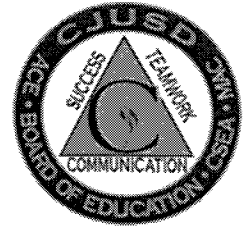


**Colton Joint Unified School District**

1212 Valencia Drive \* Colton, CA 92324-1798 \* (909) 580-5000



**BOARD OF EDUCATION  
REGULAR MEETING**

**November 15, 2007**

**5:30 p.m. – Public Session**

**Public Comment to Precede Action Sessions**

**Closed Session to Commence following Action Sessions**

*Location: Colton JUSD Student Services Center  
Board Room  
851 South Mt. Vernon Avenue  
Colton, California*

**AGENDA**

**I. CALL TO ORDER**

**Roll Call**

- Mr. Frank A. Ibarra (President) \_\_\_\_\_
- Mr. Kent Taylor (Vice President) \_\_\_\_\_
- Mrs. Marge Mendoza-Ware (Clerk) \_\_\_\_\_
- Mr. Mel Albiso \_\_\_\_\_
- Mr. Robert D. Armenta, Jr. \_\_\_\_\_
- Mr. Mark Hoover \_\_\_\_\_
- Mr. David R. Zamora \_\_\_\_\_
  
- Mr. James A. Downs \_\_\_\_\_
- Mr. Casey Cridelich \_\_\_\_\_
- Mr. Jerry Almendarez \_\_\_\_\_
- Mrs. Yolanda Cabrera \_\_\_\_\_
- Mr. Rick Dischinger \_\_\_\_\_
- Mrs. Bertha Arreguín \_\_\_\_\_
- Dr. Diane D'Agostino \_\_\_\_\_
- Mrs. Mollie Gainey-Stanley \_\_\_\_\_
- Mrs. Alice Grundman \_\_\_\_\_
- Mr. Roger Kowalski \_\_\_\_\_
- Mrs. Ingrid Munsterman \_\_\_\_\_
- Mrs. Julia Nichols \_\_\_\_\_
- Ms. Sosan Schaller \_\_\_\_\_
- Mr. Michael Townsend \_\_\_\_\_
- Ms. Katie Orloff \_\_\_\_\_
- Mrs. Chris Estrada \_\_\_\_\_

**II. PUBLIC SESSION 5:30 p.m. Renewal of the Pledge of Allegiance**

**Announcement Regarding Public Comment for Closed Session, Agendized Action Items and Non-Agendized Items** (Gov. Code 54954.3[a])

Board President clarifies the process regarding public comment and requests that the appropriate "Public Comment Card" be filled out *completely*. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. *No more than three minutes will be allotted to any speaker and no more than fifteen minutes per subject unless authorized by the Board President* (BP 1245).

Blue card—Specific Closed Session, Agendized Consent, Action or Study and Information Item: Please list the specific agenda item number and subject

White card—Non-Agendized Items: Please list topic / subject

**III. HEARING SESSION / PUBLIC SESSION**

1. Student Reports—Colton High School
2. Employee Recognition Program (October)
3. District Strategic Plan (Committee Members)
4. Public Comment: Specific Closed Session Items  
(blue card; list agenda item # and subject)
5. Public Comment: Specific Agendized Consent & Action Items  
(blue card; list agenda item # and subject)
6. Public Comment: Non-Agendized Items or Other Subjects  
(white card; list topic)

**IV. ACTION SESSION**

A. Consent Items

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved Consent Items #A-1 through #A-8.

1. Approval of Minutes (November 1, 2007)
2. Approval of Student Field Trips
3. Approval of Consultants for Assembly Presentations

4. Approval of Consultants for Staff Development
5. Approval of Secondary 2008 Summer School Program (Grades 7-12)
6. Acceptance of Gifts
7. Approval of District Workers' Compensation Self-Insurer's Annual Report for Fiscal Year 2006-07
8. Approval of an Unpaid Leave of Absence for Classified Employee (EIN 7163)

B. Deferred Item(s)

C Action Items

9. Approval of Personnel Employment
10. Approval to Employ/Assign Teachers Under California Commission on Teacher Credentialing Variable-Term Waiver (2007-08; Two—Speech Therapists)
11. Approval of Conference Attendance
12. Approval of Purchase Orders
13. Approval of Disbursements
14. Approval of Agreement with Ruhnau Ruhnau Clarke for the Preparation of a Feasibility Study for a Potential Joint-Use County Library Adjacent to Bloomington High School (2007-08)
15. Ratification of Change Orders Approved by Staff Since the Board Meeting on October 4, 2007 for the Modernization Projects at Rogers and Smith Elementary Schools per Board Resolution 07-14
16. Ratification of Change Orders Approved by Staff Since the Board Meeting on November 1, 2007 for the Colton High School Modernization Project per Board Resolution 07-14
17. Approval of Annual Membership Renewal in the National Association of Latino Elected and Appointed Officials (NALEO) for Individual Board Member (Beginning 2007-08)
18. Ratification of Overnight Field Trip for the Bloomington High School Band and Color Guard to Participate in the Vista High School Band Competition (November 10-11, 2007)
19. Adoption of Amended Resolution 07-08, *Approval of a Joint-Use Agreement for Facility Use Between the Colton JUSD and the City of Colton for the East Lower Field at McKinley Elementary School, Colton*

**V. STUDY, INFORMATION & REVIEW SESSION**

1. Personnel -- Resignations
2. FMLA Leave for a Certificated Employee (EIN 4100)
3. Proposed Amendment of Administrative Regulations  
*AR 4024(b) Criteria for Receiving an 8<sup>th</sup> Grade Promotion Certificate*
4. Proposed Amendment by Substitution and Adoption of New Board Policies and Administrative Regulations (Human Resources)  
*AR 4112.3 Oath or Affirmation (new)*  
*AR 4212.3 Oath or Affirmation (replaces 7100.10)*  
*AR 4312/3 Oath or Affirmation (new)*
5. Associated Student Body (ASB) Financial Reports—as of October 31, 2007
6. 2007-08 Budget Update—as of October 15, 2007
7. Single Track (4M) Schedule Proposal
8. Superintendent's Communiqué
9. ACE Representative
10. CSEA Representative
11. MAC Representative
12. ROP Board Members
13. Correspondence

**VI. CLOSED SESSION** Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

1. **Student Discipline**
2. **Personnel**
  - ♦ Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)
4. **Conference with Real Property Negotiator** (Gov. Code 54956.8)  
Property: APNs 1167-151-35, 36, 38 & 39 and 1167-221-01 & 02; 1167-151-45  
District Negotiators: James Downs, Casey Cridelich, Alice Grundman,  
Counsel, Best, Best & Krieger  
Under Negotiation: Property Negotiations and Review Status of Relocation Entitlement Claims
5. **Conference with Labor Negotiator**  
Agency: Jerry Almendarez Assistant Superintendent, Human Resources  
Ingrid Munsterman, Director, Human Resources  
Employee Organizations: Association of Colton Educators (ACE)  
California School Employees' Assoc. (CSEA)  
Management Association of Colton (MAC)

**VII. PUBLIC SESSION -- ACTION REPORTED FROM CLOSED SESSION**

**VIII. ADJOURNMENT**

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT::** Approval of Minutes (November 1, 2007)

**GOALS:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**RECOMMENDATION:** That the Board approve the minutes of the Regular Board of Education Meeting held on November 1, 2007 as presented.

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A-1

BOARD OF EDUCATION  
Minutes

DRAFT

**Regular Meeting**  
**November 1, 2007**  
5:30 p.m.

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, November 1, 2007, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

***Veterans Recognized***

Trustees Present

Mr. Frank A. Ibarra	President (Arrived 5:50 p.m.)
Mr. Kent Taylor	Vice President
Mrs. Marge Mendoza-Ware	Clerk
Mr. Mel Albiso	
Mr. Mark Hoover	

Trustees Absent

Mr. Robert D. Armenta, Jr.	(Unexcused)
Mr. David R. Zamora	(Excused)

Staff Members Present /\*Excused

Mr. James A. Downs	Mrs. Alice Grundman
Mr. Casey Cridelich	Mr. Roger Kowalski
Mr. Jerry Almendarez	Mrs. Ingrid Munsterman
Mrs. Yolanda Cabrera	Mrs. Julia Nichols
Mr. Rick Dischinger	Ms. Sosan Schaller
Mrs. Bertha Arreguín	Mr. Michael Townsend
Dr. Diane D'Agostino	Ms. Katie Orloff*
Mrs. Mollie Gaaney-Stanley	Mrs. Chris Estrada

Call to Order: Board President Ibarra called the meeting to order at 5:30 p.m. Board member Mel Albiso led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

Hearing Session

1. Washington Alternative High School student representatives Angela Adrian and Angelique Gomes reported on various programs offered, the CSUSB Sociology Club and Mentorship program, school activities and events including Red Ribbon Week activities and Career Day. They shared success of the attendance reward system (comparisons between 2005-06 and 2006-07), distributed tokens of appreciation to Board members and extended an invitation to visit the campus. Fellow presenter Eric Marshall was unable to attend tonight. Board members expressed their appreciation to the students for their presentation and thanked them for their gifts.

Item D-23

By consensus, item D-23 was brought forward:

Resolution:

#48

*Designation of November  
as Honorary Veterans  
Month*

(D-23) On a motion by Mr. Albiso, seconded by Mrs. Mendoza-Ware and carried on a 4-3 vote, the Board adopted the Resolution, *Designation of November as Honorary Veterans Month* to recognize and commemorate the contributions of war veterans to this country and encourages instructional activities during this month to increase awareness. (Also see Study and Information item #7 regarding activities)

Ayes: Albiso, Mendoza-Ware, Taylor, Hoover  
Absent: Armenta, Ibarra, Zamora

- 2. Recognition: Honorary Veterans' Month—November: Board Members presented a *Certificate of Recognition* to Mr. George Giles from the Veterans of Foreign War Post 1744 (San Bernardino) and to Mr. Alex Arroyo from the American Legion Post 155 (Colton) in recognition of their contributions in preserving the freedom and democracy of this nation. Representatives from other local Veterans of Foreign War and American Legion posts were unable to attend the meeting. Superintendent Downs invited veterans in the audience to stand and be recognized—Gil Navarro and Mel Albiso who suggested that a resolution be drafted in the future asking congressional leaders to increase benefits to veterans from Iraq and their families.
- 3. Public Input—Closed Session Items: None
- 4. Public Input: Specific Agendized Items: None
- 5. Public Input: Non-Agendized Items

a. On behalf of fellow Language Assistants at Bloomington High School (Blanca Haro, Christina Urrea, Belia Haro, and Rosa Rojas), Sonia Tompkins shared concerns regarding lack of sufficient classified staff to serve bilingual students and lack of training relative to legal issues and terminology regarding Special Education in order to assist with interpretation and translation services relative to IEP and AB 1802 meetings. She distributed a CD containing an Interpreter's Training Manual from Texas and requested training opportunities to develop their skills and secure additional staff to service students adequately.

Discussion ensued regarding what services are provided at IEP meetings and by whom, qualifications and compensation, and the need to distribute all documents in English and Spanish. Board members agreed that staff should be properly trained in order to provide specific bilingual services. By consensus, President Ibarra asked Superintendent Downs to research the issues discussed and provide a Board report that includes a plan to resolve the issue of insufficient staff members to service students adequately.

- b. Catherine Stern, BHS Sheltered Algebra teacher, shared concerns relative to lack of sufficient interpretation services for the large number of students assigned.
- c. Gil Navarro, Education Advocate, spoke in support of securing adequate staff to assist with interpretation and translation services. He distributed a sample document from a Section 504 meeting that illustrated the need for translation services. He offered suggestions and commended Language Assessment Director Bertha Arreguin for her leadership and commitment to the English Learners in the District.

Board member Albiso stated that the evaluation document for the Superintendent and other administrators should contain the specific issues addressed in order to bring about changes and provide services to all students according to their needs. He suggested that the administration research outside agencies and review options that could be utilized to service students who speak languages other than Spanish.

Consent Items	#49	On a motion by Mr. Albiso, seconded by Mr. Hoover and carried on a 5-0 vote (Armenta & Zamora absent), the Board approved Consent Items #A-1 through #A-6 as presented.
Minutes (10-18-07)	#49.1	The Board approved the Minutes of the Regular Board of Education Meeting held on October 18, 2007, as presented.
Field Trips	#49.2	The Board approved the field trips as listed and authorized the expenditure of funds: SBCP = School-Based Coordinated Program

**CHS (11/6/07, T)** San Bernardino High School; theatrical presentation of *Cyrano de Bergerac* to introduce students to the French culture. 65 students (grades 10-12), 1 certificated staff member, 3 other adults; \$1,487; SBCP funds.

**BHS (11/10/07, Sat)** Six Flags Magic Mountain, Valencia, *Fall Rally 2007* to focus on team building and fundraising; 30 Key Club members (grades 9-12), 1 certificated staff member, 2 other adults; \$1,282, Key Clubs funds (\$782) and Library Improvement (\$500) funds.

**BHS (11/15/07, Th)** Heritage High School, Romoland; 13<sup>th</sup> Annual FFA Greenhand Conference; 7 9<sup>th</sup> grade students and 1 certificated staff member; \$260, Agriculture Incentive Funds.

**Birney (12/3-7/07, M,T,W,Th,F)** Mountain Chai Outdoor Science School, Angeles Oaks; study life and earth science, biology and geology; 60 6<sup>th</sup> grade students and 2 certificated staff members, \$1,670, SBCP (\$1,250) and donations (\$420).

**Reche Canyon (12/7/07, F)** Riley's Farm in Oak Glen; explore the history of the American Revolutionary War; 100 5<sup>th</sup> grade students, 3 certificated staff members, 3 other adults; \$1,856, Lottery (\$1,400) and SBCP (\$456) funds.

Consultants  
• Assemblies & Programs

#49.3

The Board approved the assemblies and programs to be presented at District schools as listed and authorized the expenditure of funds:  
SBCP = School-Based Coordinated Program

**Lincoln (11/6 & 12/6/07)** Michael Klubach, San Bndo County Storm-Water Program; *Polution Prevention* to inform students how to keep the environment clean and safe; no cost.

**McKinley (12-18-07)** Dairy Council of California, San Bernardino, the *Mobile Dairy Classroom* for K-3 students to learn life cycles and anatomy concepts; grades 4-6 will learn about the digestive system and agriculture technology; no cost.

**Crestmore (1/10 & 1/11/08)** The Hamilton Magic Company, Las Vegas; *Making Right Choices*, a magic show dealing with diversity and self-esteem; \$1,900, SBCP funds.

**Zimmerman (1/18 & 2/22/08)** Fantastikids, Inc., Chino; *Bully for You*, information regarding anger management and effectively dealing with bullying; \$1,500, Magnet funds.

Consultants  
• Staff Development

#49.4

The Board approved the consultants to present at the District schools listed and authorized the expenditure of funds:

**San Salvador (11/8 & 11/15/07; evening)** Janet Hackleman, the Family Connection in Colton; *Parent Family Workshop* to assist parents with parenting skills; \$390, Head Start funds.



**Slover Mt. HS (1/29 & 31; 2/5, 7,12,13/08; evening)** Representatives from HOLA in Oceanside; *Algebra Readiness Parent Workshop* to provide parents with an understanding of math concepts and standards to assist their students; \$5,500, Professional Development funds.

Acceptance of Agricultural Education Incentive Grant Funds #49.5  
• BHS  
• 2007-08

The Board accepted Agricultural Education Incentive Grant funds for an increase to the restricted General fund in the amount of \$8,772, to purchase equipment and supplies for Bloomington High School agricultural courses during the 2007-08 school year. (Senate Bill 813)

Acceptance of Gifts #49 .6

The Board accepted gifts from donors:

- Cooley PTA \$5,000
- Gr. Terrace PTA \$7,000
- Lincoln Target (Minneapolis, MN) \$111.25
- McKinley Target (Minneapolis, MN) \$159.04
- Reche Canyon Grandparents Mel & Diane Albiso \$50 gift certificate from Lakeshore Learning Center—Ms Molina’s “K” class
- Sycamore Hills PTA Total \$5,600 for field trips (grade levels noted)
 

6 <sup>th</sup> - \$1,400	3 <sup>rd</sup> - \$ 600	Kinder - \$600
5 <sup>th</sup> - \$ 600	2 <sup>nd</sup> - \$ 600	SDC Special Ed - \$600
4 <sup>th</sup> - \$ 600	1 <sup>st</sup> - \$ 600	

PTA \$450; Parent Night Incentives  
Grades 1-6 + Special Ed each receive \$50 (total = \$350)  
Kindergarten = \$100
- Zimmerman Target (Minneapolis, MN) \$173.57
- Enrollment Center Skechers USA Distribution Center (\$2,500 value)  
50 pairs of shoes for needy and homeless students

**Action Items** #50  
(C-7 through C-22)  
• Deferred (5)

On a motion by Mr. Taylor, seconded by Mr. Hoover and carried on a 5-0 vote, (Armenta & Zamora absent), the Board approved action items C-7 through C-22 as presented, with the exception of items C-8, C-14, C-16, C-17 and C-19 , which were deferred for separate action.

Personnel Employment #50.1

(C-7) The Board approved employment of personnel:

*Certificated*

- Regular Staff
- |                       |                                       |
|-----------------------|---------------------------------------|
| Carter, Carnell       | English teacher - BHS                 |
| Haworth, Sandra       | Elementary teacher - Grand Terrace    |
| Jimenez, Albanydia    | Special Ed. (SDC/LH) teacher - D’Arcy |
| Matheson, Keri        | Elementary teacher - Birney           |
| Sanchez, M. Guadalupe | Elementary teacher - Crestmore        |
| Strauss, Tiffany      | P.E. teacher – ROHMS                  |
| Swanson, Janice       | Elementary teacher - Crestmore        |

Substitute Teachers

Almazan, Joseph	Lozano, Steven
Antunez, Mary Ann	O'Donnell, Jesse
Gonzalez, Sergio	Romano, Gabriela
Graham, Lindsay	Seaman, Jennifer

*Classified*

Regular Staff

Cabrera, Jose D.	Stock Clerk/Delivery Driver - Warehouse
Guaderrama, Anthony M.	Electronics Assistant – M & O
Medrano, Alvaro	Custodian - Cooley Ranch
Teames, Jennifer R.	Office Assistant II - Enrollment Center/SSC
Waring, Jessalyn C.	Community Liaison - Birney

Hourly

Drewry, Charmaine	Noon/Playground Aide - Zimmerman
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Substitute

Amador, Robert	General Laborer / Sub Campus Supervisor
Kaphart, Allen	General Laborer
Torres, Suzanne	General Clerical
White, Kevin	Substitute Campus Supervisor

**Deferred**

Employment & Assignment of  
Teacher Under California  
Commission on Teacher Credentialing

- Provisional Internship Permit
- CHS—Math (1); 2007-08

**(C-8) DEFERRED (See item #51)**

Conference Attendance

#50.2

(C-9) The Board approved conference attendance as presented, with all necessary expenses to be paid from funds indicated. Board member Mendoza-Ware shared concerns regarding the high number of staff attending specific conferences, thus requiring a large number of substitutes to cover classes. She requested information regarding the total cost of specific conferences, i.e., AVID, including the cost of substitutes. Board member Albiso requested information regarding the amount of time and frequency that teachers are out of the classroom due to conferences and trainings. He emphasized that student learning is impacted when teachers are out of the classroom frequently.

Marcela Cook - CHS  
Linda Faulk  
Teachers

NCTM Regional Conference: Presenting  
"Math Strategies Using Powerpoint  
Presentations" (Nat'l Council of Teachers  
of Math) --  
October 24-27, 2007  
Kansas City, MO  
HPSG funds: \$2,088.36

April Becerra – PPS  
WorkAbility Technician  
Lisa Lennox  
Curriculum Prog. Specialist

WorkAbility I: Combined Fall  
Region Meeting  
Nov. 25-27, 2007  
Santa Barbara, CA  
WorkAbility funds: \$1,130.36

DRAFT

Lloyd Beard, teacher - BMS  
Violet Bennet, teacher - CMS  
Marisa Bline, teacher - THMS  
Michelle Boswell, Counselor - BMS  
Diane Brown, teacher - THMS  
Jennifer Cruz, teacher - BMS  
Arlene Flores, teacher - CMS  
Gabriel Gaytan, Counselor - CHS  
Peter Goldkorn, teacher - CHS  
Claudia Harris, Asst. Prin. - THMS  
John Kitchen, teacher - CHS  
Marisa Lopez-Sevilla, teacher - BMS  
Paul Lucero, Curriculum Program  
Specialist - BMS  
Chris Marin, Principal - CMS  
Adriana McGuffee, Counselor-CMS  
Mark McGuffee, teacher - CMS  
Corina Paramo, teacher - CHS

Marcella Cook -- CHS  
Linda Faulk  
Teachers

Marcos Ruiz, teacher - BHS

Valeria Dixon -- BHS  
Security Manager

Mike Bayless - BMS  
Daniel Morse  
Teachers

Patricia Gonzalez -- BHS  
Lynn Park  
Counselors

Dona Hines -- BHS  
Esmeralda Perez-Schreiner  
Kim Thompson  
Heidi Wilson -- CHS  
Teachers

Greg Brown, Asst. Prin. - Grimes  
Adela Guillen-Coke, teacher

AVID Site Team Conference  
Nov. 26-27, 2007  
Rancho Mirage, CA  
AVID funds: \$9,804.04  
HPSG funds: \$2,321.48  
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(cont.)  
Patricia Peterson, teacher - BMS  
Tanisha Powers, teacher - BMS  
Tammy Ramsden, teacher - CMS  
Cherise Riser, teacher - THMS  
Lauren Rumpf, teacher - THMS  
Rose Smith, teacher - BMS  
Jennifer Spiteri, teacher - CHS  
Lauren Tyler, teacher - THMS  
Terry Urban, teacher - CHS  
Robert Verdi, Asst. Principal - CHS

Houston Regional Math Conference  
Nov. 28-30, 2007  
Houston, TX  
HPSG funds: \$2,295.51

New Professionals in Agricultural Ed.  
Nov. 29-20, 2007  
Fresno, CA  
Lottery funds: \$300

Civilian Supervisory Course  
Dec. 3-14, 2007  
Huntington Beach, CA  
General funds: \$2,662.44

CAG 46<sup>th</sup> Annual Conference (CA Assn.  
for the Gifted)  
Feb. 15-17, 2008  
Anaheim, CA  
SBCP funds: \$1,464.24

Calif. Career Pathways Consortia  
Feb. 24-26, 2008  
Garden Grove, CA  
Tech Prep funds: \$1,297.93

CATE 2008 (CA Assn. of Teachers of English)  
March 7-9, 2008  
Long Beach, CA  
SLC funds: \$2,460.64  
HPSG funds: \$1,099.34

LaCosecha 2007 - Realizing the Dream:  
K-12 Dual Language Education  
Nov. 14-17, 2007  
Albuquerque, NM  
Title III funds: \$2,328.79

Purchase Orders #50.3 (C-10) The Board approved purchase orders issued as presented. All pertinent information is on file in the Business Office.

Disbursements #50.4 (C-11) The Board approved payment of disbursements as summarized and listed. All pertinent information is on file in the Business Office.  
Batch #0499 through Batch #0573 **\$1,962,778.23**

Award of Bid 07-14 #50.5 (C-12) The Board awarded Bid 07-14 to the lowest responsible bidder, *Prime Painting Contractors, Inc*, for painting projects, including additive alternates 1 and 2, at three schools as presented, for a cost of \$284,000, to be paid from deferred maintenance funds. (\*Public Contract Codes 20111 and 20112)  
Schools: Reche Canyon, Smith, CHS

- Painting Projects
- Reche, Smith, CHS
- 2007-08
- *Prime Painting Contractors, Inc.*

Award of Bid 07-15 #50.6 (C-13) The Board awarded Bid 07-15 to the lowest responsible bidder, *Fritts Ford*, to purchase four district vehicles as presented, for a cost of \$97,276.09, to be paid from General fund reserves. (\*Public Contract Codes 20111 and 20112)

- 4 District Vehicles
- *Fritts Ford*

**Deferred (C-14) DEFERRED (See item #52)**

Davis Demographics & Planning Inc., Agreement (2007-08)

- School Boundary Report
- Seven-Year Enrollment Projections

Agreement Amendment & M.O.U. w/ San Bndo Co. Supt. of Schools for Use of Facilities (2007-08) #50.7 (C-15) The Board approved \*amendment No. 4 and renewed the \*\*Memorandum of Understanding with the San Bernardino County Superintendent of Schools for use of facilities at five sites, August 1, 2007 through and including July 31, 2008 as presented; no impact to the General fund. (since 1985)

\* Amendment No. 4  
Classroom Maintenance  
*BMS, CHS, Smith, Lewis*

\*Amendment #4 -- Classroom Maintenance Agreement #04/05-0476  
The San Bernardino County Superintendent of Schools owns & will operate special education classes in its classrooms at the following District sites:

Bloomington Middle School	1 classroom
Colton High School	1 classroom
Gerald A. Smith School	5 classrooms
Mary B. Lewis School	1 classroom

The San Bernardino County Superintendent of Schools owns and *will not* operate special education classes in its classroom at the following District sites:

Terrace Hills Middle School	1 classroom
-----------------------------	-------------

\*\*M.O.U. Renewal for District Use of County Classroom #07/08-0748

Terrace Hills Middle School	1 Classroom
-----------------------------	-------------

**Deferred (C-16) DEFERRED (See item #53)**

Two-Year Agreement w/ HMC Architects for Architectural Services for QEIA Program (2007-09)

- Installation: Portable Classrooms
- CMS (12 classrooms, 1 RR bldg)

**DRAFT**

**Deferred**

Agreement Renewals w/ Five  
(5) Law Firms for Legal Services  
as Needed (2007-08)

- Atkinson, Andelson, Loya, Ruud & Romo
- Best, Best & Krieger
- M. Chisdester & Associates
- Lozano Smith
- Stradling, Yocca Carlson & Rauth

**(C-17) DEFERRED (See item #54)**

**Deferred**

Contract w/ Commercial  
Protective Services (CPS)

- Security Services (2007-08)
- BHS & CHS

**(C-18) DEFERRED (See item #55)**

Ratification of Change Orders #50.8  
Approved Since 10-4-07

- Resolution 07-14
- Modernization Projects
- CHS

**(C-19)** The Board ratified change orders approved since the Board Meeting on October 4, 2007 (Resolution 07-14), for modernization projects at Colton High School for a total amount of \$14,490.36, to be paid from Fund 35. All pertinent information is on file in the Business Office.

Net Additional construction costs	\$13,417.00
Architect (8%)	1,073.36

Ratification of Change Orders #50.9  
Approved Since 10-4-07

- Resolution 07-14
- Home Economics "Building R"
- Termite Damage Modernization
- CHS

**(C-20)** The Board ratified change orders approved since the Board Meeting on October 4, 2007 (Resolution 07-14) for the Colton High School Home Economics "Building R" Termite Damage Modernization Project for a total amount of \$142,522.20, to be paid from Fund 35. All pertinent information is on file in the Business Office.

Net Additional construction costs	\$131,965.00
Architect (8%)	10,557.20

Amendment by Substitution #50.10  
of Board Policy  
*BP 3140 Use of Facilities*

**(C-21)** The Board amended by substitution the Board Policy as presented: *BP 3140 Use of Facilities*

Amendment by Substitution #50.11  
& Adoption of New Board  
Policies & Admin. Regs (Human Res.)

- BP & AR 4112.21 Interns (replace 6600 & new)*
- AR 4112.22 Staff Tchgr Stu. of Limited English*

**(C-22)** The Board amended by substitution and adopted the new Board Policies and Administrative Regulations as presented.

- BP 4112.21 Interns (replaces 6600)*
- AR 4112.21 Interns (new)*
- AR 4112.22 Staff Teaching Students of Limited English Proficiency (new)*
- AR 4212.22 Staff Teaching Students of Limited English Proficiency (new)*

**Deferred**

Employment & Assignment of  
Teacher Under California  
Commission on Teacher  
Credentialing

- Provisional Internship Permit
- CHS—Math (1)
- 2007-08

#51

**(C-8) DEFERRED**

On a motion by Mr. Taylor, seconded by Mr. Hoover and carried on a 5-0 vote (Armenta & Zamora absent), the Board approved the employment and assignment of the teacher listed in the identified position utilizing a California Commission on Teacher Credentialing Provisional-Internship Permit authorization as presented, in accordance with Title 5, Section 80021.1.

*Brian Pope -- Math -- CHS (Grades 9-12)*  
*Major: Business—Management & Human Resources*

**Deferred**

#52

Davis Demographics & Planning, Inc., Agreement (2007-08)

- School Boundary Report
- Seven-Year Enrollment Projections

**(C-14) DEFERRED**

Proposed: Agreement with Davis Demographics & Planning, Inc., to provide a school boundary report and seven-year enrollment projections.

Board member Mendoza-Ware inquired about software that was purchased several years ago that provided the same services. Assistant Superintendent Cridelich responded that the staff member who was trained to utilize the program resigned from the District several years ago. By consensus, information was requested regarding plans to cross training staff to utilize the software and a Board update in the near future regarding the effectiveness of the software to be purchased.

On a motion by Mrs. Mendoza-Ware, seconded by Mr. Albiso and carried on a 5-0 vote (Armenta & Zamora absent), the Board approved the agreement with Davis Demographics & Planning, Inc., to provide a school boundary report and seven-year enrollment projections for the 2007-08 school year as presented, for a cost of \$23,800, to be paid from Developer fees—fund 25.

The database that will be developed can also be utilized to analyze the current District boundaries. (\*The report will update the District's base street map, match student addresses with school boundary study areas, incorporate new residential development and provide enrollment projections for each school.)

**Deferred**

#53

~~Two Year Agreement w/ HMC Architects for Architectural Services (2007-09)~~

- ~~Installation: Portable Classrooms (12 classrooms, 1 RR bldg)~~
- ~~QEIA\*\* Program~~
- CMS

**(C-16) DEFERRED**

Proposed: A two-year agreement with HMC Architects for architectural services for the installation of \*portable classrooms at Colton Middle School for the \*\*Quality Education Investment Act Program, for a cost not to exceed \$92,856, to be paid from the General Fund QEIA program for the 2007-08 and 2008-09 school years. The project would be completed in two phases in order to minimize the impact to the students. (\*12 classrooms, 1 restroom)

\$90,356 -- Architect fees; \$ 2,500 -- Reimbursables

**Decision: Deferred to the next meeting**

Following discussion and on a motion by Mr. Albiso, seconded by Mrs. Mendoza-Ware and carried on a 5-0 vote (Armenta & Zamora absent), the Board deferred this item for consideration at the next meeting.

**Deferred**

#54

~~Agreement Renewals w/ Five (5) Law Firms for Legal Services as Needed (2007-08)~~

- ~~Atkinson, Andelson, Loya, Ruud & Rome~~
- ~~Best, Best & Krieger~~
- ~~M. Chidester & Associates~~
- ~~Lozano Smith~~
- ~~Stradling, Yocca-Carlson & Rauth~~

**(C-17) DEFERRED**

Proposed: Agreement renewals with five law firms for legal services as needed during the 2007-08 school year.

Board member Albiso suggested that an RFP be initiated to allow other law firms an opportunity to provide services.

On a motion by Mr. Albiso, seconded by Mr. Taylor and carried on a 5-0 vote (Armenta & Zamora absent), the Board deferred this item for consideration at the next meeting.

**Decision: Deferred to the next meeting**

DRAFT

**Deferred**

Contract w/ Commercial  
Protective Services (CPS)

- Security Services
- BHS & CHS
- ~~2007-08~~

*Through Winter Break*

#55

**(C-18) DEFERRED**

Proposed: Contract with Commercial Protective Services (CPS) to provide security services at Bloomington and Colton High Schools for the 2007-08 school year as presented.

Board member Hoover requested that this item be withdrawn due to an Education Code section that prohibits contracting out for private security services unless the Board officially determines that an emergency exists. Assistant Superintendent Rick Dischinger stated that recent break-ins at BHS warranted this protection. Discussion followed regarding other options.

On a motion by Mr. Albiso, seconded by Mr. Hoover and carried on a 5-0 vote (Armenta & Zamora absent), the Board approved the contract with Commercial Protective Services (CPS) to provide security services at Bloomington and Colton High Schools *only* through the culmination of winter break (January 6, 2008) contingent upon non violation of Education Code or contracting out services. Appropriate costs will be paid from General funds.

It was suggested that the Administration seek a legal opinion and research other options.

**Resolution:**

*Designation of November  
as Honorary Veterans  
Month*

**(D-23) RESOLUTION ADOPTED (see item #48)**

**Study, Information and Review Session / Public Comment**

1. Personnel -- Resignations
2. Revised as Requested—New Board Policy (Adopted 10-18-07) *Business* Distributed  
*BP 3311 Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act*
3. Amendment by Substitution and Adoption of New Board Policies and Administrative Regulations  
(*Human Resources*) Will be submitted for consideration
  - BP 4112.2 *Special Education Staff* (new)
  - BP 4112.24 *Teacher Qualifications Under the No Child Left Behind Act* (new)
  - AR 4112.24 *Teacher Qualification Under the No Child Left Behind Act* (new)

4. Single Track (4M) Schedule—Update: Superintendent Downs distributed an update regarding facility needs and implementation of half-day kindergarten classes district wide, the projected budget impact on staffing due to a reduced work year, and stated that boundary changes would be researched. Facilities Director Alice Grundman stated that the deadline to submit RFPs to secure buildings is December 2007 in order to ensure classroom acquisition by July 1, 2008. Discussion ensued and Board members shared \*concerns and suggested that staff review the instructional programs at each site and develop a plan to preserve effective and positive programs. Board members expressed interest in slowing down the process to ensure that all options are researched thoroughly and addressed before moving forward to change to a 4M schedule. Assistant Superintendent Cabrera will provide an update at the next meeting that will include data that supports the programs that are in place and will develop a modified plan that identifies which schools are recommended for the 4M schedule.

\*Concerns / Information Requested

- Data regarding the effectiveness of full day kindergartens, & the total number of half-day and full-day kindergarten
  - Curriculum changes that are necessary in order to implement the 4M schedule
  - Data regarding projected student outcomes
  - The need to maintain current effective programs
  - Parent input
5. Superintendent's Communiqué: Superintendent Downs distributed information: Strategic Planning—introduction to the planning session held October 25-27, 2007, *unofficial* CBEDS and dropout information, AVID conference information, school activities honoring veterans, and articles of interest.
6. ACE President Ken Johnson:
- Shared the impact on teachers regarding full-day kindergarten;
  - Emphasized the need to monitor budgets—deficient spending;
  - C-13: Inquired about the rationale for purchasing four vehicles and the impact on the budget;
  - C-17: Shared concerns regarding the law firms with whom the District would contact, specifically, shared negative comments and opinions regarding Akinson, Adelson, Loya, Ruud & Romo;
  - The union continues to oppose the reauthorization of NCLB and will continue to ask the Board to do the same.
7. CSEA – no report
8. MAC representative Julia Nichols announced that the annual golf tournament would be held on April 12, 2008 at the Hidden Valley Golf Club in Norco. Sponsorships are welcome and interested persons are invited to participate and support the APPLE Foundation Scholarship program.
9. ROP Board Member Mendoza-Ware stated that Board member Armenta would not be able to attend the next meeting and inquired about the availability of ROP Alternate member, Kent Taylor, to attend the next meeting in his place.

10. Comments / Requests from Board Members

**Mark Hoover** commented on his participation in the Builders Club at Bloomington Middle School recently. On behalf of Board member Zamora, he inquired about the status of the CSI program. Curriculum Director Julia Nichols stated that obstacles include lack of lab classes, specialty equipment, and science teachers. Staff is working to implement the program for the 2008-09 school year and an update will be provided in Board Correspondence. Mr. Hoover thanked Washington High School Principal Angela Dischinger for the students' presentation and President Ibarra for his leadership.



**Mel Albiso** stated that he participated in a “door judging” activity relative to Red Ribbon Week, commented on his attendance at the San Bernardino and Riverside County School Boards’ Associations’ Fall Joint meeting that focused on financial issues. He commended Superintendent Downs for his decision to close school last week for the health and safety of students and staff.

**Marge Mendoza-Ware** expressed concern regarding the \$33,000 cost to the District and the reimbursement relative to the Riverside Avenue overpass project. She inquired about the overall transportation impact on students and how and when parents would be notified regarding delays. Information would be included in Board Correspondence.

**Kent Taylor** commented on the San Bernardino and Riverside County School Boards’ Associations’ Fall Joint School Board meeting he attended recently and thanked Mel Albiso for representing the District at that meeting as a voting member.

**Frank Ibarra** commended Superintendent Downs and the staff regarding school closure last week and expressed the Board’s gratitude for the employees’ commitment to the safety and well being of students and staff. At this time Superintendent Downs thanked his staff and administrators for their assistance. Board member Ibarra reported on a meeting held recently with WLC Architects and the Vanir Construction Company to discuss all options in an effort to expedite the construction of high school #3. Topics included: the amount of funds remaining and the options available relative to the programs that can be offered, transportation costs—other options, research how other districts are able to implement an IB or middle college program. Company representatives will develop alternatives plans and provide a Board update in the near future.

He shared concerns from parents regarding the missed deadline by Colton High School to submit the list of seniors in the top 4 percent of their graduating class to the University of California (ELC—Eligibility in the Local Context). This oversight will affect students’ eligibility for college entrance and scholarships. Principal John Coke provided an explanation of the chain of events that resulted in the missed deadline. Discussion ensued regarding the need to develop a system to ensure that deadlines are met. Assistant Superintendent Yolanda Cabrera and the curriculum staff will contact University representatives to determine if Colton High School students could be included in the eligibility group and will work with each department to develop a comprehensive list of District deadlines. It was suggested that Superintendent Downs send a letter to the students and parents regarding the issue and prepare a comprehensive report to the Board following a thorough investigation regarding the reasons for the missed deadline.

**Closed Session**

- Student Discipline
- Interdistrict Transfer—Appeals
- Personnel
- Real Property Issues
- Labor Negotiators

At 8:29 p.m., Board President Frank Ibarra announced that the Board would recess to Closed Session to discuss agenda items.

**Reconvened**

- Closed Session Items Reported

The Board meeting reconvened at 9:24 p.m. and Board President Ibarra reported on action taken in Closed Session:

**Student Discipline**

(Closed Session)

- Student Discipline (1)

#56

On a motion by Mr. Taylor, seconded by Mr. Albiso and carried on a 4-0-1, the Board approved *Student Discipline Item #1* (92651) as presented.

Ayes: Taylor, Albiso, Ibarra, Mendoza-Ware  
 Abstained: Hoover (conflict of interest)  
 Absent: Armenta, Zamora

**Student Discipline** #57 On a motion by Mr. Taylor, seconded by Mr. Albiso and carried on a 5-0 vote (Armenta & Zamora absent), the Board approved *Student Discipline Items 2-6* as presented:

- (Closed Session)  
• Student Discipline (2-6)  
• Revocation of Suspended Expulsion (1)

(2) 68542 (4) 122668 (6) 86874  
(3) 121504 (5) 87653 (7) Rev. 77614

**Property** (Closed Session) #58 On a motion by Mr. Taylor, seconded by Mr. Hoover and carried on a 5-0 vote (Armenta & Zamora absent), the Board approved a global settlement agreement with Direct Towing, a California Corporation, in the amount of \$150,000 as total compensation for relocation assistance and any and all related expenses and claims.

- Global Settlement Agreement  
w/ Direct Towing, a Calif. Corp.  
• APNs 254-081-33, 34  
• Relocation Assistance

**Other Closed Session Items** #59 *Other Closed Session Items—No reportable action*

*No reportable action*  
(4 Items)

- ~~Interdistrict Transfer—Appeals~~
- ~~Supt's Evaluation Document~~
- ~~Real Property Negotiator—High School #3 Issues~~  
APNs ~~1167-151-37; 1167-151-31, 43, 44; 1167-151-35, 36, 38, 39;~~  
~~1164-151-65, 01, 02; 1167-151-45; 1167-151-59, 58, 60~~
- ~~Labor Negotiators~~

Adjournment

At 9:26 p.m., the Board adjourned to the next Regular Board of Education Meeting on November 15, 2007, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

**BOARD AGENDA**

**BOARD MEETING  
November 15, 2007**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Curriculum and Instruction

**SUBJECT:** **Approval of Student Field Trips**

**GOAL:** Improved Student Performance

**RECOMMENDATION:** That the Board approve the field trips as listed and expend the appropriate funds.

A-2

**FIELD TRIPS / Regular Meeting: November 15, 2007**

Site	Date	Depart	Return	Destination	Background	Grade/	Teacher	Cost	Funding
CHS	11-16-07 (Fri.)	4:30 p.m.	11:30 p.m.	Ahmanson Theatre Los Angeles, CA (District)	Drama students will see a theatrical presentation of <i>The History Boys</i> .	9-12	Renee Fegan (30) + 1	\$396.00	ASB
CHS	12-14-07 (Fri.)	3:30 p.m.	11:30 p.m.	Dorothy Chandler Pavilion Los Angeles, CA (District)	Drama students will see a theatrical presentation of <i>La Boheme</i> .	9-12	Renee Fegan (30) + 1	\$528.00	ASB
CHS	1-26-08 (Sat.)	7:00 a.m.	4:30 p.m.	Arroyo Valley High School San Bernardino, CA (District)	Students will compete in the SBCSS Academic Decathlon Competition. (Speech, Interview, Essay Segments of Competition)	9-12	Holly Lacy (21) + 1	\$1,900.00	SBCP
CHS	1-31-08 (Thurs.)	4:30 p.m.	11:30 p.m.	Ahmanson Theatre Los Angeles, CA (District)	Drama students will see a musical presentation of <i>The Color Purple</i> .	9-12	Renee Fegan (30) + 1	\$891.00	ASB
Lewis	3-20-08 (Thurs.)	8:00 a.m.	3:30 p.m.	Mission San Juan Capistrano San Juan Capistrano, CA (District)	Students will study the history of a California mission.	4	Melina Vasquez Cecilia Luna (68) + 6	\$814.00	SBCP

**FIELD TRIPS / Board Meeting: November 15, 2007**

Site	Date	Depart	Return	Destination	Background	Gd	Teacher	Cost	Funding
Lincoln	4-17-08 (Thurs.)	8:30 a.m.	3:15 p.m.	Mission San Juan Capistrano San Juan Capistrano, CA (District)	Students will study the history of a California mission.	4	Lindsey Alexis Gloria Gutierrez (60) + 6	\$956.00	SBCP
CHS	4-18-08 (Fri.)	4:30 p.m.	11:30 p.m.	Ahmanson Theatre Los Angeles, CA (District)	Drama students will see the musical <i>My Fair Lady</i> .	9-12	Renee Fegan (3) + 1	\$660.00	ASB

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Curriculum and Instruction

**SUBJECT:** **Approval of Consultant for Assembly Presentation**

**GOAL:** Improved Student Performance

**RECOMMENDATION:** That the Board approve the assembly as listed and expend the appropriate funds.

A-3

ASSEMBLIES/PROGRAMS Regular Meeting: November 15, 2007

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
Crestmore	5-9-08	9:00 a.m. to 12:45 p.m.	"By the Great Horn Spoon" Students will see a stage presentation of the California Gold Rush era.	Crestmore	Laguna Playhouse/TheatreReach Laguna Beach, CA	\$1,000.00	SBCP

**BOARD AGENDA**

**BOARD MEETING  
November 15, 2007**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Curriculum and Instruction

**SUBJECT:** **Approval of Consultants for Staff Development**

**GOAL:** Improved Student Performance

**RECOMMENDATION:** That the Board approve the consultants for staff development  
as listed and expend the appropriate funds.

A-4



**CONSULTANTS: Regular Meeting November 15, 2007**

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
BHS CHS WISH SMHS	2007-08 School year (60 hrs.)	TBD	Childbirth Education for Cal-Safe Students To provide childbirth education for the Cal-Safe students.	BHS CHS	Ann E. Groff, LVN-CCE Redlands, CA	\$3,000.00	Cal-Safe

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Curriculum and Instruction

**SUBJECT:** Approval of Secondary (7-12) Summer School Program (2008)

**GOAL:** Improved Student Performance

**BACKGROUND:** *Program:*  
Students who are at-risk of retention, need remediation, or need to make up failing grades will be given priority in summer school enrollment. Students in the class of 2008 who did not graduate and can complete all required graduation requirements by the end of the second summer session will also be allowed to participate.

*Locations:*

- Bloomington High School
- Colton High School
- Bloomington Middle School\*
- Colton Middle School\*

\* This represents a rotation of the middle summer school sites. RHMS students will go to BMS and THMS students will go to CMS.

*Dates:*

Session I: Monday, June 16 – Thursday, July 3 (14 days)  
No school Friday, July 4  
Session II: Monday, July 7 – Friday, July 25 (15 days)

*High School Schedule:*

Period 1: 7:30 – 9:45 a.m. (2 hrs. 15 min.)  
Nutrition: 9:45 – 10:00 a.m.  
Period 2: 10:05 – 12:20 p.m. (2 hrs. 15 min.)

Office hours: 7:00 – 1:00 p.m.  
Teacher workday: 7:15 – 12:45 p.m.

A-5

***Middle School Schedule:***

Period 1: 8:00 – 10:15 a.m. (2 hrs. 15 min.)

Nutrition: 10:15 – 10:30 a.m.

Period 2: 10:35 – 12:50 p.m. (2 hrs. 15 min.)

Office hours: 7:30 – 1:30 p.m.

Teacher workday: 7:45 – 1:15 p.m.

***Instructional Minutes:*** 270 minutes per day.

This is the same for grades 7-12 and has been unchanged for the last five years.

***Attendance and Discipline:***

Students will be dropped for any violation of Ed. Code 48900 that leads to suspension, truancy or any unexcused absence. Students will also be dropped from a session if they miss a total of 6 hours of class for that session. Each tardy will be counted as having missed 1 hour of class.

**BUDGET  
IMPLICATIONS:**

The ADA generated by the summer school program will cover the majority of the costs. Transportation costs are to be funded out of District general funds.

**RECOMMENDATION:**

That the Board approve the 2008 Secondary (7-12) Summer School Program as presented.

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services

**SUBJECT:** **Acceptance of Gifts**

**GOAL:** Community Relations

**RECOMMENDATION:** That the Board accepts the gifts as listed on the attached matrix.

A-6

**Donations Matrix**

**Board Meeting - November 15, 2007**

SITE	DONOR	DONATION / PURPOSE	CASH
Smith Elementary	Target "Take Charge of Education" P.O. Box 59214, Minneapolis, MN 55459-0214	Check #1764757	\$164.10
Wilson Elementary	Wilson Alumni Association C/o Louis S. Gomez 10682 Berrywood Circle Yucaipa, CA 92399	Two Compaq P.C. with two 17" flat screen monitors & two HP printers: Donated to the two top 6 <sup>th</sup> grade boy & girl at the end of the school year. (Original purchase price is \$926.35 per sales receipt).	N/A

# BOARD AGENDA

REGULAR MEETING

November 15, 2007

## CONSENT ITEM

**TO:** Board of Education

**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services

**SUBJECT:** Approval of District Workers' Compensation Self-Insurer's Annual Report for Fiscal Year 2006-07

**GOAL:** Budget Planning

**BACKGROUND:** The District operates a self-insured Workers' Compensation Program. The cost of Workers' Compensation benefits is paid directly from premiums charged to the General, Cafeteria, Child and Adult Ed Funds. The District has contracted with State-certified claims examiners and utilizes District employees to:

1. Process workers' compensation claims.
2. Assist injured employees.
3. Administer light-duty and return to work programs.
4. Jointly provide, with ASCIP, continual safety training, periodic District-wide safety inspections and semimonthly safety/health programs.

The District filed its Public Self-Insurer's Annual Report on September 10, 2007, for the fiscal year ending June 30, 2007 with the California State Department of Industrial Relations. Per California Labor Code, Section 3702.6(b).

Below is a table of statistics from the report comparing the results of the program:

<u>Description</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Future Liabilities	\$547,035	\$78,069	\$153,543	\$162,030	\$224,455
Claims Payments	1,177,041	855,820	267,067	405,139	95,968
Total Incurred	<u>\$1,724,076</u>	<u>\$933,889</u>	<u>\$420,610</u>	<u>\$567,169</u>	<u>\$320,423</u>
# of Claims	191	174	137	138	157

Although the total number of claims increased, the "Total Incurred" continued to decrease this year. This means the injuries are becoming less severe; more than likely because of the efforts in item #4 above.

**BUDGET IMPLICATIONS** This liability and expenditures are paid from the Self-Insurance Fund that collects premiums from the above-mentioned funds. During 2006-07, the District's premium was 1.7% of employee salaries. Typically, similar size districts pay 3% to 4% in workers comp premiums.

**RECOMMENDATION** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_ the Board approved District Workers' Compensation Self-Insurer's Annual Report for 2006-07.

A-7

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources

**SUBJECT:** Approval of Unpaid Leave Of Absence for Certificated and Classified Employees (EIN #7163)

**GOAL:** Human Resources Development

**BACKGROUND:** A classified employee, EIN #7163, employed June 19, 2006, currently employed as a Special Education Instructional Assistant at Rogers Elementary School, is requesting an unpaid leave of absence from December 10 to December 21, 2007, to care for a seriously ill family member.

**RECOMMENDATION:** That the Board approve the request for unpaid leave of absence for classified employee, EIN #7163, as requested, with the employee to pay for any health insurance premiums if applicable, as per the CSEA agreement.

A-8

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**ACTION ITEM**

**TO:** Board of Education  
**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources  
**SUBJECT:** Approval of Personnel Employment  
**GOAL:** Human Resources Development

I-A Certificated -- Regular Staff

- 1. Anderson, Stephen Science teacher - BHS
- 2. Ramirez, Xochitl Elementary teacher - Sycamore Hills
- 3. Williams, Trina Language Arts teacher - RHMS

I-B Certificated -- Hourly

- 1. Carrera, Cynthia R. Child Development Sub Teacher - San Salvador
- 2. Perez, Tania N. Child Development Sub Teacher - San Salvador

I-C Certificated -- Substitute Teacher

- 1. Blinkinsop, Jennie
- 2. Connelly, Amy
- 3. Nguyen, Ut
- 4. Perez, Maria
- 5. Steen-Phillips, Shandell

II-A Classified -- Regular Staff

- 1. DeCastro, Lena C. Nutrition Services Worker I - Smith (Temp)
- 2. DeVolld, Maria A. Special Education Inst. Asst. - CHS
- 3. Flores, Steve U. Attendance Assistant - BHS
- 4. Henderson, Cheryl L. Nutrition Services Worker I - BHS
- 5. Lopez, Maria D. Nutrition Services Worker I - THMS
- 6. Saucedo, Steven A. Technical Support Specialist I - DO/IT
- 7. Shawhan, Karen L. Children's Center Inst. Asst. - CHS
- 8. Torres, Jorge C. Technical Support Specialist I - DO/IT
- 9. Zemlock, Diane L. Nutrition Services Worker I - BHS

II-B Classified -- Hourly

- 1. DeVries, Kelsey AVID Tutor - THMS

**RECOMMENDATION:** That the Board approve employment of personnel as presented.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendations for employment.

C-9



## BOARD AGENDA

REGULAR MEETING  
November 15, 2007

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources

**SUBJECT:** Approval to Employ and Assign Teacher Under CA Commission on Teacher Credentialing Variable Term Waiver (2007-08)

**GOAL:** Personnel Development

**BACKGROUND:** Title 5 Section 80122(j) requires a separate board agenda item to verify that the notice of intent to employ and assign a speech therapist in an identified position under a Variable Term Waiver has been made public and approved by the governing board of the employing school district in a public meeting.

Due to the shortage of qualified applicants, the District has encountered the necessity to employ and assign speech therapists under a Variable Term Waiver in the high-need area of Clinical/Rehabilitative Services. The Variable Term Waiver is valid for one year.

The District requests approval to employ and assign the following speech therapist on an hourly basis under a Variable Term Waiver authorization:

Gonzalez, Michelle	Speech Therapist – PPS, grades K-12
Smith, Leah	Speech Therapist – PPS, grades K-12

**RECOMMENDATION:** That the Board approve the employment and assignment of the named speech therapist in the identified position utilizing a CA Commission on Teacher Credentialing Variable Term Waiver option for the 2007-08 school year.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the above recommendation.

Q-10

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**ACTION ITEM**

**TO:** Board of Education  
**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources  
**SUBJECT:** Approval of Conference Attendance  
**GOAL:** Human Resources Development

Katherine Applebee, teacher - BHS Failure Is Not An Option  
Stephen Bartlett, teacher - BHS December 4-7, 2007  
Dennis Bass, teacher - BHS San Diego, CA  
Mick Branch, teacher - BHS SLC funds: \$14,932.72  
Fabian Carballo, teacher - BHS  
James Reed, teacher - BHS  
Holly Todd, teacher - BHS  
Sally Torres, Asst. Principal - BHS

Melissa Kingston, Asst. Principal - CHS 2008 Special Education & Diversity Symposium  
January 15-18, 2008  
Monterey, CA  
Lottery funds: \$1,067.30

James A. Downs, Superintendent 2008 Superintendents Symposium:  
The Legacy of Leadership  
January 30 - February 1, 2008  
Monterey, CA  
Supt. funds: \$1,514.89

Joyce Lazalde, teacher - BHS CATE Convention (CA Assn of Teachers of English)  
Chris Montgomery, teacher - BHS March 7-9, 2008  
Long Beach, CA  
SLI funds: \$1,279.35

**Total : \$18,794.26**

**RECOMMENDATION:** That the Board approve conference attendance as presented.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the above recommendation.

0-11

**BOARD AGENDA**

**REGULAR MEETING**  
**November 15, 2007**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services

**SUBJECT:** **Approval of Purchase Orders**

**GOAL:** Student Performance / Personnel Development

**RECOMMENDATION:** That the Board approve Purchase Orders in excess of \$1,000 for a total of \$456,491.74 as listed.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved purchase orders as recommended.

C-12

## Attachment to Board Agenda

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>RESOURCE CODE*</u>	<u>AMOUNT</u>
082664	Cannon Sports	Inst. Matls./CHS	1100	\$1,237.16
082811	G/M Business Interiors	Chairs/PPS	9005	\$9,216.33
082945	Oriental Trading	Awards/Mckinley	7250	\$1,325.75
082958	Hampton-Brown	Other Bks./Other Bks.	7156	\$1,752.18
082959	Waxie	Maint. Supp./D'Arcy	1100	\$1,249.53
082960	Dell	Computer/C & I	4203/4035	\$2,774.28
082961	Southwest School Supply	Speedy Off. Supp./C & I	4203/4035	\$1,500.00
082965	Galleys Plus Custom Cabs.	Cabinets/BMS	0750	\$4,285.00
082973	Spinitar	Inst. Matls./Lewis	7250	\$3,187.32
082974	Link Line Communications	Computers/BHS	7055	\$25,590.63
082975	AT&T	Internet Svs./Districtwide	0000	\$140,000.00
082977	Houghton Mifflin	Inst. Matls./Lincoln	7156	\$9,624.26
082978	Margaret A Chidester & Assoc	Legal Svs./Bus. Svs.	0000	\$16,676.54
082979	Lozano Smith	Legal Svs./Bus. Svs.	0000	\$6,676.05
082982	Sparkletts	Bottled Water/Business	0000	\$1,500.00
082985	Renaissance Learning	Tech. Supp./BMS	7258	\$1,964.49
082988	Mary Ruth Books	Inst. Matls./Grant	7250	\$1,199.80
082992	Dell	Computer/Adms. Svs.	0750	\$1,670.80
082993	Delphin Computer Supply	Printers/CHS	7258	\$2,553.68
082996	Dell	Projectors/CHS	7258	\$29,534.24
082998	AT&T	Tech. Supp./WHS	0000	\$5,846.35
082999	McGraw Hill	Txtbks./C. Ranch	7156	\$1,141.50
083001	Renaissance Learning	Online Subsc./Rogers	3010	\$1,297.30
083003	Houghton Mifflin	Txtbks./G.Terrace	7156	\$2,284.33
083004	Hampton-Brown	Txtbks./C. Ranch	7156	\$2,199.43
083013	Corporate Express	Off. Supp./SDC	9286	\$1,997.97
083016	J & J Plastering	Repairs/CHS	8150	\$12,500.00
083017	Dell	Computer/Superintendent	0000	\$1,717.71
083018	Complete Business Systems	Copier/G. Terrace	0750	\$8,716.54
083019	Carson Trailer.com	Trailer/M & O	0000	\$8,059.16
083024	Maintex	Cust. Supp./Rogers	1100	\$1,225.09
083031	Imed	Inst. Matls./D'Arcy	6761	\$5,524.83
083032	Link Line Communications	Tech. Supp./Birney	7258	\$1,233.02
083035	Dell	Computer/C & I	0000	\$1,620.58
083036	Delphin Computer Supply	Printers/G. Terrace	7250	\$1,197.64
083038	Troxell Communications	Cameras/D'Arcy	7250	\$14,063.53
083039	Dell	Projector/BHS	7055	\$1,562.02

083041	Precision Roller	Off. Supp./C. Ranch	1100	\$1,176.63
083047	Link Line Communications	Computers/Superintendent	0000	\$2,267.06
083048	Link Line Communications	Computer/BHS	7056	\$1,132.91
083060	Troxell Communications	Cameras/Grimes	3010	\$3,245.43
083063	Unisource	Paper/Purchasing	0000	\$7,999.02
083073	Office Depot	Inst. Matls./Smith	7250	\$1,008.86
083076	J & M Trophies	Awards/CMS	7250	\$1,700.00
083078	Budgetext	Other Bks./RHMS	7250	\$4,027.88
083080	Positive Promotions	Other Supp./RHMS	0000	\$1,185.33
083085	Dell	Computer/R. Canyon	7250	\$1,730.79
083091	Revolution Prep	Comp. Bks./C & I	7056	\$10,710.35
083093	Walmart	Inst. Matls./Adm. Svs.	5630	\$1,000.00
083097	Stater Bros.	Refreshments/C & I	0000	\$1,616.25
083102	Revolution Prep	Comp. Bks./C & I	7056	\$5,355.17
083103	Revolution Prep	Comp. Bks./C & I	7056	\$7,497.24
083105	Curtis Promotions	Other Supp./McKinley	0000	\$3,254.06
083106	Clayman Enterprises	Incentives/McKinley	0000	\$4,594.46
083107	Office Depot	Off. Furn./RHMS	0750	\$1,179.59
083108	Xerox	Inst. Matls./CHS	7258	\$2,111.90
083109	Explore Customer Svs.	Inst. Matls./C & I	0000	\$13,217.69
083117	Houghton Mifflin	Txtbks./R. Canyon	7156	\$1,215.49
083121	Ferguson Enterprises	Maint. Supp./R. Canyon	8150	\$3,463.09
083122	School Savers	Liability Claim/BHS	9878	\$3,767.10
083123	ABC Educators	Health Supp./PPS	5640	\$1,000.00
083125	Troxell Communications	Cameras/RHMS	7250	\$8,113.58
083126	Link Line Communications	Computer/CHS	7250	\$1,008.55
083128	Delphin Computer Supply	Printers/BMS	7258	\$4,177.63
083133	Delphin Computer Supply	Printer/BHS	7395	\$1,453.01
083145	Houghton Mifflin	Txtbks./BHS	7156	\$13,577.63
083149	Uncle Jerry's T's	Other Supp./Crestmore	0000	\$7,000.00

**Total** \$456,491.74

**LEGEND**

0000	General Fund/Unrestricted
0001	Child Dev. Facilities
0750	Mandated Costs
0790	Donations, Misc.
1100	State Lottery
3010	Title 1
3025	Title 1 N&D
3405	Sp. Ed Workability
3175	NCLB
3550	Vocational Ed.
3710	Drug Free Schools

4035	Title II Part A
4110	Title VI
4203	Title III Part A LEP
5035	Child Dev. Block Grant
4045	Title II Part D
5210	Head Start
5630	Homeless Children Ed. Grants
5640	Medi-Cal Billing Option
6055	State Preschool
6060	Childcare and Development
6092	Cal Safe Childcare & Dev.
6205	Deferred Maintenance
6285	Community Based Eng. Tutor
6286	English Language Learner
6500	Special Ed.
6761	Art, Music, PE Supp/Eq.
7055	CAHSEE Intensive Inst. & Svs
7056	CAHSEE Individualized Mts.
7090	Economic Impact Aid: LEP
7010	Agricultural Vocational Ed.
7101	Ed. Tech. Digt. Hi Staff Dev.
7156	Block Grant
7158	Inst. Matls./Williams' Case
7230	Transportation- Home to School
7240	Sp. Ed. Transportation
7250	School Based Coord. Program
7255	Immediate Intervention UPSP
7258	High Priority Schls Grant Prog.
7265	School Improvement 7-12
7270	Staff Development/Mentor Teac
7271	CA Peer Asst & Review
7395	Schl/Library Imprv. Bg AB825
8150	Ongoing Major Maintenance
9002	AB466 Site Reimbursement
9005	Medi-Cal Admin. Activities
9286	Special Project Adm.
9701	School Facility Fund
9705	School Facility Fund
9707	School Facility Fund
9737	CHS Mod.
9812	Capital Facilities
9878	Uninsured Losses/Liability
9884	Workmens Comp. Ins.

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**ACTION ITEM**

**TO:** Board of Education  
**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services  
**SUBJECT:** Approval of Disbursements  
**GOAL:** Budget Planning

**RECOMMENDATION:** That the Board approve disbursements paid as listed, 2007-2008 from Batch #0574 through Batch #0644 or the sum of \$3,178,849.04

◆ **Board of Trustees Payment Report is available at the Board of Education Meeting for review.**

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the disbursements as listed.

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C-13

## BOARD AGENDA

REGULAR MEETING  
November 15, 2007

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services

**SUBJECT:** Approval of Agreement with Ruhnau Ruhnau Clarke for the Preparation of a Feasibility Study for a Potential Joint Use County Library Adjacent to Bloomington High School (2007-08)

**GOAL(s)** Facilities / Support Services

**BACKGROUND:** District and County Library staff have met on several occasions to discuss the possibility of providing library services in the Bloomington area. The County Library is currently in a 3,000 square foot building that is no longer suitable for their use. A public library adjacent to Bloomington High School would provide students and staff access to the County of San Bernardino and County of Riverside library systems, which share a common catalog of materials. Similar projects have been successfully implemented in the Fontana and Rialto school districts.

The land is 2.5 acres immediately north of the campus with an abandoned house that would be demolished. Besides the library, the project would be augmented with much needed parking for the school.

Ruhnau Ruhnau Clarke was asked to submit a proposal to prepare a feasibility study for a potential joint use project utilizing the sections of Ecocrete buildings located at San Bernardino and Meridian Streets. This firm was the architect of record for the classroom projects when all of the other Ecocrete buildings were placed at various school sites. Staff recommends using this firm for this project because of their familiarity with the design and components needed in order to use the leftover sections of these buildings, therefore, saving time and funds that otherwise would be expended if another firm were selected. In October 2002, the District solicited proposals for various projects. Interviews were conducted and this firm was selected to be on the attached master list of architects.

The County has agreed to share the costs to prepare this study per the attached letter. If the study indicates that this project is feasible, a Joint Use Agreement would be necessary before proceeding. Part of the study would be an analysis of the value of what each party is contributing to the project.

@-14



**BUDGET  
IMPLICATIONS:**

A not-to-exceed \$9,000.00 (\$7,000 in fees and \$2,000 in reimbursables) would be paid from the Capital Facilities Fund (#25). The net cost to the District would be \$4,500 after the County's reimbursement.

**RECOMMENDATION:**

That the Board approve an agreement with Ruhnau Ruhnau Clarke for the preparation of a feasibility study for a potential joint use county library adjacent to Bloomington High School (2007-08).

**ACTION:**

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved as presented.

# BOARD AGENDA

REGULAR MEETING  
November 15, 2007

## ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services

**SUBJECT:** Ratification of Change Orders Approved by Staff Since October 4, 2007 for Smith and Rogers Elementary Schools Modernization Projects per Board Resolution 07-14

**GOAL:** Budget Planning

**BACKGROUND:**

Description	Revised Contract Amount	Add	Credit	Net Increase / <Decrease>	Cumulative % To Date
Champion Electric, Inc.					
<b>Original Contract</b>	\$1,498,000				
<b>Change Order No. 1</b> (Smith) (Board date 1/10/07)	\$1,515,716	\$17,716		\$17,716	1.18%
<b>Change Order No. 2</b> (Rogers) (Board date 11/15/07)	\$1,517,606	\$1,890		\$1,890	1.30%

### Change Order # 2 Rogers Detail

\$458 – Relocate EMS Cabinet to provide ADA compliant door clearance.  
\$537 – Reroute power in classroom 11.  
\$595 – Provide instant hot water heater in temporary serving kitchen.  
\$300 – Provide temporary phone line in interim serving kitchen.

Description	Revised Contract Amount	Add	Credit	Net Increase / <Decrease>	Cumulative % To Date
Stolo Cabinets					
<b>Original Contract</b>	\$270,000				
<b>Change Order No. 1</b> (Rogers) (Board date 02/01/07)	\$273,079	\$3,079		\$3,079	1.14%
<b>Change Order No. 2</b> (Smith) (Board date 02/01/07)	\$275,805	\$2,882	(\$156)	(\$2,726)	2.15%
<b>Change Order No. 3</b> (Smith) (Board date 10/04/07)	\$276,782	\$977		\$977	2.51%
<b>Change Order No. 4</b> (Rogers) (Board date 11/15/07)	\$278,023	\$1,241		\$1,241	2.97%
<b>Change Order No. 5</b> (Smith) (Board date 11/15/07)	\$278,246	\$223		\$223	3.05%

### Change Order # 4 Rogers Detail

\$1241 – Provide and install FRP wall covering in kitchen serving line.

### Change Order # 5 Smith Detail

\$223 – Reinstall casework that was removed to allow for tack board installation.

C-15

Description	Revised Contract Amount	Add	Credit	Net Increase / <Decrease>	Cumulative % To Date
Verne's Plumbing, Inc.					
<b>Original Contract</b>	\$315,005				
<b>Change Order No. 1</b> (Smith) (Board date 02/01/07)	\$317,050	\$2,045		\$2,045	0.64%
<b>Change Order No. 2</b> (Rogers) (Board date 02/01/07)	\$319,231	\$2,181		\$2,181	1.34%
<b>Change Order No. 3</b> (Rogers) (Board date 10/04/07)	\$320,277	\$1,046		\$1,046	1.67%
<b>Change Order No. 4</b> (Smith) (Board date 10/04/07)	\$321,366	\$1,089		\$1,089	2.01%
<b>Change Order No. 5</b> (Rogers) (Board date 11/15/07)	\$326,604	\$3,029		\$3,029	\$1.66%
<b>Change Order No. 6</b> (Smith) (Board date 11/15/07)	\$326,710	\$106		\$106	3.72%

**Change Order # 5 Rogers Detail**

\$1,976 – Replace water heater in custodial room. Not in original scope of work.  
 \$233 – Relocate existing condensation line.  
 \$3,029 – Replace vandalized exterior high-low drinking fountain.

**Change Order # 6 Smith Detail**

\$106 – Repair vandalized water pipe in boys restroom.

Description	Revised Contract Amount	Add	Credit	Net Increase / <Decrease>	Cumulative % To Date
Brickley Construction Co.					
<b>Original Contract</b>	\$160,425				
<b>Change Order No. 1</b> (Rogers) (Board date 11/15/07)	\$165,985	\$5,560		\$5,560	3.47%
<b>Change Order No. 2</b> (Smith) (Board date 11/15/07)	\$159,643		(\$6,342)	(\$6,342)	-0.49%

**Change Order # 1 Rogers Detail**

\$5,560 – Additional abatement of tack board mastic.

**Change Order # 2 Smith Detail**

(\$6,342) – Credit for unused category allowance.

**BUDGET IMPLICATIONS:**

The total charge to fund 35 is:	
Net additional construction costs	\$5,707.00
Architect (8%)	<u>456.56</u>
Total	\$6,163.56

**RECOMMENDATION:**

Ratification of change orders approved by staff since October 4, 2007 for Smith and Rogers Elementary Schools modernization projects.

**ACTION:**

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation, as presented.

# BOARD AGENDA

REGULAR MEETING  
November 15, 2007

## ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services

**SUBJECT:** Ratification of Change Orders Approved by Staff Since November 1, 2007, for the Colton High School Modernization Projects per Board Resolution #07-14

**GOAL:** Budget Planning

### BACKGROUND:

Description	Revised Contract Amount:	Add	Credit	Net Increase/ <Decrease>	Cumulative % To Date
Pro-Craft Plumbing					
<b>Original Contract</b>	\$1,034,806				
<b>Change Order No. 1</b> (Board Date 12/08/05)	\$1,070,074	\$43,607	(\$8,339)	\$35,268	3.41%
<b>Change Order No. 2</b> (Board Date 02/02/06)	\$1,086,760	\$17,139	(\$453)	\$16,686	5.02%
<b>Change Order No. 3</b> (Board date 03/09/06)	\$1,090,850	\$4,090		\$4,090	5.42%
<b>Change Order No. 4</b> (Board date 03/09/06)	\$1,108,639	\$24,019	(\$6,230)	\$17,789	7.13%
<b>Change Order No. 5</b> (Board date 05/11/06)	\$1,118,661	\$10,948	(\$926)	\$10,022	8.10%
<b>Change Order No. 6</b> (Board date 11/16/06)	\$1,122,230	\$8,234	(\$4,665)	\$3,569	8.45%
<b>Change Order No. 7</b> (Building R) (Board date 10/04/07)	\$1,130,363	\$8,133		\$8,133	9.23%
<b>Change Order No. 8</b> (Board date 10/04/07)	\$1,140,772	\$13,323	(\$2,914)	\$10,409	10.24%
<b>Change Order No. 9</b> (Board date 11/15/07)	\$1,150,327	\$9,555		\$9,555	11.16%

#### Change Order No. 9 Detail

\$3,251 – Replace existing non-adjustable floor clean outs in three restrooms.  
\$345 – Remove, discard and cap piping of existing drinking fountain to accommodate new construction.  
\$2,567 – Rework existing blocked drain lines in auto shop.  
\$1,955 – Remove and cap off existing water lines in home economics building.  
\$496 – Move existing unmarked underground water line on corner of music building to accommodate footings for ADA ramp.  
\$271 – Relocate hose bib to exterior wall in administration restroom.  
\$670 – Remove and reinstall existing toilet in music building that was not properly installed in the past. District request.

0-16

**BUDGET**

**IMPLICATIONS:**

The total charge to fund 35 is:

Net additional construction costs	\$9,555.00
Architect (8%)	<u>764.40</u>
Total	\$10,319.40

**RECOMMENDATION:**

That the Board ratify the change orders approved by staff since November 1, 2007, for the Colton High School modernization project per Board resolution #07-14.

**ACTION:**

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation, as presented.

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT:** Approval of Annual Membership Renewal in the National Association of Latino Elected and Appointed Officials (NALEO) for Individual Board Member (Beginning 2007-08)

**GOALS** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**BACKGROUND:** In September 2006, Board member Mel Albiso was invited by NALEO to apply for the 6<sup>th</sup> Biennial Institute for Newly Elected Officials held in Washington D.C. in November 2006. He was accepted into the Institute and participated in the annual conference. It is now time to renew the individual membership in order to qualify for discounted rates for conferences and events. The membership fee for the 2006-07 school year was \$100 plus \$100 to participate in the Institute.

NALEO does not offer a District membership as do many other organizations. Per County Counsel, an "individual" membership must be approved by the Board in order for the School Claims Department at the San Bernardino County Schools to process the payment (Education Code sections 35160.1 and 35172).

NALEO was founded in 1976 as a non-profit, non partisan membership organization of the nation's Latino elected and appointed officials and their supporters. Their mission is to develop and implement programs that promote the integration of Latino immigrants into American society, develop future leaders among Latino youth, provide assistance and training to the nation's Latino elected and appointed officials, and conduct research on issues important to the Latino population. Informational seminars and conferences are held to promote awareness and guidance. The NALEO Educational Fund supports travel and hotel accommodations for some events.

**BUDGET IMPLICATIONS:** Annual fee not to exceed \$300, to be paid from General funds.

**RECOMMENDATION:** That the Board renew the annual *individual* membership for Board member Mel Albiso in the National Association of Latino Elected and Appointed Officials (NALEO) beginning the 2007-08 school year, for a cost not to exceed \$300, to be paid from General funds.

**ACTION:** On a motion by Board member \_\_\_\_\_ and \_\_\_\_\_, the Board renewed the annual *individual* membership for Board member Mel Albiso in the National Association of Latino Elected and Appointed Officials (NALEO) beginning the 2007-08 school year, for a cost not to exceed \$300, to be paid from General funds.

0-17

**BOARD AGENDA**

**BOARD MEETING  
November 15, 2007**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Curriculum and Instruction

**SUBJECT:** **Ratification of Overnight Field Trip for Bloomington High School Band and Color Guard to Participate in the Vista High School Band Competition (November 10-11, 2007)**

**GOAL:** Improved Student Performance

**BACKGROUND:** Bloomington High School received an invitation to perform at the Vista High School Band Competition in San Diego, CA sponsored by the Southern California School Band and Orchestra Association.

Due to the distance, there was a need to have the band and color guard stay overnight.

**BUDGET IMPLICATIONS:** Transportation cost provided by site funds.  
Lodging and meals provided by student fundraising and parent contributions.

**RECOMMENDATION:** That the Board ratify the overnight field trip for Bloomington High School band and color guard to participate in the Vista High School Band Competition. (November 10-11, 2007)

**ACTION:** On the motion of board member \_\_\_\_\_ and \_\_\_\_\_, the Board ratified the overnight field trip for Bloomington High School band and color guard to participate in the Vista High School Band Competition. (November 10-11, 2007)

C-18

# BOARD AGENDA

REGULAR MEETING  
November 15, 2007

## ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services

**SUBJECT:** Adoption of Amended Resolution 07-08 to Approve a Joint Use Agreement for Facility Use Between the Colton Joint Unified School District and the City of Colton for the East, Lower Playfields at William McKinley Elementary School

**GOAL(s)** Facilities / Support Services

**BACKGROUND:** The City of Colton desires to work with the District in upgrading the Americans with Disability Act (ADA) aspects of the East, lower playfields of the District owned park. These improvements would be funded with a State grant. The first phase of the project would be a \$132,956 grant (the only issue here) and the second phase would be a \$2.4 million total renovation to be visited later.

There are three attached documents that provide detailed explanations of the aspects of this agreement:

- The Amended Resolution 07-08 Joint Use Agreement (3 pages).
- Selected pages from the grant procedures (9 pages).
- McKinley Park PowerPoint slides (9 pages).

An amended (with Resolution 07-08) Joint Use Agreement between the District and the City of Colton has been developed to establish a basis for the cooperative use of the east, lower playfields located at William McKinley Elementary School. The terms of the amended agreement are centered around:

- Granting the City a 20-year tenure so it may have approved its application for a \$132,956 Roberti-Z'berg-Harris Urban Open Space and Recreation Grant that it will use to construct necessary Americans with Disability Act (ADA) improvements before any other aspect of the Park are improved.
- The proposed agreement is written in accordance with Board Policy 3140 wherein there will be 4 consecutive five (5) year terms commencing on the date of submission of the application.
- In Section 4, the City will have to get approval from the Department of the State Architect (DSA). They can do this over the counter at the Riverside office.
- Sections 13 and 14 provide for the 20-year term as well as for the reversion of the agreement back to one five (5) year term in the

C-19



instances of:

- o The application not being approved by the State or
- o The “loss of funding” (defined on page 13 of the attached grant application package) or
- o City default on the terms of this agreement. The State required that the City be given 60-days to correct any default before any cancellation of the agreement.

The resolution is currently at the both parties’ counsels being reviewed and the final agreed upon version will be brought before the Board at the meeting. Currently the agreement expresses all parties’ requirements.

The tenets of this resolution were determined by the Bridge Committee at its November 7, 2007, Special Meeting.

The grades 4th through 6th students use it every day at dismissal time. The only time the students use it during the school day, is for special events.

**BUDGET  
IMPLICATIONS:**

The cost of attorney fees.

**RECOMMENDATION:**

That the Board adopt Amended Resolution 07-08 to approve a Joint Use Agreement for facility use between the Colton Joint Unified School District and the City of Colton for the east, lower playfields at William McKinley Elementary School.

**ACTION:**

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopt the resolution as presented.

JOINT USE AGREEMENT FOR FACILITY USE

Between the Colton Joint Unified School District and the City of Colton

For the East, Lower Field at McKinley Elementary School  
Colton, California

**This Amended Agreement entered** into on the 15th day of November 2007 by the Colton Joint Unified School District, hereafter referred to as "District", and the City of Colton hereafter referred to as "City."

**WHEREAS**, the Education Code of the State of California authorizes and empowers public school districts and municipalities to cooperate with each other for the purposes of providing meaningful leisure and educational opportunities, and toward that end enter into agreements with each other for the purpose of organizing, promoting and conducting such programs of community recreation and education objectives for children and adult citizens of the State; and,

**WHEREAS**, worthwhile recreational activity contributes to the well being of individuals, and in turn to the progress of society, provision of meaningful leisure opportunities can be properly recognized as a governmental service. Consequently, both municipal and education agencies have been delegated the responsibility for providing the community with these leisure skills and opportunities; and

**WHEREAS**, in order to minimize the duplication in the provision of these services, and to maximize potential for quality programs, both agencies are committed to cooperate with one another whenever feasible; and

**WHEREAS**, the District and City desire to establish a basis for the cooperative use of their respective recreational and educational facilities located in the community; and

**WHEREAS**, the District is owner of the east, lower playfields, the turf area and asphalt courts at William McKinley Elementary School, Colton, California; and

**WHEREAS**, the City wishes to utilize and maintain the east, lower playfields for recreational purposes.

NOW, **THEREFORE**, the parties agree as follows:

1. The use of the William McKinley Elementary School east, lower playfields, hereinafter referred to as the "east, lower playfields", shall be subject to reasonable rules and regulations as determined by the District and as defined by the Administrative Rules and Regulations.
2. All use of the east, lower playfields shall conform with the California Education Code including, but not limited to, the Civic Center Act of the Education Code Sections 10900 through 10914.5.

3. The District's representative and the City's representative shall meet as necessary to transact business in accordance with this agreement.
4. Any item of equipment or element of construction related to the City, which is placed on District property and which will be paid from City funds, shall be subject to the advice and approval of the Department of the State Architect and the District Superintendent or Designee. Any such items of equipment or element of construction shall conform to all applicable laws, rules and regulations applicable to school districts.
5. Any item of equipment and/or element of construction purchased with funds from the City, and placed on District property shall forever be the property of the City, and may be removed from District property by the City at any time after giving the District sixty (60) days written notice, provided however, that upon such removal the premises shall be left in the same good order and condition as prevailed prior to the time of installation. Any such placement or construction shall be performed in compliance with all applicable laws, rules, regulations and City ordinances.
6. Damages to structures and equipment, whether during joint or sole use by a party, shall be the responsibility of the party exercising supervision over the facility or area at such time as the damage occurs. At all other times, damage shall be the responsibility of the party of ownership.
7. The City shall be responsible for payment of all utilities charged to its meters. The District shall be responsible for payment of all utilities charged to its meters. Meters may not be installed on school grounds without the consent of the District.
8. Maintenance of fields shall be the responsibility of the City, including the west slope and the infields, by mowing, edging, and trimming around all fence lines. Maintenance of equipment/structures shall be the responsibility of the owner of the equipment or structure. The District shall maintain the growth of the trees by trimming them annually and removing them if they are fallen. The upkeep of any boundary fencing surrounding the property shall be the responsibility of the District. The existing picnic benches and barbeques shall be the responsibility of the City. The City shall be responsible for the removal of litter or debris resulting from a City scheduled event, and empty trash bins as necessary, as well as the upkeep of any future, District-approved additions to the playfields. The City shall be responsible for the upkeep of the irrigation systems (including the low voltage electrical systems related to their use), bleachers, lighting, and ball field fences. Upkeep of the paint on the existing facilities and graffiti abatement shall also be the responsibility of the City.
9. Each party agrees to indemnify, defend and hold harmless the other party, its officers, employees, agents and volunteers from any and all liabilities for injuries to persons and damage to property arising out of any negligent act or omission of the party, its officers, employees, agents or volunteers in connection with the use of the east, lower playfields as described herein.
10. This Agreement shall be subject to revision and modification periodically upon the request and mutual agreement of the Board of Education of the Colton Joint Unified School District and the City of Colton.
11. The City shall be responsible for the scheduling of the east, lower field after normal school

hours of operation. A schedule of dates for such use will be so arranged as to avoid any conflict between School and City use; that in the scheduling of said field. School events and programs shall have first priority, and City events and programs shall have second priority. Any other events by other groups or agencies shall have third priority. The City shall keep the District and school principal aware of scheduled facility use.

12. The City shall inform the District, within a reasonable amount of time, of any conditions that may pose a safety hazard to the public as a result of the use of the east, lower playfields. The City Parks Maintenance staff shall include the east, lower field into its regular parks maintenance schedule.

13. Term of Agreement – The term of this agreement shall commence on the date that the City submits its Application for the \$132,956 Roberti-Z’berg-Harris Urban Open Space and Recreation Grant to the State for approval. The agreement shall remain in effect for a period of five (5) years (“Initial Term”). At the end of the Initial Term, this agreement shall renew for successive five (5) year terms (“Additional Term”) for at least a total of 20 years, unless one party provides the other party with written notice of non-renewal sent at least ninety (90) days prior to the expiration of the Initial Term or any Additional Term If either party fails or refuses to comply with or carry out any part of the agreement. Operations and maintenance of fields will comply with the 2002 State Resources Bond Act Provision B (10).

14. Termination of Agreement - It is the intent of both parties that this Agreement remains in force for a period of not less than twenty (20) years. However, if the application or its amendments are either not approved or if a “loss of funding” occurs (defined by the grant documents) or the City is in default of this agreement, this agreement’s term reverts to a single five (5) year term with options for both parties to renew per Board Policy 3140, commencing on the date that the “loss of funding” occurs or default is not corrected. In the case of City default, the City shall have 60 days to correct the default. The default shall also be in writing at the time it is discovered and shared with both parties. In the case of the “loss of funding”, this agreement may be terminated by either the District or the City at the end of any traditional school year. The termination will be made by the Board of Education or the City Council adopting a motion or Resolution determining to withdraw from the Joint Use Agreement, and give notice of such termination in writing, including a copy of the motion or Resolution, at least sixty (60) days prior to the end of the school year. Such notice of termination, together with a copy of the required motion or Resolution, shall be given by the Board of Education to the City Manager of the City of Colton, or by the City Council to the Superintendent of the Colton Joint Unified School District.

THE PARTIES HEREBY EXECUTE THIS AGREEMENT BY THEIR RESPECTIVE AUTHORIZED REPRESENTATIVES:

**Colton Joint Unified School District:**

\_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Representative

City of Colton:

\_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Representative

**Procedural Guide  
for the  
2002 RESOURCES BOND ACT  
ROBERTI-Z'BERG-HARRIS URBAN OPEN  
SPACE AND RECREATION GRANT PROGRAM  
  
BLOCK GRANTS**

California Clean Water, Clean Air, Safe Neighborhood Parks, and  
Coastal Protection Act of 2002

September 2003

State of California – The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION



*“Creating Community through People, Parks and Programs”*

2. As Projects are identified, the Grantee submits individual Project Application(s) to the Department (see page 10).
3. The Department reviews the Application materials and sends a letter of approval to the Grantee or requests additional information.

### **How to Request Funds**

1. After the Application is approved, the Grantee may request advances for the Project (see page 14).
2. The Grantee may request reimbursement only for expenses incurred after the program Appropriation date.

### **Project Completion**

1. The Grantee completes the Project and submits the Project Completion Package (see page 38) to the Project Officer.
2. The Department conducts the final on-site Project inspection.
3. The Department processes the final payment.
4. The Project(s) must be fully completed (including processing final payment) within eight years after the Appropriation date, or funds will revert to the Legislature.
5. The Department may perform an audit of the completed Project (see page 6).

### **Application Requirements and Checklist**

The Project Application shall consist of one copy of each of the following items, in the order they are listed below.

1.  **Project Application Form**. The Project Application form (see page 30) must be completed and signed by the Grantee's authorized representative and the representative from the Grantee's planning agency.
2.  **Cost Estimate (Development Projects only)**. Provide details on non-construction costs and construction costs. Refer to the Eligible Costs Chart (see page 17) and sample Cost Estimate (see page 37) when formulating a cost estimate.
3.  **Acquisition Schedule**. For Projects involving Acquisition, provide a schedule and an Acquisition map outlining the acreage and parcel number(s) to be acquired (see page 34).
4.  **CEQA**. At the time of Application the Applicant must provide either:

(1) A Notice of Exemption filed with, and stamped by, the county clerk,

**or**

(2) An initial study with a Negative Declaration, with the response from the State Clearinghouse, and a copy of the Notice of Determination filed with, and stamped by, the county clerk,

or

(3) An initial study and an Environmental Impact Report, with the response from the State Clearinghouse, and a copy of the Notice of Determination filed with, and stamped by, the county clerk.

5.  Land Tenure (Development Projects only). If property is not owned in fee simple, provide documentation (lease, agreements, etc.) verifying that land tenure requirement has been met (see page 11).
6.  Leases or Agreements. Provide a list of all *other* leases, agreements, etc., affecting Project lands or the operation and maintenance thereof, excluding those relevant to land tenure (if applicable).
7.  Site Plan. For Projects involving Development, provide a drawing or depiction indicating what improvements the Applicant will make, where the improvements will be located on the property, and the approximate square footage of the improvements.
8.  Topographic Map. Provide an 8 ½ " by 11" topographical map indicating the Project site location. This map should be a 7.5-Minute Series (1:24,000 scale).
9.  Project Location Map. Provide a map (city or county) with enough detail to allow a person unfamiliar with the area to locate the Project. The map should indicate access points to the site.
10.  Photos of the Project Site.
11.  Required Permits. Provide a list of existing and additional required permits, if applicable, the status of each, and indicate when permit approval will occur. Examples include:
- State Lands Commission
  - San Francisco Bay Conservation and Development Commission
  - Regional Coastal Zone Protection Commission
  - Corps of Engineers

Note: Authority cited: Section 5096.624 and 5625, Public Resources Code. Reference: Sections 5628 and 5629, Public Resources Code.

## **V. ADMINISTRATIVE PROVISIONS**

### **Land Tenure Requirements**

For Development Projects, the Applicant must certify to the Department that they have adequate tenure to, and site control of, properties to be improved.

Tenure includes, but is not limited to:

- Ownership
- Lease
- Easement
- ✓ • Joint powers or similar agreement

Adequate site control is the power or authority to:

- Manage, direct, superintend, restrict, regulate, govern, administer, or oversee a plot of ground suitable or set apart for some specific recreational use.

For property not owned in fee simple, tenure must include a level of site control commensurate with the activities proposed in the Project Scope section of the Application Form.

The Department requires that the Grantee agree to use the property for public recreation for the length of time stated below. The land tenure agreement only applies if the Grantee does not have fee title. All less than fee title agreements must have a renewal clause. A lease or other agreement can only be revocable by mutual consent or for cause.

- Grants up to and including \$100,000 require at least 10 years of land tenure and public recreation operation.
- Grants exceeding \$100,000 require at least 20 years of land tenure and public recreation operation

Grant Amt  
\$132,956 ✓

If the Project is selected for funding, the Grantee shall:

- ✓ 1. Use the property only for the purpose for which the grant was made and to make no other use, sale or other disposition of the property, except as authorized by a specific act of the Legislature.
2. Maintain and operate the property funded for a period that is commensurate with the type of Project and the proportion of state funds allocated to the capital costs of the Project.

✓ The Department recognizes that specific recreation activities may change over time; however, the property must remain available for public recreation use.

### **Agricultural Land Issues**

Grant Applicants must do the following prior to acquiring either agricultural lands, or any other lands the Acquisition of which may have an adverse economic impact on neighboring agricultural operations:

- Hold a public hearing in the County in which the proposed Project is located, at which the public may comment on the proposed Project.



- Ensure that a hearing notice is published at least twice in a newspaper of general circulation in the County.

Applicants must attach documentation to their Application to substantiate that they completed these requirements.

### **Changes to Project Scope**

A Grantee wishing to change the Project Scope of an approved Project shall submit any changes to the original Project Scope in writing to the Department for prior approval.

### **Project Withdrawals**

The Grantee may rescind the Project at any time. The Grantee shall submit a written request to the Department to rescind the Project.

### **Loss of Funding**

The following actions may result in a Grantee's loss of funding:

- A Grantee fails to obtain a Contract within three years of Appropriation of program funds.
- A Grantee withdraws from the grant program
- A Grantee fails to complete the Project and/or fails to submit all documentation within eight years from the Appropriation date of program funds

### **Public Access**

The Grantee shall provide for public access to the Project lands and/or facilities in accordance with the intent and provisions of the enabling legislation and/or program.

### **Pass-Through Funding**

- If the Applicant intends to transfer funds to another eligible entity, the agency that relinquishes the funds submits to the State a resolution from the governing body using the required language in the existing resolution that declares the funds are transferred, identifies the recipient, and identifies the funding amount.
- The eligible recipient submits to the State a resolution that declares their acceptance of the funds from the donor, and identifies the funding amount.

Note: Authority cited: Sections 5096.624 and 5625, Public Resources Code. Reference: Sections 5096.633, 5625.3, 5626, and 5627, Public Resources Code.

## **VI. PAYMENT PROCESS**

### **Grant Fund Availability**

Grant funds are available for expenditure after they are appropriated in the State budget. The Grantee must have a fully executed Contract with the Department within **three years** from the Appropriation date of the grant Program. The Grantee must complete the Project, and receive final payment within **eight years** from the Appropriation date.

State of California – The Resources Agency  
**DEPARTMENT OF PARKS AND RECREATION**

**GRANT CONTRACT  
 2002 RESOURCES BOND ACT  
 ROBERTI-Z'BERG-HARRIS BLOCK GRANT PROGRAM**

GRANTEE \_\_\_\_\_

PROJECT PERFORMANCE PERIOD is from July 1, 2003 through June 30, 2011.

The Grantee agrees to the terms and conditions of this Contract, and the State of California, acting through its Director of Parks and Recreation, pursuant to the Roberti-Z'Berg-Harris Block Grant Program under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002, agrees to fund the Project(s) up to the total State Grant Amount indicated.

These funds are for high priority projects that satisfy the most urgent park and recreation needs, with emphasis on unmet needs in the most heavily populated and most economically disadvantaged areas within each jurisdiction.

Total State Grant Amount not to exceed \$ \_\_\_\_\_

By \_\_\_\_\_  
 (Typed or Printed Name of Authorized Representative)

The General and Special Provisions attached are made a part of and incorporated into the Contract.

\_\_\_\_\_  
 (Signature of Authorized Representative)  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_

STATE OF CALIFORNIA  
 DEPARTMENT OF PARKS AND RECREATION  
 By \_\_\_\_\_  
 Date \_\_\_\_\_

I hereby certify that the Grantee has met, or will meet, all federal, state and local environmental, public health, relocation, affirmative action, and clearinghouse requirements and all other appropriate codes, laws, and regulations prior to the expenditure of the grant funds.  
 [Public Resources Code 5626(d)]

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 (Legal Counsel for Grantee)

**CERTIFICATION OF FUNDING (FOR STATE USE ONLY)**

AMOUNT OF ESTIMATE \$		CONTRACT NUMBER	FUND		
ADJ. INCREASING ENCUMBRANCE \$		APPROPRIATION			
ADJ. DECREASING ENCUMBRANCE \$		ITEM CALSTARS VENDOR NUMBER			
UNENCUMBERED BALANCE \$		LINE ITEM ALLOTMENT	CHAPTER	STATUTE	FISCAL YEAR
T.B.A. NO.	B.R. NO.	INDEX	PCA		OBJ. EXPEND
I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.					
SIGNATURE OF ACCOUNTING OFFICER			DATE		

State of California – The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION

**PROJECT APPLICATION  
2002 RESOURCES BOND ACT**

**Roberti-Z'berg-Harris Block Grant Program**

(Each Project must have its own Application.)

PROJECT NAME  Grant Applicant ( <i>Agency, address, and zip code</i> )	Project Grant amount \$ _____
--	-------------------------------

	Estimated Total Project Cost \$ _____
--	---------------------------------------

	COUNTY	NEAREST CITY
PROJECT LATITUDE AND LONGITUDE	PROJECT ADDRESS (including zip code)	
WILL THE PROJECT AFFECT A HISTORICAL RESOURCE? ___ YES ___ NO		

Grant Applicant's Representative Authorized in Resolution

Name ( <i>typed or printed</i> ) and Title	Email address	Phone
Person with day-to-day responsibility for Project ( <i>if different from authorized representative</i> )		
Name ( <i>typed or printed</i> ) and Title	Email address	Phone

Brief description of Project

---

For Dev. Projects, Project Land Tenure is _____ acres _____ Acres owned in fee simple by Grant Applicant _____ Acres available under a _____ year lease <input checked="" type="checkbox"/> Acres other interest ( <i>explain</i> ) _____ _____	For Acquisition Projects, Project land will be _____ acres _____ Acres to be acquired in fee simple by Grant Applicant _____ Acres to be acquired in other than fee simple ( <i>explain</i> ) _____ _____
---	---

I certify that the information contained in this Application, including required attachments, is accurate.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Grant Applicant's Authorized Representative as shown in Resolution

I certify that this Project is consistent with the park and recreation element of the applicable city or county general plan, the District park and recreation plan, or appropriate planning document, as the case may be, and will satisfy a high priority need.

Signed \_\_\_\_\_  
 Grant Applicant's Planning Agency Representative

DPR 632 (6/03)



Cities and Recreation and Park Districts		
County	JURISDICTION	RZH Allocation Dollars
SACRAMENTO	City of Citrus Heights	\$ -
SACRAMENTO	City of Elk Grove	\$ 220,420
SACRAMENTO	City of Folsom	\$ 164,638
SACRAMENTO	City of Galt	\$ 57,677
SACRAMENTO	City of Sacramento*	\$ 1,874,842
SACRAMENTO	Arcade Creek R.P.D.	\$ 57,732
SACRAMENTO	Arden Manor R.P.D.	\$ 20,718
SACRAMENTO	Arden Park R.P.D.	\$ 12,505
SACRAMENTO	Carmichael R.P.D.	\$ 134,694
SACRAMENTO	Cordova R.P.D.	\$ 272,706
SACRAMENTO	Fair Oaks R.P.D.	\$ 75,842
SACRAMENTO	Fulton-El Camino R.P.D.	\$ 82,113
SACRAMENTO	Mission Oaks R.P.D.	\$ 162,583
SACRAMENTO	North Highlands R.P.D.	\$ 117,811
SACRAMENTO	Orangevale R.P.D.	\$ 86,651
SACRAMENTO	Rio Linda/Elverta P.R.D.	\$ 52,272
SACRAMENTO	Southgate R.P.D.	\$ 276,207
SACRAMENTO	Sunrise R.P.D.	\$ 422,699
SAN BERNARDINO	City of Adelanto	\$ 50,502
SAN BERNARDINO	City of Chino	\$ 186,301
SAN BERNARDINO	City of Chino Hills	\$ 192,258
SAN BERNARDINO	City of Colton	\$ 132,956
SAN BERNARDINO	City of Fontana	\$ 376,663
SAN BERNARDINO	City of Grand Terrace	\$ 32,224
SAN BERNARDINO	City of Hesperia	\$ -
SAN BERNARDINO	City of Highland	\$ 124,020
SAN BERNARDINO	City of Loma Linda	\$ 53,209
SAN BERNARDINO	City of Montclair	\$ 91,661
SAN BERNARDINO	City of Ontario	\$ 439,485
SAN BERNARDINO	City of Rancho Cucamonga	\$ 371,247
SAN BERNARDINO	City of Redlands	\$ 178,719
SAN BERNARDINO	City of Rialto	\$ 256,705
SAN BERNARDINO	City of San Bernardino	\$ 513,951
SAN BERNARDINO	City of Upland	\$ 190,904
SAN BERNARDINO	City of Victorville	\$ -
SAN BERNARDINO	City of Yucaipa	\$ 117,792
SAN BERNARDINO	Town of Apple Valley	\$ 153,806
SAN BERNARDINO	Bloomington P.R.D.	\$ 70,369
SAN BERNARDINO	Hesperia P.R.D.	\$ 194,573
SAN BERNARDINO	Victorville R.P.D.	\$ 224,934

Note: A city with no Allocation is the result of an overlap with a District that operates and manages park and recreational areas and facilities for that population.

Note: \* indicates a Heavily Urbanized Jurisdiction.

## BOARD AGENDA

REGULAR MEETING  
November 15, 2007

### INFORMATION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources

**SUBJECT:** Resignations

#### I. Certificated

1. Arciniega, Lizette English teacher - BHS  
Employed January 26, 2007; resignation effective October 25, 2007. Personal reasons.
2. Licon, Joseph Elementary teacher - Grand Terrace  
Employed October 16, 2004; resignation effective November 6, 2007. Relocating out of the area.

#### II. Classified

1. Busine, Dulce Special Education Inst. Asst. - Grant  
Employed April 23, 2007; resignation effective November 8, 2007. Personal reasons.
2. Ilori, Adesunbo Morayo Fiscal Analyst - District Office  
Employed March 5, 2007; resignation effective November 29, 2007. Personal reasons.
3. Lusardi, Norma Instructional Lab Technician-CAI - Washington  
Employed February 1, 1978; resignation effective December 31, 2007. For retirement.
4. Shramek, James Custodian - District Office  
Employed April 16, 1984; resignation effective December 31, 2007. For retirement.

SS.1

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**INFORMATION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources

**SUBJECT:** FMLA Leave For Certificated Employee (EIN #4100)

**GOAL:** Human Resources Development

**BACKGROUND:** A certificated employee, EIN #4100, employed July 1, 2004, as a Special Education (SDC) teacher at Lewis Elementary School, is requesting an unpaid leave under the Family and Medical Leave Act of 1993 guidelines from November 26, 2007, to December 21, 2007, to care for a newborn.

SS.2

**BOARD AGENDA**

**REGULAR MEETING  
November 15, 2007**

**STUDY AND INFORMATION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Curriculum and Instruction

**SUBJECT:** **Proposed Amendment of Administrative Regulation:**  
**AR 4024 (b) Criteria for Receiving an 8<sup>th</sup> Grade Promotion  
Certificate**

**GOAL:** Improved Student Performance

**BACKGROUND:** The administration is in the process of updating board policies and administrative regulations under the guidelines of the California School Board Association.

SS.3



**RETENTION POLICY FOR 7<sup>TH</sup> AND 8<sup>TH</sup> GRADE STUDENTS**

4024

- (1) This article delineates the District policy for retaining students between the 7<sup>th</sup> and 8<sup>th</sup> grade and between the 8<sup>th</sup> and 9<sup>th</sup> grade. The District policy for participation in the 8<sup>th</sup> grade promotion ceremony and associated activities is addressed separately in Board Policy 4024(c).
- (2) Students in the 7<sup>th</sup> or 8<sup>th</sup> grade who do not meet District grade level standards shall be considered for retention. All recommendations and/or decisions will be made in accordance with current State legislation and Board policy.
- (3) Retention of regular education students between the 7<sup>th</sup> and 8<sup>th</sup> grade and between the 8<sup>th</sup> and 9<sup>th</sup> grade shall be determined by the student's Language Arts and/or mathematics teacher. Their determination shall be based on whether the student is meeting the District grade level standards based on the following:
  - (a) The student's semester grades in his/her Language Arts and/or mathematics classes
  - (b) The student's scores on the reading, Language Arts, and mathematics sections of the state STAR testing program. Where there is a discrepancy between the student's grades and his/her scores on the STAR testing program, more weight will be given to the student's grades in Language Arts and mathematics
  - (c) The student's scores on the District benchmarks in Language Arts and mathematics
  - (d) The student's satisfactory completion of the middle school course of study as outlined in Administrative Regulation 4005(a)

The procedures to be followed in applying this policy shall be outlined in Administrative Regulation 4024(a).

- (4) Retention of special education students shall be determined by the Individualized Education Plan (I.E.P.). The procedures to be followed in applying this policy to special education students shall be outlined in Administrative Regulation 4024(a).
- (5) Retention of students on a 504 Plan due to academic concerns shall be determined by the site intervention team. The procedures to be followed in applying this policy to students on 504 Plans shall be outlined in Administrative Regulation 4024(a).
- (6) Retention of English Language Learners shall be determined by their teacher based upon whether they are making adequate progress in their designated program. The procedures to be followed in applying this policy to English Language Learners shall be outlined in Administrative Regulation 4024(a).
- (7) Students will not be considered for retention a second time if they have been retained previously in grades 2 through 8. The procedures for addressing at-risk students who have been previously retained shall be outlined in Administrative Regulation 4024(a). The regulations shall also outline what types of support these students will receive to help them achieve District grade level standards.
- (8) All students who do not meet the District grade level standards shall be eligible to participate in intensive instructional programs.
- (9) The retention appeal process shall be in compliance with State law and as described in Board Policy 8110.

Amended 8/18/05  
Amended 2/2/03

ADMINISTRATIVE REGULATION

4024(a)

RETENTION PROCEDURES FOR 7<sup>TH</sup> & 8<sup>TH</sup> GRADE STUDENTS

- (1) Middle School Language Arts teachers shall determine that a student is not meeting District grade level standards if he/she meets all of the following criteria (reference Board Policy 4024(3)):
  - (a) The student has received an "F" at the semester in Language Arts.
  - (b) The student scored *Below Basic* or *Far Below Basic* on the English/Language Arts California Standards Test (CST)
  - (c) The student received an average score of 3 or less for the writing portfolio.
  
- (2) Middle School mathematics teachers shall determine that a student is not meeting District grade level standards if he/she meets all of the following criteria (reference Board Policy 4024(3)):
  - (a) The student has received an "F" at the semester in mathematics.
  - (b) The student scored *Below Basic* or *Far Below Basic* on the Math California Standards Test (CST)
  
- (3) While the student's performance in reading, English/Language Arts, and mathematics will be the primary factor considered in determining whether a student will be retained, the following may be considered in the decision process:
  - (a) The student's performance and grades in other subject areas.
  - (b) Whether the student has completed the middle school course of study.
  - (c) Unusual circumstances which might have contributed to the student being at-risk of retention such as a death in the family, illness, etc.
  - (d) A *Notice of Exception to Retention* (D-43 revised 3/01) shall be completed for students being promoted under these circumstances.
  
- (4) Retention of special education students shall be determined by the Individualized Education Plan (I.E.P.) based on the following guidelines:
  - (a) Special education students who meet at least 80% of the goals in their I.E.P. will not be considered for retention, but may be considered at-risk and be eligible for interventions designed to assist students in reaching grade level standards in core academic areas.
  - (b) Special education students who do not meet at least 80% of the goals in their I.E.P. may be considered for retention. In considering the student for retention, the I.E.P. team may determine, in writing, that retention is not the appropriate intervention for the pupil's academic deficiencies. This written determination shall specify the reasons that retention is not appropriate for the student and shall include recommendations for interventions, other than retention, to assist the student in reaching District grade level standards.

ADMINISTRATIVE REGULATION - continued

4024(a)

RETENTION PROCEDURES FOR 7<sup>TH</sup> & 8<sup>TH</sup> GRADE STUDENTS - continued

- (5) Retention of students on a 504 Plan due to academic concerns shall be determined by the site intervention team in a meeting where the student's parents, counselor, and appropriate teachers are present. The written determination of the committee shall be provided to the parent and be placed in the student's permanent record. Whether recommended for retention or not, students on a 504 Plan may be considered at-risk and eligible for interventions designed to assist them in reaching grade level standards.
- (6) Retention of English Language Learners shall be based on the following:
  - (a) English Language Learners scoring at levels 1 or 2 on the California English Language Development Test (CELDT) shall not be retained.
  - (b) English Language Learners scoring at levels 3, 4 or 5 on the California English Language Development Test (CELDT) may be retained if it is determined in writing by their teacher that they are not making adequate progress in their designated program and in each of the core content areas as modified to their English proficiency level.
  - (c) English Language Learners making adequate progress in their designated program and in each of the core content areas as modified to their English proficiency level will not be retained.
  - (d) Whether recommended for retention or not, English Language Learners may be considered at-risk and will be eligible for interventions designed to assist them in learning English and in acquiring core academic content knowledge.
  - (e) A *Notice of Exception to Retention* (D-43 revised 3/01) shall be completed for English Language Learners who are making adequate progress but not meeting District grade level standards.
- (7) As part of the retention process, teachers are required to closely evaluate the progress of any student they consider at-risk of retention and report the student's progress to parents at the end of each quarter or by issuing a progress report at any time they feel the student's performance warrants it.
- (8) As soon as the counselor or the appropriate team determines that a student is at-risk of retention but no later than the end of the third week of the spring semester, they shall notify the parent by completing the *Notice of Possible Retention for Grades 7-8* (D-41 revised 3/01).
- (9) Students will not be considered for retention a second time if they have been retained previously in grades 2 through 8. The principal will complete a *Notice of Exception to Retention* (D-43 revised 3/01) for students who are candidates for retention but have been retained previously in grades 2 through 8. Alternatives will be provided for those students who are not meeting District grade level standards. These alternatives will provide additional opportunities to achieve District grade level standards and may include:
  - (a) Forfeiture of the elective period
  - (b) The repetition of a failed class
  - (c) Intensive instruction
  - (d) Assignment to a different educational opportunity

ADMINISTRATIVE REGULATION - continued

4024(a)

RETENTION PROCEDURES FOR 7<sup>TH</sup> & 8<sup>TH</sup> GRADE STUDENTS - continued

- (10) Middle School principals will be responsible for ensuring that at-risk 7<sup>th</sup> and 8<sup>th</sup> grade students are tracked by completing the *Middle School Retention Worksheet*.
- (11) Beginning in the 2007-08 school year, 8<sup>th</sup> grade students who do not pass Algebra I shall have an individual proficiency plan developed as a condition of their promotion to the 9<sup>th</sup> grade. The plan will specify the classes and interventions the student shall complete during the summer as well as those he/she shall complete as a freshman.

ADMINISTRATIVE REGULATION

4024(b)

CRITERIA FOR RECEIVING AN 8<sup>TH</sup> GRADE PROMOTION CERTIFICATE

- (1) A student will receive a promotion certificate if he/she earns a minimum of 115 units.
- (2) The 115 units must include the following:
  - (a) Language Arts .....40 units (except as provided in #3 below)
  - (b) Mathematics, .....20 units
  - (c) Social Science .....20 units
  - (d) Science .....20 units
  - (e) Additional course work which may include Health,  
Physical Education and/or other elective courses .....15 units

115 units total
- (3) Students meeting the Language Arts requirement by taking a single period of Language Arts rather than a double block will be considered to have met the Language Arts requirement for the promotion certificate even though they earn fewer than 40 units of Language Arts credit provided they receive a passing grade in all of their Language Arts classes. They will still be required to meet the unit requirements for mathematics, social science, and science as well as the requirement to earn a minimum of 115 units.
- (4) ~~Language arts and mathematics intervention classes will count toward the required units in these two subject areas.~~



Amended 8/17/06  
Amended 8/18/05  
Amended 2/20/03

ADMINISTRATIVE REGULATION

4024(c)

CRITERIA FOR PARTICIPATION IN THE 8<sup>TH</sup> GRADE PROMOTIONCEREMONY AND PROMOTION ACTIVITIES

- (1) This article delineates the District policy for participation in the 8<sup>th</sup> grade promotion ceremony. The policy for retaining a student in the 7<sup>th</sup> or 8<sup>th</sup> grade is addressed separately in Board Policy 4024.
- (2) Participation in the 8<sup>th</sup> grade promotion ceremony is a privilege and requires a student to meet all of the following criteria:
  - (a) Academic:
    - i. The student must be eligible to receive an 8<sup>th</sup> grade promotion certificate by the end of the second semester.
    - ii. The student must not have been recommended for retention that year in the 8<sup>th</sup> grade.
  - (b) Attendance:

The student must not have received more than three (3) all-day unverified absences or the equivalent in the last quarter of the school year.
  - (c) Behavior:

The student must not have received more than one outside suspension during the last quarter of the school year.
- (3) Exceptions to the criteria contained in (2) may be recommended by the principal to the Superintendent or his designee if in the principal's professional judgment there are extreme extenuating circumstances that warrant an exception to the guidelines. The Superintendent or his designee will be responsible for deciding whether the circumstances warrant an exception or modification of the criteria.

Amended 8/18/05  
Amended 2/20/03

**BOARD AGENDA**

**REGULAR MEETING**  
**November 15, 2007**

**STUDY, INFORMATION AND REVIEW**

**TO:** **Board of Education**

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources

**SUBJECT:** **Proposed Amendment by Substitution and Adoption of New Board Policies and Administrative Regulations (Human Resources)**

*AR 4112.3 Oath or Affirmation (new)*

*AR 4212.3 Oath or Affirmation (~~7100.10~~)*

*AR 4312.3 Oath or Affirmation (new)*

**GOAL:** Human Resources Development

**BACKGROUND:** The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association.

SS.4

ADMINISTRATIVE REGULATION

New

AR 4112.3  
AR 4212.3  
AR 4312.3

Replaces  
7100.10 ✓

OATH OR AFFIRMATION

This oath or affirmation is different from the oath or affirmation required of certificated employees as a licensing requirement pursuant to Education Code 44334, in which credential candidates must affirm that they support the Constitution of the United States of America, the Constitution of the State of California, and the laws of the United States and the State of California. Thus, the district should require all employees to take the oath or affirmation required by Government Code 3100-3102.

The California Constitution requires that Board members take the same oath; see BB 9224 - Oath or Affirmation.

All district employees are declared by law to be disaster service workers and thus shall take the oath or affirmation required for disaster service workers before beginning employment with the district. In the event of natural, manmade or war-caused emergencies which result in conditions of disaster or extreme peril to life, property and resources, all district employees are subject to disaster service activities as assigned to them by their supervisors or by law. (Government Code 3100-3102)

Legally employed noncitizens shall be exempt from taking this oath. (Government Code 3101)

At the advice of legal counsel, the Superintendent or designee may exempt an employee from taking the oath if he/she raises a valid religious objection.

The Superintendent, deputy or assistant superintendent, principal or other person authorized in Education Code 60 shall administer the oath or affirmation when a district employee is hired.

In the case of intermittent, temporary, emergency or successive employments, the Superintendent or designee may determine that the oath shall be effective for all successive periods of employment which begin within one calendar year from the date that the oath was subscribed. (Government Code 3102)

The Superintendent or designee shall file the executed oath or affirmation within 30 days of the date on which it is taken and subscribed. An employee's oath or affirmation may be destroyed five years after the termination of employment. (Government Code 3105)

**Reimbursement of Expenses for Disaster Service Workers**

Whenever an employee seeks compensation or reimbursement of expenses as a disaster service worker, the Superintendent or designee shall ascertain and certify that the employee has taken the oath or affirmation. (Government Code 3107)

*Legal Reference:*

**EDUCATION CODE**

60 Persons authorized to administer and certify oaths

44334 Oath or affirmation required for credential

44354 Administration of oath required for credential



*GOVERNMENT CODE*

*3100-3109 Oath or affirmation of allegiance*

*CALIFORNIA CONSTITUTION*

*Article 20, Section 3 Oath of office*

*COURT DECISIONS*

*Chilton v. Contra Costa Community College District 55 Cal. App. 3d 544 (1976)*

*Vogel v. County of Los Angeles (1967) 68 Cal. 2d 18, 22*

(9/91 10/95) 7/03

EMPLOYMENT - Continued

7100

OATH OF ALLEGIANCE

7100.10

Prior to the first day of service as an employee of the District, the applicant shall state under oath whether or not he or she is knowingly a member of the Communist Party. If the applicant states he or she is a member of the Communist Party, he or she shall not become an employee of the District.

Replaced  
w/AR 4212.3

# BOARD AGENDA

REGULAR MEETING  
November 15, 2007

## STUDY, INFORMATION AND REVIEW

- TO:** Board of Education
- PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services
- SUBJECT:** Associated Student Body (ASB) Financial Reports  
As of October 31, 2007
- GOAL:** Budget Planning
- BACKGROUND:** Attached are summaries of financial reports as of 10/31/07. These reports are presented to the Board of Education to keep the Board apprised of the District's ASB activities and fiscal status.
- Elementary and middle school financial activities are handled centrally at the district office. High schools are each allocated a full-time ASB Account Technician position to maintain ASB fiscal activities at the site and report to the District Office.
- At the top of each middle school financial statement are negative balances. These balances are the inventory on hand of the student store or PE locks that have not been sold yet. Equipment that is purchased is inventoried and kept track of in these accounts also. For example, Bloomington Middle School, their account #100-100 has \$14,431.40 of student store inventory on hand that has not been sold yet.
- Selected school site ASB's with increasing General Reserves must submit a spending down plan by November 15, 2007, to ensure that "this year's money is spent on this year's students".
- On October 5, 2007, all principals were reminded to follow the cash handling procedures are defined in the Associated Student Body Operational Manual AR 8270(I)(F) Money Collected. Any funds that are lost will be handled through the District's Risk Management procedures.

SS.5

# Central Elementary Schools

Date Range: 10/1/2007 through 10/31/2007

	<b>BEG BALANCE</b>	<b>INCOME</b>	<b>EXPENSE</b>	<b>TRANSFERS</b>	<b>BALANCE</b>
BIRNEY	1,295.91	2,750.98	2,066.51	0.00	1,980.38
COOLEY	1,162.03	0.00	0.00	0.00	1,162.03
CRESTMORE	14,858.99	10,631.00	0.00	0.00	25,489.99
D'ARCY	2,898.76	0.00	0.00	0.00	2,898.76
GRAND TERRACE	7,349.35	0.00	0.00	0.00	7,349.35
GRANT	0.00	0.00	0.00	0.00	0.00
GRIMES	7,350.31	0.00	0.00	0.00	7,350.31
JURUPA	1,101.17	0.00	0.00	0.00	1,101.17
LEWIS	8,581.67	0.00	0.00	0.00	8,581.67
LINCOLN	2,572.15	0.00	0.00	0.00	2,572.15
MCKINLEY	15,742.70	31,154.91	1,193.76	0.00	45,703.85
RECHE CANYON	28,428.97	(117.50)	17,316.94	0.00	10,994.53
ROGERS	1,133.06	0.00	0.00	0.00	1,133.06
SAN SALVADOR	87.39	0.00	0.00	0.00	87.39
SLOVER	14,824.15	82.50	0.00	0.00	14,906.65
SMITH	7,746.12	0.00	0.00	0.00	7,746.12
SYCAMORE	25,545.94	13,681.76	4,735.41	0.00	34,492.29
TERRACE VIEW	0.00	0.00	0.00	0.00	0.00
WASHINGTON	490.79	0.00	0.00	0.00	490.79
WILSON	18,094.66	0.00	0.00	0.00	18,094.66
ZIMMERMAN	4,030.91	0.00	0.00	0.00	4,030.91
<b>TOTAL</b>	<b>163,295.03</b>	<b>58,183.65</b>	<b>25,312.62</b>	<b>0.00</b>	<b>196,166.06</b>

# Bloomington Middle School

Date Range: 10/1/2007 through 10/31/2007

<b>ACCOUNT # AND DESCRIPTION</b>	<b>BEG BALANCE</b>	<b>INCOME</b>	<b>EXPENSE</b>	<b>TRANSFERS</b>	<b>BALANCE</b>
100-100 INVENTORY	(14,431.40)		1,051.10		(15,482.50)
100-110 INVENTORY - LOCKS	(4,853.06)				(4,853.06)
300-000 GENERAL ASB	28,243.33	12,563.00	824.50		39,981.83
310-000 ANNUAL/YEARBOOK	5,918.95				5,918.95
311-000 AVID	469.66				469.66
313-000 BUILDERS CLUB	64.81				64.81
315-050 CRAFTS CLUB	6.25				6.25
315-070 GERMAN CLUB	279.77				279.77
330-000 SCHOLARSHIP SOCIETY/NJHS	60.87				60.87
<b>Total</b>	<b>15,759.18</b>	<b>12,563.00</b>	<b>1,875.60</b>	<b>0.00</b>	<b>26,446.58</b>

# Colton Middle School

Date Range: 10/1/2007 through 10/31/2007

<b>ACCOUNT # AND DESCRIPTION</b>	<b>BEG BALANCE</b>	<b>INCOME</b>	<b>EXPENSE</b>	<b>TRANSFERS</b>	<b>BALANCE</b>
120-300 INVENTORY-PE CLOTHES	(1,096.50)				(1,096.50)
125-300 EQUIPMENT	(2,619.55)		658.76		(3,278.31)
125-305 ACCUM. DEPREC.-EQUIPMENT	374.22				374.22
126-300 MARQUEE	(11,808.63)				(11,808.63)
128-300 ACCUM DEPREC.-MARQUEE	2,624.14				2,624.14
203-300 DJ	50.00				50.00
207-300 FALCON ATHLETICS	2,439.51				2,439.51
208-300 KNOWLEDGE BOWL CLUB	1.16				1.16
210-300 SOLID ROCK	1,047.18				1,047.18
235-300 NATIONAL JR. HONOR SOCIETY	191.35				191.35
245-300 SCIENCE CLUB	2,884.28				2,884.28
260-300 YEARBOOK	7,952.56	2,027.00			9,979.56
265-300 CHILSON AWARD	3,611.73				3,611.73
270-300 THRASHER SCHOLARSHIP	1,740.31				1,740.31
280-300 ACCOUNTS PAYABLE	3,220.00		3,220.00		0.00
300-300 GENERAL ASB	42,582.41	22,365.05	2,819.87		62,127.59
<b>Total</b>	<b>53,194.17</b>	<b>24,392.05</b>	<b>6,698.63</b>	<b>0.00</b>	<b>70,887.59</b>

# Ruth O. Harris Middle School

Date Range: 10/1/2007 through 10/31/2007

<b>ACCOUNT # AND DESCRIPTION</b>	<b>BEG BALANCE</b>	<b>INCOME</b>	<b>EXPENSE</b>	<b>TRANSFERS</b>	<b>BALANCE</b>
200-1100 INVENTORY - PE CLOTHES	(15,092.16)				(15,092.16)
200-1150 INVENTORY - LOCKS	(6,735.00)				(6,735.00)
200-1175 INVENTORY - STAFF SHIRTS	(135.39)				(135.39)
200-1201 NEW EQUIPMENT	(7,554.77)		732.68		(8,287.45)
200-1401 ACCUM DEPREC. - EQUIPMENT	4,317.00				4,317.00
200-2000 GENERAL ASB	42,267.86	23,599.00	5,044.00	1,600.00	62,422.86
200-2010 ACCOUNTS PAYABLE	1,600.00		1,600.00		0.00
200-3000 ART CLUB	296.78				296.78
200-3010 AVID	1,716.63			(1,600.00)	116.63
200-3020 BAND CLUB	114.75				114.75
200-3042 CHOICE	2,158.73				2,158.73
200-3045 CHORUS	76.00				76.00
200-3055 COMPUTER CLUB	306.10				306.10
200-3060 FHA - HEROS	595.25				595.25
200-3070 CRAFTS CLUB	247.81				247.81
200-3080 ENRICHMENT CLUB	371.90		112.00		259.90
200-3090 KATRINA RELIEF	300.78				300.78
200-3110 NATIONAL JR HONOR SOCIETY	1,063.41				1,063.41
200-3120 PEP SQUAD	0.17				0.17
200-3130 SCHOLARSHIP	139.31				139.31
200-3145 SOCCER CLUB	26.00				26.00
200-3150 WEIGHT TRAINING	12.37				12.37
200-3160 YEARBOOK	7,524.57				7,524.57
<b>Total</b>	<b>33,618.10</b>	<b>23,599.00</b>	<b>7,488.68</b>	<b>0.00</b>	<b>49,728.42</b>

# Terrace Hills Middle School

Date Range: 10/1/2007 through 10/31/2007

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE TRANSFERS	BALANCE
100-1800 INVENTORY - PE CLOTHES	(12,658.85)			(12,658.85)
100-1805 INVENTORY-SPIRIT SHIRTS	(322.17)			(322.17)
100-1850 EQUIPMENT	(1,016.54)			(1,016.54)
100-1855 ACCUM. DEPR.-EQUIPMENT	203.31			203.31
100-1900 TEMP CLEARING ACCOUNT	1,960.00		1,890.00	70.00
100-2000 GENERAL ASB	26,132.68	38,749.37	1,222.00	63,660.05
100-2010 ACCOUNTS PAYABLE	3,200.00			3,200.00
100-3025 AVID	1,976.77	1,957.00	2,255.42	1,678.35
100-3027 BAND	409.95	375.00		784.95
100-3035 CHESS CLUB	205.53			205.53
100-3036 CIA	602.69			602.69
100-3040 COMPUTER CLUB	174.95			174.95
100-3045 COREVETTE	726.28			726.28
100-3048 DRAMA CLUB	1,128.03			1,128.03
100-3050 FUTURE CORE	93.38			93.38
100-3051 HOME ECONOMICS CLUB	148.00			148.00
100-3052 GOVERNMENT CLUB	9.15			9.15
100-3054 GARDENING CLUB	25.70			25.70
100-3058 MULTICULTURAL CLUB	129.75			129.75
100-3060 NAT'L JR. HONOR SOCIETY	15.00			15.00
100-3067 PHD	37.60			37.60
100-3075 SATURDAY ADVENTURE CLUB	709.41			709.41
100-3077 SPIRIT CLUB	5.60			5.60
100-3078 STAR CORE	41.40			41.40
100-3079 TIGER CORE	0.00	504.78		504.78
100-3300 YEARBOOK	13,747.89			13,747.89
<b>Total</b>	<b>37,685.51</b>	<b>41,586.15</b>	<b>5,367.42</b>	<b>0.00</b>
				<b>73,904.24</b>



# Bloomington High School

Date Range: 10/1/2007 through 10/31/2007

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9608 ALVAREZ MEMORIAL SCHOLARSHIP		5,460.00			5,460.00
9609 BISH EDWARDS SCHOLARSHIP	479.06				479.06
9610 ASB GENERAL	130,672.75	22,244.46	25,835.65		127,081.56
9611 ALVAREZ, K & S SCHOLARSHIP	9,081.41	27.34			9,108.75
9612 JACKSON SCHOLARSHIP	14,000.19	124.46		(500.00)	13,624.65
9613 IDDINGS, GEO SCHOLARSHIP	3,854.26	(125.08)			3,729.18
9614 SCHOLARSHIP FUND	7,127.10	1,150.00	300.00	500.00	8,477.10
9615 AGAPE	76.57				76.57
9616 AVID	3,739.54	5,670.74	1,620.00		7,790.28
9617 CLOSE OUT ACCOUNT	0.00				0.00
9618 WALKER, REED SCHOLARSHIP	5,027.82	17.80			5,045.62
9619 ANIMATION	334.82	108.00			442.82
9620 BAND	2,151.00	2,860.00	2,915.40		2,095.60
9621 ADVANCED PLACEMENT ENGLISH	387.73				387.73
9623 ACADEMIC COMPETITION	23.06				23.06
9631 BEST BUDDY	321.87	172.00	96.98		396.89
9632 BRUIN PRO BUTTONS	39.56	90.55			130.11
9635 BLACK STUDENT UNION	301.62				301.62
9636 BASEBALL	3.24				3.24
9637 BOY SOCCER	924.31		400.00		524.31
9638 BOY BASKETBALL	(105.55)		526.85		(632.40)
9639 BOY TENNIS	0.00				0.00
9640 BOY CROSS COUNTRY	6,542.65	2,870.00	3,949.92		5,462.73
9643 COMPUTER CLUB	48.59				48.59
9644 CALIF SCHOLARSHIP FEDERATION	529.15	15.00	150.00		394.15
9645 CHOIR	6,658.82	275.00			6,933.82
9647 COLTON JOINT UNIFIED SCH DIST	4,547.76	2,175.25	4,547.76		2,175.25
9648 VANGELDER, GEO SCHOLARSHIP	1,270.00				1,270.00
9650 CLASS OF 2011	0.00				0.00
9651 CLASS OF 2010	0.00				0.00
9652 CLASS OF 2009	(2,964.00)		3,923.40		(6,887.40)
9653 CLASS OF 2008	1,893.41	2,200.00	6,275.26		(2,181.85)
9655 DECA	711.18				711.18
9656 DRAMA VIDEO	1,394.58		675.90		718.68
9657 FASHION CLUB	0.00	40.00			40.00
9658 FRENCH	0.00	13.00			13.00
9659 FUTURE FARMERS OF AMERICA	4,623.51	237.27	1,244.27		3,616.51
9661 GAY STRAIGHT ALLIANCE	189.50	20.00			209.50
9662 KAYOS KIDZ	0.00	51.00			51.00
9663 JV GIRL SOCCER CLUB	115.40				115.40
9664 POLYNESIAN CLUB	1,032.08	220.00	801.76		450.32
9665 LATIN CLUB	735.24	1,535.30	642.31		1,628.23
9666 KAPATIRAN CLUB	120.00				120.00
9667 FOOTBALL	8,994.15	1,907.05	891.23		10,009.97
9668 FROSH FOOTBALL	134.56				134.56
9669 GERMAN CLUB	2,292.18	336.00	222.00		2,406.18
9670 SKILLS	11,190.35	5.00			11,195.35
9671 GIRL CROSS COUNTRY	2,226.18				2,226.18
9672 GIRL BASKETBALL	11.81				11.81
9673 GIRL SOCCER	424.11				424.11
9674 SOFTBALL	164.09				164.09
9675 VOLLEYBALL	0.00				0.00

# Bloomington High School

Date Range: 10/1/2007 through 10/31/2007

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9676 VIDEO GAME CLUB (VGC)	0.00				0.00
9677 GOLF	817.33				817.33
9678 SCIENCE CLUB	553.34	398.03	360.82		590.55
9679 HOME EC	987.38		138.83		848.55
9680 KEY CLUB	710.13	1,708.00	690.00		1,728.13
9681 JOURNALISM	3,233.51	789.50	545.88		3,477.13
9682 KILN CLUB	1,552.60				1,552.60
9683 NATIONAL HONOR SOCIETY	609.05	525.00	71.00		1,063.05
9684 STEP 2 IT	0.00				0.00
9685 NAVY CLUB	1,411.22	1,400.00	979.69		1,831.53
9686 PERFORMING ARTS (DRAMA)	27,266.28	85.00	999.48		26,351.80
9687 NAVY MAINTENANCE	3,156.10	655.00	625.10		3,186.00
9688 SPANISH CLUB	3,163.76	554.00			3,717.76
9689 PEPSTERS	83.88	366.00	43.50		406.38
9690 RENAISSANCE	2,506.10				2,506.10
9691 SENIOR GIFT	10,741.70				10,741.70
9692 TRACK - GIRLS	4.49				4.49
9693 SWIM CLUB	319.88	1,153.00			1,472.88
9694 PEER COUNSELING	418.85				418.85
9695 YEARBOOK	1,416.53	4,316.00			5,732.53
9696 TRACK - BOYS	29.44				29.44
9697 MATH CLUB	764.37				764.37
9698 WRESTLING	1,076.16	597.95	1,889.25		(215.14)
9699 SPECIAL NEEDS FUND	524.00				524.00
<b>Total</b>	<b>292,671.76</b>	<b>62,247.62</b>	<b>61,362.24</b>	<b>0.00</b>	<b>293,557.14</b>

# Colton High School

Date Range: 10/1/2007 through 10/31/2007

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9510-000 ACCOUNTS PAYABLE	1,037.24	28.00		(312.65)	752.59
9511-000 ACCOUNTS PAYABLE -CJUSD	5,477.50		5,452.50	(25.00)	0.00
9511-100 A/P LOST TEXT BKS.	3,429.94	217.97	3,612.91	25.00	60.00
9511-110 A/P LOST LIBRARY BKS.	32.12	5.99	38.11		0.00
9511-200 A/P TRANSCRITS, DIPLOMAS	35.00	5.00	40.00		0.00
9511-300 A/P VENDALISM ABAT.	45.00		96.00	51.00	0.00
9511-460 PSAT	0.00	2,340.00	2,340.00		0.00
9530-000 SALES TAX PAYABLE	0.71			442.84	443.55
9610-000 ASB GENERAL	164,851.69	33,626.95	26,241.88	(1,712.84)	170,523.92
9611-000 AP CLUB	150.50	239.30			389.80
9612-000 ANIMAL RIGHTS & ENVIRONMENT	249.91				249.91
9613-000 BELIEVERS	558.41				558.41
9614-000 ASIAN CLUB	744.08				744.08
9615-000 CSF	495.00				495.00
9616-000 A.V.I.D.	1,323.86	314.00			1,637.86
9617-000 BAND	41.69	10,880.00	4,605.13		6,316.56
9618-000 YOUNG DEMOCRATS	379.29				379.29
9619-000 BASEBALL CLUB	93.97				93.97
9620-000 BIOLOGICAL SCIENCE CLUB	952.11		100.00		852.11
9622-000 BLACK STUDENT UNION	275.78				275.78
9623-000 BOYS SOCCER CLUB	321.78				321.78
9624-000 BOWLING CLUB	47.50				47.50
9626-000 CHS PossAbilities	575.33				575.33
9627-000 ENVIRONMENTAL STUDIES CLUB	10.00				10.00
9631-000 GSA THE OTHER CHOICE	2,617.30				2,617.30
9632-000 DRUG FREE ZONE PROJECT	14.32				14.32
9633-000 CHEERLEADERS	0.57				0.57
9634-000 ASSOCIATED SCIENCE STUDENTS	9.65				9.65
9635-000 FEVER	258.94	43.00			301.94
9635-207 CLASS OF 2007	0.00		30.00	30.00	0.00
9635-208 CLASS OF 2008	22,108.48	2,505.00	1,502.00	(30.00)	23,081.48
9635-209 CLASS OF 2009	10,217.18	105.00	680.16		9,642.02
9635-210 CLASS OF 2010	163.00	570.00	1,407.50	675.00	0.50
9635-211 CLASS OF 2011	0.00	185.00	730.00	730.00	185.00
9637-000 COLTON HARRIERS	3,543.31	1,074.00			4,617.31
9637-101 COLTON HIGH EURO CLUB	56.00				56.00
9638-000 CLAY CLUB	138.05				138.05
9639-000 COLTON HIGH INFANT CENTER	364.21				364.21
9641-000 COLTON ROP DECA	30.00				30.00
9641-101 CHS BUSINESS LEADERS	2,324.44				2,324.44
9642-000 THE CHESS CLUB	715.32	121.80			837.12
9643-000 COLTON SWIM CLUB	146.94				146.94
9644-000 GRIDIRON CLUB	2,992.97		2,798.28	126.65	321.34
9645-000 FRENCH CLUB	808.38				808.38
9648-000 FHA - HERO	4,184.71	68.25			4,252.96
9649-101 GAA - BADMINTON	1,353.68				1,353.68
9649-103 GAA - TENNIS	1,364.32	692.00			2,056.32
9649-104 GAA - VOLLEYBALL	17.56				17.56
9649-105 GAA - SOFTBALL	0.00	200.00	200.00		0.00
9649-106 GAA - SOCCER	407.64				407.64
9650-000 E-SMART	194.28				194.28
9651-000 BOYS GOLF CLUB	2,303.17				2,303.17

# Colton High School

Date Range: 10/1/2007 through 10/31/2007

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9651-100 CHS GIRL'S GOLF CLUB	164.71		100.90		63.81
9655-000 COLTON HIGH CHOIR	2,017.24	36.00			2,053.24
9657-000 KEY CLUB	981.39	10.00			991.39
9659-000 LADY JACKETS	261.92	965.00	200.00		1,026.92
9661-000 LEADERSHIP FUND	169.45				169.45
9661-401 ACADEMIC COMPETITION	1,135.96				1,135.96
9661-402 STUDENT RECOGNITION FUND	986.32				986.32
9661-403 RECOGNITION FUND STAFF	715.00				715.00
9661-404 FOOD BASKETS	1,410.63				1,410.63
9661-405 BEAUTIFICATION	4,761.88				4,761.88
9661-409 STUDENT RECOGNITION FUND AAA	1.84				1.84
9662-000 MATH CLUB\COLTON HIGH SCHOOL	640.61	229.50			870.11
9663-000 MECHA	860.72				860.72
9664-000 MOVIE CLUB	171.10				171.10
9665-000 NHS	14,087.03	3,743.45	50.00		17,780.48
9666-000 PEER ASSISTANCE	1.41				1.41
9666-101 SECULAR STUDENT ALLIANCE	29.50				29.50
9672-000 SPANISH CLUB	620.42	159.86			780.28
9673-000 STANDARD INTERACT CLUB	40.00	115.00			155.00
9675-000 TRACK CLUB	0.13				0.13
9676-000 STUDENT PEACE COALITION	0.00	118.95			118.95
9677-000 TROUPERS CLUB	3,155.48	844.55	828.13		3,171.90
9681-000 VICA	134.17				134.17
9683-000 WRESTLING CLUB	4,072.26	2,070.00			6,142.26
9685-000 YELLOW JACKET REBOUNDERS	1,459.26	350.00			1,809.26
9686-000 YOUNG REPUBLICANS	819.37				819.37
9688-000 RENAISSANCE	1,841.30	184.25	755.00		1,270.55
9689-000 SCRAPBOOK CLUB	15.83				15.83
9692-000 THE OTHER CHOICE	86.52				86.52
9694-000 NATE HELMAN	5.00				5.00
9695-000 NJROTC	2,671.71	15.00	590.98		2,095.73
9698-000 CUHS 1965 REUNION COMMITTEE	361.00				361.00
9699-000 PUBLICATIONS	1,947.33				1,947.33
9704-000 SCHOLARSHIP FUND - RESERVE	29,991.20				29,991.20
9729-000 SCHOLARSHIP FUND	43,658.88		5,692.00		37,966.88
<b>Total</b>	<b>356,739.40</b>	<b>62,062.82</b>	<b>58,091.48</b>	<b>0.00</b>	<b>360,710.74</b>

## BOARD AGENDA

REGULAR MEETING  
November 15, 2007

Study, Information and Review

**TO:** Board of Education

**PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services

**SUBJECT:** 2007-08 Budget Update – As of October 15, 2007

**GOAL:** Budget Planning

**BACKGROUND:** On June 21, 2007, the Board of Education adopted the 2007-2008 operating budget of the District. The attached financial report shows changes that have occurred as of October 15, 2007.

Board Policy 3460 states “The Board shall regularly communicate the District’s financial position to the public and shall use financial reports to determine what actions and budget amendments, if any, are needed to ensure the District’s financial stability”. Periodic financial reports are presented to the Board of Education in compliance with Board Policy to inform the Board of major changes to the General Fund’s Unrestricted Unappropriated Reserve balance.

Summary of major changes:

► The Beginning Fund Balance is increased by \$6,108,278. In June when the Adopted Budget was presented to the Board, the beginning fund balance was projected to be \$18,049,029. However, when the 2006-07 Unaudited Actuals were completed the beginning fund balance was determined to be \$24,157,307. This represents a \$2,390,188 increase in unrestricted and \$3,718,090 in restricted funds.

► Revenues have a net increase of \$232,358. This is as result of \$1,035,068 reduction in Federal revenues, mainly due to the 4% reduction in Title I allocation in 2007-08 and increase of \$1,243,334 in state revenues. This increase is as a result of 2006-07 Deferred Revenue carryover and state augmentations. The programs with major budget increases are Economic Impact Aid (EIA), Quality Education Investment Act (QEIA), and Certificated Staff Mentoring Program. Local revenues increased by \$24,092 for Beginning Teacher Support and Assessment (BTSA).

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► Expenditures are increased by \$9,845,092. This increase is mainly as a result of 2006-07 carryovers and making it available for school sites and departments to plan and utilize accordingly for 2007-08. It is important to note that nearly all categorical reserves are budgeted and available. However, if expenditures do not materialize it will result in a lower projected deficit and higher than projected ending restricted fund balance.

► Reserve for Economic Uncertainties is increased by \$1,979,388 to bring to the reserves to the 5% Board requirement. \$804,135 of this increase is funded by Lottery. As a result Lottery Reserve is decreased by this amount. Legally Restricted Reserves are decreased by \$3,870,118 and placed in expenditure categories to give the school site administrators and program directors access to their 06/07 categorical program carryovers. Mandated Cost and E-rate reserves are decreased as requested by each program director.

The District is using one-time sources of \$7 million (June Deferral) and \$4.8 million (fund 40 reserve) to pay for on-going expenditures balance and to maintain the 5% Board required reserve for Economic Uncertainties. The Fiscal Recovery Plan implemented in 2007-08 included \$2 million in on-going budget realignments. The District projects additional \$2.4 million in on-going savings will be required by 2010-2011 to maintain the minimum 3% required reserve for Economic Uncertainties.

**COLTON JOINT UNIFIED SCHOOL DISTRICT  
COMBINED GENERAL FUND - 01  
FINANCIAL REPORT  
October 15, 2007**

	Object Codes	Actuals as of 10/15/07	Adopted Budget	Working Budget as of 10/15/07	Budget Change since Last Report
<b>BEGINNING FUND BALANCE</b>			<b>18,049,029</b>	<b>24,157,307</b>	<b>6,108,278</b>
<b>REVENUES:</b>					
Revenue Limit Sources	8010-8099	49,873,839	140,151,299	140,151,299	0
Federal Revenues	8100-8299	1,121,823	15,198,488	14,163,420	(1,035,068)
Other State Revenues	8300-8599	9,921,344	34,806,338	36,049,672	1,243,334
Other Local Revenues	8600-8799	3,245,325	13,112,937	13,137,029	24,092
<b>TOTAL REVENUES</b>		<b>64,162,330</b>	<b>203,269,062</b>	<b>203,501,420</b>	<b>232,358</b>
<b>EXPENDITURES:</b>					
Certificated Salaries	1000-1999	20,400,359	98,249,574	99,284,203	1,034,629
Classified Salaries	2000-2999	7,568,474	31,196,606	31,141,802	(54,804)
Employee Benefits	3000-3999	9,228,371	38,809,120	39,267,487	458,367
Books & Supplies	4000-4999	2,912,857	13,224,013	21,053,568	7,829,555
Services & Contracts	5000-5999	2,673,522	17,125,286	17,389,076	263,790
Capital Outlay	6000-6999	78,985	686,386	974,096	287,710
Other Outgo	7100-7299	524,527	2,773,945	2,773,945	0
Direct\Indirect Support	7300-7399	(150,846)	(657,918)	(632,073)	25,845
<b>TOTAL EXPENDITURES</b>		<b>43,236,249</b>	<b>201,407,012</b>	<b>211,252,104</b>	<b>9,845,092</b>
Interfund Transfers Out/In	7610-7699	(16,576)	(1,207,703)	(1,207,703)	0
& Other Financing Uses	8910-8999		0	0	0
<b>TOTAL EXPENDITURES, TRANSFERS &amp; OTHER USES</b>		<b>43,252,825</b>	<b>202,614,715</b>	<b>212,459,807</b>	<b>9,845,092</b>
<b>NET CHANGE IN FUND BALANCE</b>		<b>20,909,505</b>	<b>654,347</b>	<b>(8,958,388)</b>	<b>(9,612,735)</b>
<b>ESTIMATED ENDING FUND BALANCE</b>			<b>18,703,376</b>	<b>15,198,919</b>	<b>(3,504,457)</b>
(see below for breakdown)					
<b>COMPONENTS OF ENDING FUND BALANCE:</b>					
Revolving Cash			50,000	50,000	0
Stores			150,000	150,000	0
Prepaid Expenditures			0	0	0
Designated for Economic Uncertainties	(5% per Board Policy 3460)		8,643,612	10,623,000	1,979,388
Legally Restricted Ending Balances			4,641,235	771,118	(3,870,118)
Designated for Lottery			1,333,406	529,271	(804,135)
Designated for Mandated Cost	(school sites & state audits)		3,399,117	3,075,531	(323,586)
Designated for E-Rate			486,006	0	(486,006)
Undesignated/Unappropriated			0	0	0
<b>TOTAL COMPONENTS OF ENDING BALANCE</b>			<b>18,703,376</b>	<b>15,198,919</b>	<b>(3,504,457)</b>