs. Marge Mendoza-Ware	Clerk (Excused)
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Staff Members Present

Mr. James A. Downs	Mrs. Alice Grundman
Mr. Casey Cridelich	Mr. Roger Kowalski
Mr. Jerry Almendarez	Mrs. Ingrid Munsterman
Mrs. Yolanda Cabrera	Mrs. Julia Nichols
Mr. Rick Dischinger	Ms. Sosan Schaller
Mrs. Bertha Arreguín	Mr. Michael Townsend
Dr. Diane D'Agostino	Ms. Katie Orloff
Mrs. Mollie Gainey-Stanley	Mrs. Chris Estrada

Call to Order: Board President Ibarra called the meeting to order at 5:30 p.m. Colton High student Sara Ordaz led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

Hearing Session

1. Colton High School ASB Vice President Sara Ordaz and Renaissance President Patrick Lloyd reported on various school activities and events including fall homecoming, Veteran's Day celebration, the annual canned food drive, and implementation of wearing lanyards and ID cards. Upcoming events: Renaissance assembly and toy drive, the first varsity football team playoff game and AVID tailgate, winter spirit week, the invitational wrestling tournament, and the winter formal in January 2008.
2. Employee Recognition Program: Assistant Superintendent Jerry Almendarez introduced the honorees for the month of October and Board members congratulated the recipients:
 - Norma Bustamante, Lincoln Elementary School, Office Assistant II (Classified)
 - Kristine Moromisato, Slover Mountain High School Teacher (Certificated)
 - Janet Nickell and Laurie Wellner, Special Education Directors (Management—Certificated) :
3. District Strategic Plan: Superintendent Downs introduced the twenty-six members of the Strategic Planning Team representing all stakeholders who volunteered their time to create a vision for what they want the District to be and to develop a plan of action. He distributed a draft copy of the plan and stated that the final draft would be presented to the Board in spring 2008. The following team members highlighted the results of the planning session held October 25-27, 2008:

- Colton Police Chief Bob Miller -- Values, Interpersonal Relationships, Commitment
- Parent representative Karen Aaker -- Twelve Fundamental Beliefs
- Head Counselor Allen O'Neil – Colton JUSD District Mission Statement
- Security Manager and parent Valeria Dixson – Strategic Parameters
- Secondary Certificated representative Mary Beth Richardson -- Three Objectives
- Management Team representative Dr. Diane D'Agostino -- Critical issues (threats and obstacles)
- Secondary, Alternative & Curriculum representative Julia Nichols -- Critical issues (threats and obstacles)
- Colton Chamber of Commerce representative and parent Eufemia Reyes – Critical issues (opportunities)
- CSEA representative Nick Ramirez -- First four strategies
- Community representative and parent – Fifth strategy
- Secondary Curriculum Director Julia Nichols and PPS Director Diane D'Agostino – Next steps and timeline for finalization, Board approval and implementation in school years 2008 through 2013.

Board members joined Mel Albiso in thanking Superintendent Downs for initiating the first step in developing a District plan to improve student performance and for including diverse representation in the development process. Following discussion and by Board consensus, the Superintendent will assist with incorporating strategic plan goals, objectives, and expectations into his evaluation document as well as that of other employees.

4. Public Input—Closed Session Items: None

5. Public Input: Specific Agendized Items

Harry and Sonia Tompkins, Bloomington residents and parents, distributed information from the Grimes Elementary School community (parents, guardians) that indicated their views regarding the proposed 4M (single track) schedule: the change would have a negative impact on the students. It was suggested that all documents disseminated to parents be translated in Spanish.

Gil Navarro, Education Advocate for the California Parents Association, distributed a copy of a web-based career/college planning tool (*CareerLockerTM*) that high school counselors could share with students. Board member Taylor asked that counselors research all resources and opportunities that are free of charge and provide the information to students. Curriculum Director Julia Nichols shared the programs and resources that are in place, including evening classes for students who still need to pass the CAHSEE. President Ibarra stressed the importance of reaching all students and identifying students who are eligible for college entrance.

Todd Housley, parent, former employee, and a member of the Strategic Planning Team thanked the Board for their support of Superintendent Downs in his efforts to lead the District in a new direction and looks forward to Board support regarding the Strategic Planning plan presented.

Consent Items	#60	On a motion by Mr. Albiso, seconded by Mr. Taylor and carried on a 6-0 vote (Mendoza-Ware absent), the Board approved Consent Items #A-1 through #A-8 as presented.
Minutes (11-1-07)	#60.1	The Board approved the Minutes of the Regular Board of Education Meeting held on November 1, 2007, as presented.
Field Trips	#60.2	The Board approved the field trips as listed and authorized the expenditure of funds: ASB = Associated Student Body SBCP = School-Based Coordinated Program

(stage presentation); 30 students (9-12), 1 certificated staff member and 1 other adult; \$396, ASB funds.

CHS (12/14/07, F) Dorothy Chandler Pavilion, Los Angeles; *La Boheme* (stage presentation); 30 students (9-12), 1 certificated staff member and 1 other adult; \$528, ASB funds.

CHS (1/26/08, Sat) Arroyo Valley High School, San Bndo; Academic Decathlon Competition (speech, interview, essay); 21 students (9-12), 1 certificated staff member and 1 other adult; \$1,900, SBCP funds.

CHS (1-31-08, Th) Ahmanson Theatre, Los Angeles; *The Color Purple* (stage presentation), 30 students (9-12), 1 certificated staff member and 1 other adult; \$891, ASB funds.

Lewis (3-20-08, Th) Mission San Juan Capistrano; history of a California mission; 68 4th grade students, 2 certificated staff members and 6 other adults; \$814, SBCP funds.

Lincoln (4-17-08, Th) Mission San Juan Capistrano; history of a California mission; 60 4th grade students, 2 certificated staff members and 6 other adults; \$956, SBCP funds.

CHS (4-18-08, F) Ahmanson Theatre, Los Angeles; *My Fair Lady* (stage presentation); 3 students (9-12), 1 certificated staff member and 1 other adult; \$660, ASB funds.

Consultant
• Assembly / Program

#60.3

The Board approved the assembly/program to be presented at District school listed and authorized the expenditure of funds:
SBCP = School-Based Coordinated Program

Crestmore (5-9-08): Laguna Playhouse/TheatreReach, Laguna Beach, (stage presentation), *By the Great Horn Spoon* (California Gold Rush era); \$1,000, SBCP funds.

Consultant
• Staff Development

#60.4

The Board approved the consultant to present at the District schools listed and authorized the expenditure of funds:

BHS, CHS, SMHS, WISH (2007-08, TBA 60 hrs): Ann E. Groff, LVN-CCE, Redlands; Childbirth education for Cal-SAFE students; \$3,000, Cal-SAFE funds. Location: BHS & CHS

2008 Secondary Summer School Program

- CMS & BMS (Grades 7-8)
- BHS & CHS (Grades 9-12)

#60.5

The Board approved the 2008 secondary summer school program (core subjects and electives) for currently enrolled, District 7-12 students who are at-risk of retention, need remediation or need to makeup failing grades including class of 2008 students who do not graduate and will complete requirements by July 25, 2008. The ADA generated by the summer school program will cover the majority of the costs; transportation costs will be paid from General funds. A complete list of courses is on file in the Curriculum & Instruction Office.

Sites: *CMS, BMS, BHS, CHS [*A rotation of sites: THMS students will attend CMS and ROHMS will attend BMS]

Dates: Session I: June 16 – July 3 (14 days); *No school on Friday, July 4*
Session II: July 7 – July 27 (15 days)

Middle School Schedule (Teacher workday: 7:45 a.m. – 1:15 p.m.)

1st period: 8:00 a.m. to 10:15 a.m. / *Nutrition break: 10:15 to 10:30 a.m.*
2nd period: 10:35 a.m. to 12:50 p.m.

High School Schedule (Teacher workday: 7:15 a.m. – 12:45 p.m.)

1st period: 7:30 a.m. to 9:45 a.m. / *Nutrition break: 9:45 to 10:00 a.m.*
2nd period: 10:05 a.m. to 12:20 p.m.

Instructional minutes: 270 per day (4-1/2 hours)

Attendance / Discipline: Students will be dropped for any violation of Ed. Code 48900 that leads to suspension, truancy, or any unexcused absence. Students will be dropped from a session when they miss a total of 6 hours of class for that session. Each tardy will be counted as having missed 1 hour of class.

Acceptance of Gifts

#60.6

The Board accepted gifts from donors:

Smith **Target (Minneapolis, MN)** \$164.10

Wilson **Wilson Alumni Association**
Two Compaq PCs, two flat screen monitors, two HP printers
(value = \$926.35 per sales receipt)
For the top 6th grade boy and girl at the end of the school year

Workers' Compensation Self-Insurer's Annual Report (2006-07)

#60.7

The Board approved the District's Workers' Compensation Self-Insurer's annual report for the 2006-07 fiscal year, in accordance with California Labor Code, Section 3702.6(b). This liability and expenditures are paid from the Self-Insurance Fund that collects premiums from the above-mentioned funds. During 2006-07, the District's premium was 1.7% of employee salaries (unlike other similar-size districts who pay 3% to 4% in premiums).

<u>Description</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Future Liabilities	\$547,035	\$78,069	\$153,543	\$162,030	\$224,455
Claims Payments	1,177,041	855,820	267,067	405,139	95,968
Total Incurred	<u>\$1,724,076</u>	<u>\$933,889</u>	<u>\$420,610</u>	<u>\$567,169</u>	<u>\$320,423</u>
<i># of Claims</i>	<i>191</i>	<i>174</i>	<i>137</i>	<i>138</i>	<i>157</i>

Unpaid Leave of Absence for a Classified Employee (EIN 7163)

#60.8

The Board approved an unpaid leave of absence to the employee listed who will pay for any health insurance premiums, if applicable, as per the current CSEA Agreement.

Classified Leave
EIN 7163 12-10-07 through 12-21-07

Asst. Principal. January 15-18, 2008
 Monterey, CA
 Lottery funds: \$1,067.30

James A. Downs -- **Dist. Office** 2008 Superintendents Symposium:
 Superintendent The Legacy of Leadership
 January 30 - February 1, 2008
 Monterey, CA
 Supt. funds: \$1,514.89

Joyce Lazalde -- **BHS** CATE Convention (CA Assn of Teachers of
 Chris Montgomery English)
 Teachers March 7-9, 2008
 Long Beach, CA
 SLI funds: \$1,279.35

Purchase Orders #61.4 (C-12) The Board approved purchase orders issued as presented. All pertinent information is on file in the Business Office.

Disbursements #61.5 (C-13) The Board approved payment of disbursements as summarized and listed. All pertinent information is on file in the Business Office.

Batch #0574 through Batch #0644 **\$3,178,849.04**

Deferred

Agreement w/ Ruhnau Ruhnau
 Clarke to Prepare Feasibility
 Study (2007-08)
 • Potential Joint-Use County Library
 Adjacent to BHS

(C-14) **DEFERRED** (See item #62)

Deferred

Ratification of Change Orders
 Approved Since 10-4-07
 • Resolution 07-14
 • Modernization Projects
 • Smith & Rogers Elem.

(C-15) **DEFERRED** (See item #63)

The Board ratified change orders approved since October 4, 2007, for modernization projects at Smith and Rogers Elementary Schools for a total amount of \$6,163.56, to be paid from Fund 35. All pertinent information is on file in the Business Office.

Net Additional construction costs \$5,707.00
 Architect (8%) 456.56

Ratification of Change Orders #61.6
 Approved Since 11-1-07
 • Resolution 07-14
 • Modernization Project
 • CHS

(C-16) The Board ratified change orders approved since the Board Meeting on November 1, 2007, for the Colton High School modernization project for a total amount of \$10,319.40, to be paid from Fund 35. All pertinent information is on file in the Business Office.

Net Additional construction costs \$9,555.00
 Architect (8%) 764.40

NALEO Annual Membership #61.7 (C-17) The Board renewed the annual *individual* membership for

Renewal for *Individual*

Board Member

- Mel Albiso
- Begin 2007-08

Board member Mel Albiso in the National Association of Latino Elected and Appointed Officials (NALEO) beginning the 2007-08 school year, for a cost not to exceed \$300, to be paid from General funds. [Cost for initial membership in 2006-07 was \$100]

Ratification of Overnight Field Trip to San Diego—Vista High School #61.8

- Band & Color Guard Competition
- Nov. 10-11, 2007
- BHS

(C-18) The Board ratified the overnight field trip to San Diego by the Bloomington High School band and color guard who participated in the Vista High School band *competition on November 10-11, 2007 as presented. Transportation costs paid with site funds and lodging and meals paid by student fundraising and parent contributions. (*sponsored by the Southern Calif. School Band and Orchestra Association)

~~Adopted Amended Resolution No. 07-08~~ #61.9

Approval of Joint-Use Agreement with the City of Colton

- Use of Facilities
- William McKinley Elem. School
- East Lower Fields

(C-19) The Board ~~adopted amended Resolution No. 07-08~~ **approved** the Joint-Use **Agreement** with the City of Colton for Use of Facilities at William McKinley Elementary School, East Lower Fields, to be utilized for recreational purposes as presented.

Excerpts (complete agreement is on file in the Business Office)

- District is the owner.
- In no event shall the City's use of the east lower playfields interfere with normal District activities or programs.
- Term shall commence on the date the City submits its application for the \$132,956 Roberti-Z'berg-Harris Urban Open Space and Recreation Grant to the State for approval.
- The agreement will remain in effect for a period of five (5) years ("Initial Term") and at the end of the initial term, the agreement may be renewed, upon written notification of both parties, for successive five (5) year terms for at least a total of 20 years.
- If the project does not proceed as defined, the agreement's term reverts to a single five (5) year term with options for both parties to review per Board Policy 3140.

Minutes amended 12-6-07

Deferred—then Withdrawn #62

Agreement w/ Ruhnau Ruhnau Clarke to Prepare Feasibility Study (2007-08)

- Potential Joint-Use County Library Adjacent to BHS

(C-14) Deferred—then Withdrawn

Proposed: Agreement with Ruhnau Ruhnau Clarke to prepare a feasibility study for a potential joint-use county library adjacent to Bloomington High School with a shared cost with the County (2-1/2 acres, \$9,000 cost; final net District cost = \$4,500)

Assistant Superintendent Cridelich responded to Board inquiries regarding acquisition of the District property and constructing a building versus a portable building. By Board consensus, the Superintendent was asked to provide a presentation regarding what the company would provide for the \$9,000 cost and a thorough review of the issues that may arise with a joint-use agreement for library services.

On a motion by Mr. Zamora, seconded by Mr. Albiso and carried on a 6-0 vote (Mendoza-Ware absent), the Board *withdrew* this item and requested that additional information be provided that addresses the issues raised, and resubmit the agreement for consideration.

Deferred #63

Ratification of Change Orders

(C-15) Deferred Prior to action taken, Assistant Superintendent Cridelich clarified the information provided.

Approved Since 10-4-07

- Resolution 07-14
- Modernization Projects
- Smith & Rogers Elem.

On a motion by Board Member Taylor, seconded by Mr. Albiso and carried on a 6-0 vote (Mendoza-Ware absent), the Board ratified change orders approved since October 4, 2007, for modernization projects at Smith and Rogers Elementary Schools for a total amount of \$6,163.56, to be paid from Fund 35. All pertinent information is on file in the Business Office.

Net Additional construction costs \$5,707.00
Architect (8%) 456.56

Study, Information and Review Session / Public Comment

1. ~~Personnel -- Resignations~~
2. FMLA Leave for Certificated Classified Employees (EIN 1400)
3. Proposed Amendment of Administrative Regulations (Curriculum & Instruction): Amended
AR 4024(b) Criteria for Receiving an 8th Grade Promotion Certificate
4. Proposed Amendment by Substitution and Adoption of New Board Policies and Administrative Regulations:
(Human Resources) Will be submitted for consideration
 - AR 4112.3 Oath or Affirmation* (new)
 - AR 4212.3 Oath or Affirmation* (replaces 7100.10)
 - AR 4312/3 Oath or Affirmation* (new)
5. Associated Student Body (ASB) Financial Reports—as of October 31, 2007: Distributed
6. 2007-08 Budget Update—as of October 15, 2007: Interim report projections—combined General fund financial report:

Excerpts (*Board Policy 3460)

- Beginning fund balance increased by \$6,108,278
- Revenues have a net increase of \$232,358
- Expenditures increased by \$9,845,092
- Reserves for economic uncertainties increased by \$1,979,388 to meet the 5% *Board requirements; \$804,135 of which is funded by lottery funds
- Utilizing one-time sources of \$7 million (June deferral) and \$4.8 million (fund 40 reserves) to pay for on-going expenditures balance and maintain the 5% *Board-required reserve for economic uncertainties

By Board consensus, the Administration will develop a timeline that ensures a comprehensive budget document and a process to include Board input regarding budget development, i.e., funding reallocations.

7. Single Track (4M) Transition Phase-In Proposal: Superintendent Downs provided a brief overview of a modified 4M phase-in proposal and introduced Assistant Superintendent Yolanda Cabrera who shared the following components that would promote improved instruction and assist schools to exit Program Improvement status.
 - Needs Identified (test results, promoting full-day kindergarten programs, English Learners, special education)
 - Benefits of a single-track system
 - Budget implications
 - Preparation timeline: (March 2008) Parent/community, staff notification
 - Three-year proposal:

<u>2008-2009</u> Phase I (# portables needed)	<u>2009-2010</u> Phase II	<u>2010-2011</u> Phase III
Birney (5)	Lewis	Crestmore
Lincoln (3)	Terrace View	Grant
Smith (0)	Zimmerman	Grimes

Discussion ensued regarding first-year costs, funding resources, and risks involved. By Board consensus, the Superintendent and staff will provide additional information regarding how this proposal will be funded.

8. Superintendent's Communiqué: Superintendent Downs distributed information regarding the kindergarten programs, updates on the CSI program and the Riverside Avenue project, and CSBA meeting events.
9. ACE President Ken Johnson congratulated the employees of the month and the Strategic Plan team members for their time and efforts. He stated that the proposed reauthorization of the *No Child Left Behind* Act was withdrawn and the Union would continue to oppose the parts that are unacceptable. He thanked the Board for their thorough review and discussion of the budget.
10. CSEA President Anthony Diaz announced that he was re-elected President for an additional two-year term. He stated that he appreciates working with HR Director Ingrid Munsterman, commented on his participation on the Strategic Planning Team, site visits, conversations with employees regarding various issues, and looks forward to the new District leadership.
11. MAC – no report
12. ROP – no report
13. Comments / Requests from Board Members

Mel Albiso commented on his recent visit to the classroom of the student at Birney Elementary School who wrote him a letter. He gave a gift certificate to the teacher to purchase supplies. He stated that the Colton JUSD has been identified as one of two Districts in year four of the *No Child Left Behind*, Title III program (sanctions). Following discussion and by Board consensus, the Administration will develop an action plan to address the issues and updates will be provided.

Kent Taylor thanked Superintendent Downs for convening the Strategic Planning Team to develop a plan and a process to improve student performance. He requested an update regarding CAHSEE support funds that are available to support students and how would the funds be utilized, i.e., new books, staff trainings.

David Zamora wished everyone a great Thanksgiving.

Closed Session

- Student Discipline
- Personnel
- Real Property Issues
- Labor Negotiators

At 7:32 p.m., Board President Ibarra announced that the Board would recess to Closed Session to discuss agenda items.

Board Member Excused

At 8:14 p.m., Board member Mark Hoover was excused from the meeting due to a family matter.

Reconvened

- Closed Session Items Reported

The Board meeting reconvened at 8:15 p.m. and Board President Ibarra reported on action taken in Closed Session:

Student Discipline
(Closed Session)

- Student Discipline (15)

#64

On a motion by Mr. Taylor, seconded by Mr. Zamora and carried on a 5-0 vote (Mendoza-Ware & Hoover absent), the Board approved *Student Discipline Items 1-15* as presented, with the exception of item #2 that was deferred for separate consideration:

- | | | |
|-----------------------|------------|-------------|
| (1) 128142 | (6) 148290 | (11) 146942 |
| (2) 138599 | (7) 142224 | (12) 84694 |
| (3) 116333 | (8) 89207 | (13) 75824 |
| (4) 88571 | (9) 71951 | (14) 86491 |
| (5) 134299 | (10) 87762 | (15) 139193 |

Student Discipline
(Closed Session)
• Student Discipline item #2

#65

On a motion by Mr. Taylor, seconded by Mr. Zamora and carried on a 5-0 vote (Mendoza-Ware & Hoover absent), the Board suspended the expulsion regarding item (2) 138599 and assigned the student to the Washington Opportunity Middle School for the remainder of the 2007-08 school year.

Other Closed Session Items
No reportable action
(3 Items)

#66

Other Closed Session Items—*No reportable action*

- ~~Personnel~~
- ~~Real Property Negotiator~~—High School #3 Issues
APNs ~~1167 151 37; 1167 151 32, 33, 34; 1167 151 31, 43, 44;
1167 151 35, 36, 38, 39; 1164 151 65, 01, 02; 1167 151 45;
1167 151 59, 58, 60~~
- ~~Labor Negotiators~~

Adjournment

At 8:46 p.m., the Board adjourned to the Reorganization Session and Regular Board of Education Meeting on December 6, 2007, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.