

GTHS Attendance Routing Form

Name: _____

Student ID: _____

For the week of: _____ through _____



	Mon:	Initial:	Tue:	Initial:	Wed:	Initial:	Thur:	Initial:	Fri:	Teacher Signature:	Weekly Comment Code(s):
Per 1											
Per 2											
Per 3											
Per 4											
Per 5											
Per 6											
Per 7											

<p>Daily Attendance Codes :</p> <p>P Present</p> <p>A Absent</p> <p>L Late</p>	<p>Weekly Comment Codes:</p> <p>EA Excessive Absences</p> <p>EL Excessive Tardies</p> <p>H Attendance has improved</p> <p>N Attendance needs improvement</p>	<p>Instructions for Teachers:</p> <p>Please fill in the attendance code for each day and initial to the right each day for that code. On Friday, please sign and include appropriate comment code(s) for attendance that week.</p>
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